



Government of Jammu and Kashmir
Finance Department Civil Secretariat, Jammu.

Subject: - Appointment of Nodal Officers for 15th Finance Commission.

Government Order No: 13 -FD of 2018.

Dated: 18-01-2018.

Sanction is hereby accorded to the appointment of Directors Finance/FA/CAOs of the Administrative departments as Nodal Officers for 15th Finance Commission (FC).

2- It is further ordered that the duties of DFs/FA/CAOs as Nodal Officers shall be as under:

- i. They shall be the transaction touchpoints for Finance Department in all matters relating to 15th FC.
- ii. As all the Communications addressed to their Administrative Secretaries for 15th Finance Commission (FC) Cell in Finance Department shall be electronically sent to them; they shall either sync their emails with their mobile numbers, or in the alternative, check their e-mail boxes daily before leaving office.
- iii. They shall download the Office Memoranda, emanating from Finance Department, alongwith the appended statements seeking information/questionnaires relating to their departments, and process them for approval from the respective competent authorities of their departments and communicate back their response to the Finance Department electronically.
- iv. All communications from 15th FC Cell shall have a fixed turnaround time, as all 15th FC matters are time bound in nature

DFs/FA/CAOs shall, therefore, mandatorily conform to the turnaround times indicated in the correspondences addressed to them by 15th FC Cell of Finance Department.

- v. DFs/FA/CAOs shall ensure that all matters relating to 15th FC are attended to on top priority. If this requires them to set up dedicated Cells for the purpose in their office, they shall proceed to do so early.

By order of the Government of Jammu & Kashmir.

Sd/-

**(Navin K. Choudhary) IAS
Principal Secretary to the Government.**

No. FD/ Res/15th FC/2017-18/147

Dated: 18-01-2018

Copy to the:-

1. All Administrative Secretaries.
2. Director Finance/FA/CAO of all the Administrative departments.
3. Pvt. Secy to Principal Secretary to the Government, Finance Department.
4. PA to Additional secretary to the Government Finance Department.
- ✓ 5. I/C web site, Finance Department.
6. Government Order File w.2.s.c.
7. Stock file.



(Mohammad Shafi Wani)
Accounts Officer
(Resources Section)