



**Government of Jammu and Kashmir,
Finance Department, Civil Secretariat
Srinagar/Jammu**

TIME BOUND

**Subject:- Aadhar Based Biometric Identification
and Skill Profiling of (CSLWs).**

*Reference: .i. Government Order No. 126-F of 2016 dated
28.04.2016.*

ii. O.M. No A/106(94)-I-78 dated 05.09.2016.

**CIRCULAR No 01 -F of 2017
DATED 31 .03.2017**

The progress of submission of relevant information regarding (CSLWs) by different departments was reviewed by the designated Committee to carry out Aadhar Based Biometric Identification and Skill Profiling of (CSLWs), headed by Chief Secretary in a meeting held on 20.03.2017. It was noticed that a number of Departments have not up-loaded the information till date. To ensure that the identification process is completed at the earliest, following decisions have been taken:-

- (i) The last date for up-loading the information as well as for furnishing of hard and soft copies to Finance Department is extended to **10th May, 2017**. It will be the exclusive responsibility of the concerned Departments to register the eligible CSLWs by or before the said date failing which it will be presumed that the Department has registered all the eligible CSLWs for the process and no further extension will be granted on this account.
- (ii) Such workers as have not been paid wages for the claimed period of service, do not constitute any category for the purpose of identification and skill

profiling, and as such shall not be enlisted. Similarly, only such seasonal labourers/ workers shall be listed as have been engaged in any Department for a clearly defined working season/ definite period of time or period of a year and paid as such continuously for a number of years.

- (iii) In cases where clear reference to engagement order is not available/ possible, the date from which the wages have been drawn shall be taken as date of initial engagement and column of the devised format will be filled up accordingly.

All the Administrative Secretaries are, as such, requested to impress upon the concerned officers in their Departments to take note of these decisions and have the entire process of identification of CSLWs completed latest by 10th of May, 2017.

Sd/-
(Navin K. Choudhary), IAS,
Commissioner/Secretary to Government,
Finance Department.

No: A/106(94)-I-49

Dated: 31.03.2017.


Copy to the:-

1. Advocate General J&K High Court Srinagar/Jammu.
2. All Financial Commissioners.
3. Principal Accountant General, J&K Srinagar/ Jammu.
4. All Principal Secretaries to Government.
5. Principal Secretary to Hon'ble Chief Minister.
6. Principal Secretary to HE the Governor
7. Principal Resident Commissioner, 5-Prithvi Raj Road New, Delhi.
8. Chief Electoral Officer, J&K Jammu.
9. All Commissioner / Secretaries to Government.
10. Divisional Commissioner Kashmir/ Jammu.
11. Chief Vigilance commissioner, J&K Srinagar.
12. Secretary to Chief Justice J&K High Courts Srinagar /Jammu.
13. Registrar General, J&K High Court Srinagar/ Jammu.
14. Director General Funds organization J&K..
15. Director General Budget, J&K.
16. Director General Accounts & Treasuries, J&K.

dwf

17. Director Information J&K.
18. All Head of Departments / Managing Directors/ Chief Executive of State PSU`s / Autonomous Bodies.
19. Secretary J&K Public Service Commission.
20. All District Development Commissioners.
21. Secretary, J&K Legislative Assembly / Legislative Council.
22. Director Finance, Principal Northern Zonal Accountancy Training Institute
Jammu.

23. Director Audit & Inspections
24. Director Accounts & Treasuries Srinagar /Jammu.
25. Principal Accountancy Training School Srinagar.
26. All Director Finance/Financial Advisors & CAO`s.
27. Joint Director Funds organization Srinagar/Jammu.
28. CAO, Irrigation & Flood Control Organization Srinagar /Jammu.
29. All Treasury Officers.
30. General Manager, Government Press for publication in Government Gazette.
31. Director Local fund Audit & Pensions, J&K.
32. Private Secretary to Chief Secretary.
33. Private Secretary to Hon`ble Ministers/ Hon`ble Ministers of State for information of the Hon`ble Ministers.
34. All officers / Section officers of Finance Department.
35. President Non-Gazetted Employees Union Civil Secretariat Srinagar/ Jammu.
36. I/c Website, FD. (www.jakfinance.nic.in).
37. I/c Website, GAD. (www.jkgad.nic.in).
38. Government order file (W2scs).


(M. R Andrabi)
Director (Codes),
Finance Department.