

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject: Fixing of ceiling on residential telephone bills and providing of Cell Phone facility.

Reference: Approval of Chief Minister in Coordination conveyed vide NO.GDC-119/CM/2002 dated 3.11.2003.

Government Order NO: 246 -F of 2003
D A T E D: 15-12.2003

In view of the Mobile facility extended to J&K for faster communication, it is hereby ordered that:

- i. Cell Phone facility shall be provided to officers of rank of HOD Secretary to Govt. and above
- ii. No officer below the rank of HOD will be entitled to STD facility in case of Cell phone except Dy. Commissioners of a District and SSP's and some other officers who may be specially authorised by TAC in consideration of security requirement. However, National Roaming facility shall be allowed to all officers entitled to use the Cell phone. In view of Roaming facility available with the Cell phone and being portable the allottee can carry it to home as well.. The Cell Phones will be in personel custody of the officer and should be treated as a residential telephone.
- iii. Payment of installation charges shall be made to BSNL by Demand Draft payable at JKB against an official (residential) telephone connection already available. The expenditure shall be debited to "Telephone charges" within budget allotment. Payment shall be made to BSNL as per Plan -525.
- iv. The allottees of the Cell Phones will purchase Cell Phone with charger upto Rs.6500/- after observing all codal formalities
- v. The GAD will facilitate required number of Cell phone connections for officers of Civil Secretariat entitled to the cell phone facility.
- vi. Administrative Department shall issue sanction in favour of HOD to whom such Cell phones are to be provided with the agreement of GAD.
- vii. The instrument along with mobile number shall remain in the personal custody of the officer till the time he is entitled to the facility or date of transfer outside the state or date of superannuation whichever is earlier. The basic rentals of the mobile phone shall be paid by the Government.
- viii. In case of transfer of the allottee from one office to another during the course of year, the amount incurred in the previous office and type of cell phone instrument issued shall be reflected in the LPC of the officer so that only the balance amount is paid by the next DDO during the remaining period of financial year.
- ix. In case of the retirement of the officer in the particular year the ceiling amount of telephone billing be proportional to the months of service rendered in the office during that particular financial year.

Consequent upon issue of Cell Phone it is further ordered that in partial modification to Govt. Order NO:121-F of 2002 dated 8.7.2002, the ceiling on telephone bills shall be calculated on annual basis instead of monthly basis w.e.f 1.4.2003. The ceiling on residential telephones shall be revised and total expenditure on residential telephones including Cell Phone in a financial year shall be restricted as under:-

1.	Hon'ble Minister	84000.00per year
2.	Financial Commrs/ Prpl. Secretaries & Secretaries.	54000.00 "
3.	HOD	42000.00 "
4.	All others	30000.00 "

The revised rates shall be effective from 1.4.2003 in respect of Hon'ble Ministers, Principal Secretaries and above and from 01.09.2003 in case of Secretaries, HODs and all others.

Sd/-
(Vijay Bakaya)
Principal Secretary to Govt.,
Finance Department.

Copy to the:

NO:A/57(2003) - 1238

Dated: 15-12. 2003.

Copy to the:

1. All Financial Commissioners.
2. All Principal Secretaries to Govt.
3. All Commissioner/Secretaries to Govt.
4. Divisional Commissioner Srinagar/Jammu.
5. Accountant General Srinagar/Jammu.
6. Resident Commissioner, 6-Prithvi Raj Road New Delhi.
7. Advocate General, J&K High Court Srinagar/Jammu
8. Secretary to Chief Justice J&K High Court Srinagar/Jammu.
9. Registrar General J&K High Court Srinagar/Jammu
10. All Head of Departments/Managing Director/Chief Executive of State PSUs/Autonomous Bodies.
11. Secretary to Governor/Chief Minister/public Service Commissioner Legislative Assembly/Legislative Council.
12. All District Development Commissioners.
13. Director/Dy. Director Accounts & Treasuries Sgr/Jammu.
14. Director/Dy. Director Fund Org. Srinagar/Jammu.
15. Director/Dy. Director Audit and Inspections Finance Deptt.
16. FA & CAO Flood Control and Hydel Projects Sgr.
17. Director Information J&K Srinagar/Jammu.
18. Principal Northern zonal Accountancy Training Institute Jammu.
19. Principal Accountancy Training School Srinagar.
20. All Financial Advisors & CAO's
21. All Treasury Officers/Distt. Treasuries Officers.
22. General Manager Govt. Press for publication in Govt. Gazette
23. Chief Accounts Officer Examiner Local Fund Audit Cell.
24. Pvt. Secretary to Minister/ State Ministers/ Dy. Ministers for inf. to the Hon'ble Ministers
25. Prpl. Pvt. Secretary to Chief Secretary.
26. All officers/Sectional Officers of Finance Deptt.
27. Commr/Secretary to Labour Commission for taking necessary action in reference to CPF accounts.

Director, Codes
Finance Department

Government of Jammu and Kashmir
Civil Sectt. Estates Department.

90

Subject: Providing of cell phone facilities.

Order No : 24 DE of 2007.
D a t e d : 31 - 01 - 2007.

In pursuance of decision of the telephone Advisory Committee held on 26-9-2006 in the office chamber of Commissioner/Secretary to Government Finance Department (Chairman TAC) it is hereby ordered that:-

- i) The Additional Secretary/FA & CAO/Joint Director (P&S) are entitled for Cell phone facilities in addition to the landline telephone facilities subject to the conditions that the ceiling of Rs. 30,000/- per annum already fixed by the Finance Department shall remain unchanged.
- ii) The Private Secretaries posted with Adm. Secretaries and Special Assistants/Pvt Secretary/PRO with Hon'ble Minister/MOS (as per choice of the Hon'ble Minister/MOS) are entitled for cell phone facilities subject to the condition that the ceiling shall not exceed Rs. 25,000/- in a financial year.

Sd/-

Director Estates

Dated: 31-01-2007.

NO:Est/Tel/ 5/65/2003

Copy to the:-

1. Principal Secretary/Commr./Secretary to Government Department for information
2. Pvt Secretaries to _____
3. Asstt. Accounts Officer, Estates Department.
4. Order file/Stocks file.

Assistant Director Estates
Central

31/1

27047
Kind attention Director Finance

Government of Jammu and Kashmir
Finance Department Civil Sectt.

Subject:- Guidelines for use of residential telephones and enhancement of monetary ceilings on expenditure.

Reference:- Approval of Hon'ble Chief Minister in Coordination conveyed vide No. GDC/119/CM/2002 dated 2.7.2002.

GOVERNMENT ORDER NO. 121- F OF 2002
DATED:- 08-07-2002.

1. Whereas the Govt. approved the following ceilings, exclusive of rental charges, for use of residential telephones vide Govt. Order No. 57-F of 1999 dated 6.4.1999 and Govt. Order No. 58-F of 1999 dated 6.4.1999:-

Hon'ble Ministers	Rs.5000 p.m.
Secretaries to Govt.	Rs.3000 p.m.
Heads of Deptts.	Rs.2500 p.m.
Other Officers	Rs.1500 p.m.
2. Whereas the aforementioned Govt. Order also laid down that payments against the bills beyond the prescribed ceiling shall be made personally by the beneficiaries of such residential telephone connections;
3. Whereas clarifications were sought from Finance Deptt. about modalities of dealing with telephone bills in excess of prescribed ceilings and the issues were examined in the Finance Deptt;

Now, therefore, following guidelines are issued to clear any doubts while disposing of cases relating to the use of residential telephone connections:-

- a) In case of the beneficiaries in the move offices having telephone connections installed at their residences in both the divisions of Kashmir and Jammu, the rental charges shall be payable by the Govt. for both the places over and above the prescribed ceilings..
- b) In case of a beneficiary who has been sanctioned two telephone connections at his residence, the monthly prescribed ceiling shall apply to the total bills of both the telephone connections conjointly and not separately. The rental charges of both telephone connections shall be excluded from the ceiling.
- c) If the beneficiary being in move, maintains TCs at both Jammu and Srinagar, simultaneously and uses the TC at the other place on tour, then all the bills for two or more TCs at both the places for the same month(s) shall be clubbed together to arrive at the total figure of bills which should be restricted to the prescribed ceiling.

BSNI has a...

If the amount of the bill exceeds the amount of the monthly ceiling (or twice the amount of ceiling, if the bill is for two months), then the bill may be passed only to the extent of the prescribed ceiling. The amount representing the differential, should be collected from the beneficiary and deposited in treasury as Miscellaneous Government receipt. The total amount of the bill may be hereafter drawn from the treasury by debit to budgetary allocation for payment to BSNL. An attested copy of the deposit receipt shall be attached with the bill and a certificate recorded on the bill that an amount of Rs. _____ being excess of the prescribed ceiling has been deposited in the treasury vide receipt No. _____ dated _____ (copy enclosed).

In no case, any bill or a group of bills for the same beneficiary and for the same month(s) shall be passed by the DDO and the concerned Try. Officer in excess of prescribed ceiling(s) without first depositing the excess amount in the treasury at the expense of the beneficiary, with the exception of para (h) below. There will be no carry forward of 'balances' from one bill (for two months) to the succeeding bill (for two months), if the billed amount is below the relevant ceiling.

Where there is a genuine reason for exceeding the prescribed ceilings, the beneficiary shall obtain full computerized details from BSNL on account of STD/ISD calls made from his residential telephone. The beneficiary should then certify each official call made by him in the proforma attached with this order and the case for relaxation of the ceiling for that particular billed amount may be sent to Finance Deptt. for concurrence to be followed by sanction to be issued by Administrative Department a copy of which shall be attached with the W.D.C. bill meant for payment to BSNL.

To avoid misuse of telephones, beneficiaries are advised to avail the facility of dynamic locking devices both in case of local calls and STD/ISD particularly when the phone is not in use. In case of failure of the beneficiary to do so, he will be required to deal with BSNL for any billing dispute as a non official case and in no case DDOs/TOs shall exceed prescribed limits in respect of such disputed bills presented for payment in the garb of "payment to be made under protest."

It shall be requested to watch observance of compliance of this procedure by the DDOs and Treasury Officers, and report any departure to concerned Administrative Department and Finance Department.

Pending cases shall be settled as per procedure described above.

Secretary to the Government of Jammu and Kashmir.

Sd/-

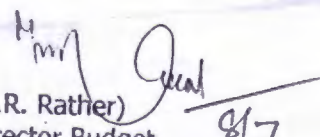
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No:-FD/VII/1/Bgt/2002

Dated:- 08-07-2002.

Copy to:-

1. Financial Commissioner Agriculture /Planning & Development Deptt.
2. Principal Secretary/Commissioner/Secretary to Govt.-----
3. Accountant General J&K Jammu/Srinagar.
4. Resident Commissioner, New Delhi/ Trade Agent, Mumbai.
5. Registrar General J&K High Court Jammu/Srinagar.
6. Divisional Commissioner Kashmir/Jammu.
7. All Heads of Departments.
8. Director Accounts & Treasuries Finance Department.
9. Director Audit & Inspection Finance Department.
10. Dy. Director Accounts & Treasuries Jammu/Kashmir.
11. Secretary to Govt. Public Service Commission/Leg. Assembly/Leg. Council.
12. All Financial Advisor/CAOs.
13. Sr. Principal Pvt. Secy. to Chief Secy. for information of CS.
14. Pvt. Secy. to Hon'ble Minister -----
15. All Sadder Treasury Officers/District Treasury Officers/Addl. Treasury Officers/Treasury Officer 5-Prithviraj Road, New Delhi.
16. Govt. Order file
17. 16. Stock file.


(A.R. Rather)
Director Budget,
Finance Department

8/7

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**Government of Jammu and Kashmir
Civil Secretariat, Finance Department.**

Subject: - Fixing of ceiling on residential telephone bills and providing of cell phone facility.

Reference: - Approval of Hon'ble Chief Minister conveyed vide No. CMS-340/2004 dated 03-03-2004.

**Government Order NO. 102 - F of 2004
Dated: - 18 - 05 - 2004**

- In partial modification to the Government Order No. 246-F of 2003 dated 15-12-2003, it is hereby ordered that the Additional Secretaries and Special Secretaries to Government holding the pay scale of 12000-16500 and above shall be entitled to cell phone facility in accordance with the terms and conditions stipulated in the said Government Order.

By order of Govt. of Jammu and Kashmir.

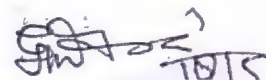
Sd/
Financial Commissioner
Finance Department.

No.: - FD/A/57(2004)/1238

Dated: - 18 - 05 - 2004.

Copy to: -

- 1) All Financial Commissioners/ Principal Secretaries /Commissioner secretaries/ Secretaries to Govt.
- 2) Accountant General, J&K, Srinagar.
- 3) Director Estates, J&K Srinagar
- 4) All Financial Advisors/CAOs . The expenditure will be met from within the budget allocation and no additionality will be given. The FA/CAOs should ensure maximum possible economy in telephone expenditure.
- 5) Treasury Officer Civil Secretariat.
- 6) P.S to Hon'ble Chief Minister.
- 7) P.S to Hon'ble Finance Minister for information of Hon'ble Minister.
- 8) P.S to Hon'ble MOS Finance for information of Hon'ble Minister.
- 9) P.S to Chief Secretary.
- 10) General Manager Govt. Press for publication in the Govt. Gazette.



Government of Jammu and Kashmir
Civil Sectt. Estates Department.

92

Subject: Providing of cell phone facilities.

Order No : 24 DE of 2007.
D a t e d : 31 - 01 - 2007.

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Assistant Director Estates
Central

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