



GOVERNMENT OF JAMMU AND KASHMIR  
FINANCE DEPARTMENT  
Civil Secretariat, Jammu/Srinagar

**CIRCULAR**

Subject:- Abolition of posts of Helpers and supernumerary posts.

Attention of all Administrative Secretaries/ HoDs is invited to SRO-64 of 1994 dated 24.03.1994, and Circular No A/55(94)-262 of 2000 dated 22.5.2000 of Finance Department in general, and Government Order No. 257-F of 2008 dated 30.09.2008 in particular, which stipulates that the temporary posts of Helpers have been created over and above the normal strength of the Departments with the sole aim of facilitating regularisation of eligible pre 1994 DRWs. The newly created posts had been christened as 'Helpers' to impart distinct identity to this transitory category of posts.

2. The specific post of "Helpers" was to diminish with the passage of time as the incumbents were required to be adjusted against the substantive establishment of the concerned department against clear Class IV vacancies, becoming available in due course of time at regular intervals.

3. Similarly, supernumerary posts in excess of sanctioned strength have been created with the concurrence of Finance Department from time to time to address specific situations and, these posts cease to exist with the passage of time.

4. It has been desired to review the position of both the temporary categories to ensure that these posts are not mis-utilized as permanent addition to staff strength of



employees and, accordingly information as per Annexure "A" to this letter has been desired to be collected.

5. The undersigned is desired to request all the Administrative Secretaries/Heads of Departments to kindly ensure the submission of the information in the enclosed format within a month positively.

Sd/-

Director (Codes),  
Finance Department.

No. A/17(2008)-I-454


Dated 07.06.2017

**Copy to the:-**

- 1) Advocate General J&K High Court Srinagar/Jammu.
- 2) All Financial Commissioners.
- 3) Principal Accountant General, J&K Srinagar/ Jammu.
- 4) All Principal Secretaries to Government.
- 5) Principal Secretary to Hon'ble Chief Minister.
- 6) Principal Secretary to HE the Governor
- 7) Chief Electoral Officer, J&K Jammu.
- 8) All Commissioner / Secretaries to Government.
- 9) Principal Resident Commissioner, 5-Prithvi Raj Road New, Delhi.
- 10) Divisional Commissioner Kashmir/ Jammu.
- 11) Commissioner of Vigilance, J&K Srinagar.
- 12) Secretary to Hon'ble the Chief Justice J&K High Courts Srinagar /Jammu.
- 13) Registrar General, J&K High Court Srinagar/ Jammu.
- 14) Director General Funds organization J&K.
- 15) Director General Audit & Inspections.
- 16) Director General Budget, J&K.
- 17) Director General Accounts & Treasuries, J&K.
- 18) Director General Information J&K.
- 19) All Head of Departments / Managing Directors/ Chief Executive of State PSU`s / Autonomous Bodies.
- 20) Secretary J&K Public Service Commission.
- 21) All District Development Commissioners.
- 22) Secretary, J&K Legislative Assembly / Legislative Council.
- 23) Director Finance, Principal Northern Zonal Accountancy Training Institute Jammu.
- 24) Director Accounts & Treasuries Srinagar /Jammu.
- 25) Principal Accountancy Training School Srinagar.
- 26) All Director Finance/Financial Advisors & CAOs.
- 27) Joint Director Funds organization Srinagar/Jammu.
- 28) General Manager, Government Press for publication in Government Gazette.



- 29) Director Local fund Audit & Pensions, J&K.
- 30) Private Secretary to Chief Secretary.
- 31) Private Secretary to Hon'ble Ministers/ Hon'ble Ministers of State for information of the Hon'ble Ministers.
- 32) All officers / Section officers of Finance Department.
- 33) I/c Website, FD. ([www.jakfinance.nic.in](http://www.jakfinance.nic.in)).
- 34) I/c Website, GAD. ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
- 35) Government order file (W2scs).

  
(Raman Kumar),  
Joint Director (Codes),  
Ho, Finance Department.



Annexure 'A'

S.No.	No. of temporary posts of Helpers created for regularisation of DRWs	No of Helpers vacant/ceased in view of retirement /death /resignation etc.	No of posts of Helpers adjusted in the departmental hierarchies	No. of posts of Helpers still existing in the Department	Remarks, if any

S.No.	No. of supernumerary posts created till date for last 5 years.	No of supernumerary posts ceased to exist till date.	No of supernumerary posts still existing in the Department	Remarks, if any