



**Government of Jammu and Kashmir
Civil Secretariat, Finance Department**

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Subject: - Expenditure Reform: Streamlining and speeding up of spending in Government Departments.

**Reference: - (i) Budget Speech of Finance Minister.
(ii) Cabinet Decision No. 1/1/2017 dated 02-01-2017.**

Government Order No: 28 - F of 2017

Dated: 08 -02- 2017

With a view to promote fiscal discipline without restricting the operational efficiency of the departments and to ensure balanced pace of expenditure the following reform measures are notified for compliance:

- i. 50% revenue and capital expenditure budget provision for 2017-18 will be released by 10th February, 2017 by the Finance and the Planning, Development and Monitoring Department for the financial year 2017-18.
- ii. The Administrative Departments shall ensure that the Budget is communicated to the Heads of Departments/ executing agencies not later than 20th February, 2017. In case this is not done, the budgetary provisions will be deemed to have been conveyed to the HoDs/executing agencies for taking further forward action.
- iii. The Administrative Departments/Heads of Departments/ executing agencies shall immediately set in motion the procurement and tendering process which should be completed latest by 15th May, 2017 which implies that all budgeted works must be allotted and supply orders issued or procurements made by the specified timeline. Beyond 15th May, 2017 any work or supply orders can be issued only after the permission of the Finance Department for which the concerned department will have to submit valid and satisfactory reasons for the delay.
- iv. The Departments shall have to ensure that the tendering process commences only after the DPRs are prepared, administrative approval and technical sanctions are accorded and any other applicable requirements have been met.
- v. Only those works will be made a part of the capital outlay and the annual budget for which the required DPR or Project Report is completed and other necessary sanctions have been obtained.
- vi. Preference will be given to projects which will be completed within a span of 3 years, except, of course, the mega projects like hydropower or large connectivity projects.

- vii. It shall have to be ensured that before commencing any work, it has been ascertained from the Finance or Planning, Development and Monitoring Department, as the case may be, that the required funding will be available over a period of three years to ensure completion of work.
- viii. No re-appropriation will be allowed on the budgetary provisions made during RE 2016-17 and BE 2017-18 except to meet any shortfall in the salary provisions or for the purpose of clearing past liabilities. Such re-appropriations will be made only with the prior concurrence of the Finance Department.
- ix. The phasing of expenditure during the year 2017-18 is a must and expenditure during the last quarter shall be limited to 30 per cent of the budget allocation.
- x. In the month of March 2018, the expenditure shall not be more than 15 per cent of the Budget Estimates.
- xi. Payments in the last month shall be made only for goods and services procured. No amounts shall be released in advance except in the following circumstances:
- a. Advance payments to contractors under terms of duly executed contracts so that Government would not renege on its legal or contractual obligations.
 - b. Any loans or advances to Government servants etc. or private individuals as a measure of relief and rehabilitation as per service conditions or on compassionate grounds.
 - c. Any other exceptional case with the approval of the Finance Department.
- xii. Rush of expenditure on procurement should be avoided during the last month of the year so as to ensure that all procedures are complied with and there is no infructuous or wasteful expenditure. Director Finance/ Financial Advisors are advised to specially monitor this aspect in their respective departments.

By order of the Government of Jammu and Kashmir.



Sd/-
(Navin K. Choudhary), IAS
Commissioner/Secretary to Government,
Finance Department.

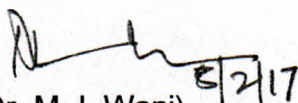
No: FD-VII-08 (111) 2004-05

Dated: 08 -02- 2017

Copy to the:-

1. Advocate General, J&K.
2. All Financial Commissioners.
3. Principal Secretary to the Hon'ble Chief Minister.

4. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
5. Director General of Police, J&K.
6. Principal Secretary to the Hon'ble Governor.
7. All Principal Secretaries to the Government.
8. Chief Electoral Officer, J&K.
9. All Commissioners /Secretaries to the Government.
10. Divisional Commissioner, Jammu/Kashmir.
11. Accountant General, (A&E)/(Audit), J&K, Srinagar/Jammu.
12. Secretary Revenue, Finance Department.
13. Director, Ex-Officio Secretary to Government, SKIMS, Soura, Srinagar.
14. All Heads of the Departments of Finance Department.
15. Secretary, J&K Legislative Council.
16. Secretary, J&K Legislative Assembly.
17. All Heads of Departments.
18. All Deputy Commissioners.
19. Director, Information, J&K.
20. Secretary, PSC/SSB/SIC/SVC/SAC.
21. All Managing Directors of PSUs.
22. Director, Archives, Archaeology & Museums, J&K.
23. All Directors Finance /Financial Advisor & CAOs.
24. General Manager, Ranbir Government Press, Jammu/ Government Press, Srinagar.
25. OSD to the Hon'ble Deputy Chief Minister for information of the Hon'ble Deputy Chief Minister.
26. Consultant to the Hon'ble Minister for Finance, Labour & Employment and Culture for information of the Hon'ble Minister.
27. Pvt. Secretaries to all Hon'ble Ministers/Ministers of State.
28. Pvt. Secretary to the Chief Secretary.
29. Pvt. Secretary to the Commissioner/Secretary to Government, Finance Department.
- ✓ 30. Incharge Website Finance/General Administration Department.
31. Government Order file (w.2.s.c.)
32. Stock file.


(Dr. M. I. Wani) 5/2/17
Director General Budget,
Finance Department.