

Government of Jammu and Kashmir
Civil Secretariat, Finance Department

Subject: Mandatory uploading of Documents while preferring bills by DDOs in the treasury through "JKPaySys".

Circular

The Treasury Officers were advised in terms of Government Order No.190-F of 2020, dated 25.06.2020, to ensure that all the documents viz AA, TS, e-tendering etc are in place while entertaining the bills through "JKPaySys", besides pre, during and post execution photographic evidences of all the works under execution.

2. It is as such enjoined upon all the DDOs that now onwards while preferring works bills through "JKPaySys", it is mandatory to upload all the above documents without which bills cannot be submitted online to the Treasuries. The necessary changes have been accordingly incorporated in the works module of "JKPaySys" application.

3. However, in respect of **different Scheme such as Assistance, Loan, Insurance, Subsidy and Scholarships** where Administrative Approval is usually not required, instead, the Drawing Disbursing Officers shall upload sanction orders containing beneficiaries' details and fund transfer through DBT while submitting bills to the Treasuries on "JKPaysys".

4. The flow process for uploading of the works bill along with relevant documents is given on website with URL www.jkpaysys.nic.in

Sd/-

(Dr. Arun Kumar Mehta), IAS
Financial Commissioner
Finance Department.

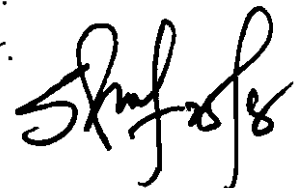
No: FD-VII-28 (Bgt) 2015-16-II

Dated: 25 -08-2020

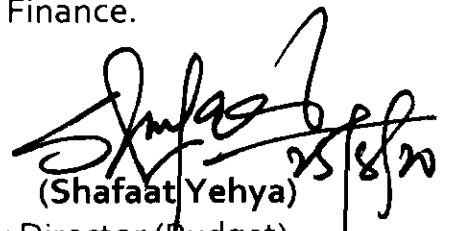
Copy to All Administrative Secretaries.

Copy also to:

1. Ld. Advocate General J&K High Court Srinagar/Jammu.
2. Principal Secretary to the Hon'ble Lieutenant Governor.
3. Principal Accountant General (A&E), J&K.



4. Principal Resident Commissioner, J&K Government, New Delhi.
5. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
6. Chief Electoral Officer, J&K.
7. Director General of Police, J&K.
8. All Commissioner/Secretaries to the Government.
9. Divisional Commissioner, Kashmir/Jammu.
10. Chairperson, J&K Special Tribunal.
11. Director General Audit and Inspections/Budget/Accounts and Treasuries /Codes/Funds Organization//Local Fund Audit and Pensions.
12. Secretary J&K Public Service Commission.
13. All Heads of Departments/Managing Directors.
14. All Deputy Commissioners.
15. Director Information, J&K.
16. Director Estates, J&K.
17. Director Archives, Archaeology and Museums.
18. Secretary, J&K Legislative Assembly.
19. Secretary, J&K Services Selection Board.
20. Director Accounts & Treasuries, Jammu/Kashmir.
21. Director(s) Finances/FA&CAO(s).
22. Director (s) (P&M)/Joint Director (s) (P&M).
23. SIO/Director NIC, J&K Unit.
24. OSD to Advisor (S)/(B)/(F)/(BK) to Hon'ble Lieutenant Governor, J&K.
25. General Manager, Government Press, Srinagar/Jammu.
26. All Treasury Officers/Chief Accounts Officer(s) of District Fund Offices
27. Private Secretary to the Chief Secretary
28. Private Secretary to Financial Commissioner, Finance Department for information of the Financial Commissioner, Finance.
29. Incharge Website Finance/GAD
30. Stock file (W2scs).


(Shafaat Yehya)

Deputy Director (Budget),
Finance Department.