



Government of Jammu and Kashmir  
Civil Secretariat, Finance Department

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No:-PS/DB/220 /2018

Dated: 03-12-2018

**Subject: Preparation of Revised Estimates (2018-19) & Budget Estimates (2019-20).**

The Finance Department is in the process of compilation and consolidation of the Revised Estimates (2018-19) and Budget Estimates (2019-20). The Budget formulation exercise is to be completed by December 8, 2018.

The undersigned, accordingly, requests all the Administrative Secretaries to kindly direct Finance and Planning personnel under their Administrative Control to remain available in their departments for budget co-ordination with the Finance Department till the assigned task is accomplished.

**Matter may be treated as most urgent.**

**Director Budget  
Finance Department**

**Administrative Secretary  
Department**

Copy to the:-

1. Director SKIMS and Ex-officio Secretary to Government SKIMS, Soura, Srinagar.
2. All Heads of Departments of the Finance Department.
3. Director/ SIO, National Informatics Centre, J&K, Srinagar for putting in place all required arrangements for video conferencing on the scheduled dates and time.
4. OSD to Advisor (S) to the Hon'ble Governor.
5. Joint Director Resources, Finance Department.
6. Dy. Director Budget \_\_\_\_\_, Finance Department.
7. Pvt. Secretary to the Principal Secretary to Government, Finance Department.
8. PA to Director Budget, Finance Department.
9. PA to Joint Director Budget, Finance Department.
10. I/C Website of the General Administration Department.
- ✓ 11. I/C Website of the Finance Department.