



**Government of Jammu and Kashmir
Civil Secretariat, Finance Department
(Insurance Division)**

O.M.No: FD/JI-Mediclaim/2018-271

Dated 08 -10-2018



Subject: Clarification regarding the deduction of premium for group Mediclaim Insurance Policy for the employees who are on deputation or retiring during the policy period or who are under suspension.

Reference: Government Order No: 406-FD of 2018 dated 20-09-2018

It is clarified that :-

1. The officers/officials who have been deputed outside the state shall deposit/remit the prescribed premium directly into the concerned Head of Account (8235) through challan and submit the prescribed enrolment form to M/s Trinity Reinsurance Broker Ltd. Jammu/Srinagar along with the copy of challan for enrolment, as per the circular instruction No: 05-FD of 2018 dated 25-09-2018 available on the official website of Finance Department.
2. The employees who retires on or after 30-09- 2018 (during the policy period) ,the DDO concerned shall deduct the premium of 1st quarter from the salaries of the said employees as per the rates of **employees group**. The balance premium amount of the remaining quarters shall have to be deducted by the concerned DDO in one lump at the time his/her retirement.
3. In case the employees whose salary cannot be drawn for the month of September or for the months in which the premium for other quarters are payable, due to some administrative reasons or budget constraints, the concerned employee(s) shall have to deposit /remit the prescribed premium in the concerned treasuries through challan against the proper Head of Accounts under intimation to their concerned DDO(s) .
4. In case, any officer/official is under suspension during the policy period and desires to opt the instant Health Insurance policy can deposit the whole premium amount of Rs. 8777/- in one go immediately and remit the same against the proper Head of Accounts through his concerned DDO.


Shafqat Ali

 Under Secretary to Government
Finance Department 

Copy to the:-

1. Financial Commissioner, Housing and Urban Development Department.
2. Vice-Chairman/Director General, J&K Institute of Management, Public Administration and Rural Development.

3. Director General of Police, J&K.
4. Principal Secretary to the Hon'ble Governor.
5. Chief Electoral Officer, J&K.
6. Principal Resident Commissioner, J&K Government, New Delhi.
7. All Principal Secretaries to the Government.
8. All Commissioners/Secretaries to the Government.
9. Divisional Commissioner, Jammu/Kashmir
10. Chairperson, J&K Special Tribunal.
11. Secretary, J&K Public Service Commission.
12. All Heads of Departments/Managing Directors.
13. Director General Accounts & Treasuries, J&K with the request to direct all the Treasury Officers / DDOs accordingly.
14. All Deputy Commissioners.
15. Director Information, J&K.
16. Director Estates, J&K.
17. Director Archives, Archaeology and Museums.
18. Secretary, J&K Legislative Assembly/Council.
19. Secretary, J&K Services Selection Board.
20. General Manager, Government Press, Srinagar/Jammu.
21. Private Secretary to Advisor (V) to the Governor.
22. Private Secretary to Advisor (K) to the Governor.
23. Private Secretary to Advisor (G) to the Governor.
24. Private Secretary to the Chief Secretary.
25. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
26. Pvt Secretary to CEO/Chairman, J&K Bank Ltd letter and spirit.
27. In charge website, GAD/ Finance Department.
28. Concerned file

