



Government of Jammu and Kashmir  
Civil Secretariat Finance Department

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O. M. No: A/24(2017)-651

Dated: 07-06-2018

Subject: - Dispensing with the requirement of furnishing hard copies while submitting bids through E-tendring.

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It has been brought to the notice of Finance Department that the practice of seeking hard copies after e-filing of tenders by tenderers is resulting in avoidable difficulties for bidders.

2. The issue has been examined in the Finance Department and following instructions are issued to overcome the difficulties faced by the bidders/departments:-

- (a) Furnishing of hard copies of bids immediately after submission of e-tenders is dispensed with. The same should be obtained only from the bidder who is declared as L1 after opening of financial bids.
- (b) The cost of tenders should be collected by introducing e-challan or simply uploading a copy of necessary treasury challan/receipt.
- (c) Similarly, instead of insisting on actual Call Deposit Receipt, a copy of same duly pledged to the concerned Department should be uploaded by the tenderers. However, before allotting the work or issuing the supply order, the original CDR should be obtained and kept on record.


Sd/-

(Navin K. Choudhary), IAS,  
Principal Secretary to Government,  
Finance Department.

Copy to the:-

1. Advocate General J&K High Court Srinagar/Jammu.
2. All Financial Commissioners.
3. Principal Accountant General, J&K Srinagar/Jammu.
4. All Principal Secretaries to Government.
5. Principal Secretary to Hon'ble Chief Minister.
6. Principal Secretary to Hon'ble Governor.

7. Chief Electoral Officer, J&K, Jammu.
8. All Commr/Secretaries to Government.
9. Principal Resident Commissioner, 5, Prithvi Raj Road, New Delhi.
10. Divisional Commissioner Kashmir/Jammu.
11. Commissioner of Vigilance, J&K Srinagar/Jammu.
12. Principal Secretary to Chief Justice J&K High Court Srinagar/Jammu.
13. Registrar General, J&K High Court, Srinagar/Jammu.
14. Director General Funds Organization J&K.
15. Director General Accounts & Treasuries, J&K.
16. Director Information J&K.
17. Director Audit & Inspections.
18. Director Budget J&K.
19. All Head of Departments/Managing Directors/Chief Executive of State PSU's/Autonomous Bodies.
20. Secretary, J&K Public Service Commission J&K.
21. All District Development Commissioners.
22. Secretary, J&K Legislative Assembly/Legislative Council.
23. Director Finance, Principal Northern Zonal Accountancy Training Institute Jammu/Srinagar.
24. Director Accounts & Treasuries Srinagar/Jammu.
25. All Director Finance/Financial Advisors & CAO's.
26. Joint Director Funds Organization Srinagar/Jammu.
27. All Treasury Officers.
28. General Manager, Government Press for publication in Government Gazette.
29. Director Local Fund Audit and Pensions, J&K.
30. Pvt. Secretary to Chief Secretary.
31. Pvt. Secretary to Hon'ble Ministers/Hon'ble Ministers of State for information of the Hon'ble Ministers.
32. All officers/Section officers of Finance Department.
33. President Non-Gazetted Employees Union Civil Secretariat Srinagar/Jammu.
34. I/c Website, Finance Department ([www.jandkfinance.nic.in](http://www.jandkfinance.nic.in)).
35. I/c Website, GAD ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
36. Government order file (W2scs).

  
(M. R. Andrabi),  
Director General (Codes),  
Finance Department.