



Government of Jammu & Kashmir  
Civil Secretariat, Finance Department

...

**Subject: Austerity Measures in Government spending.**

**CIRCULAR**

In order to promote fiscal discipline the following instructions are issued for compliance by all the Government Departments and Bodies funded by the Government:

- i. Utmost economy shall be observed in organizing Conferences/Seminars/Workshops. Only such conferences, seminars, workshops etc. which are absolutely essential should be held.
- ii. Holding of exhibitions/ fairs/ seminars/ conferences outside the State is strongly discouraged except in the case of exhibition for tourism or handicrafts promotion.
- iii. There will be a ban on holding of meetings and conferences at private hotels. Government buildings/ Premises would be utilized instead.
- iv. Purchase of new vehicles to meet the operational requirement is permitted/ but only against condemnation as a replacement measure and with prior concurrence of the Finance Department.
- v. Travel expenditure should be regulated so as to ensure that each Department remains within the allocated budget for the same. Re-appropriation/ augmentation proposals on this account will not be entertained.
- vi. The officers should travel only by economy class within the country regardless of entitlement.
- vii. In all cases of air travel, the lowest air fare ticket available for entitled class is to be purchased/procured.
- viii. Facility of Video Conferencing may be used effectively and travel for the purpose of attending meetings should be avoided to the extent possible.
- ix. No fresh financial commitments will be made on items which are not provided for in the approved Budget.

Sd/-

**(Navin K. Choudhary), IAS**  
**Principal Secretary to Government**  
**Finance Department**  
Dated: 25-10-2017

No: FD-VII-08(111) 2004-05

Copy to:-

1. Vice Chairman & Director General, J&K IMPARD.
2. Financial Commissioner (Revenue), J&K.
3. Director General of Police, J&K.
4. All Principal Secretaries to Government.
5. Principal Secretary to the Governor.
6. Principal Secretary to Government, Election Department.
7. Principal Secretary to the Chief Minister.

8. All Commissioner/ Secretaries to Government.
9. Director Information, J&K.
10. All Heads of Departments.
11. Managing Directors of all Public Sector Undertakings.
12. Special Secretary/Private Secretary to the Chief Minister.
13. Private Secretary to the Principal Secretary to Government, Finance Department.
14. I/c Website, FD. ([www.jakfinance.nic.in](http://www.jakfinance.nic.in)).
15. I/c Website, GAD. ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
16. Stock file.



**(I.A. Wani)**  
Director Budget  
Finance Department