

Government of Jammu and Kashmir
Civil Secretariat, Finance Department,
Jammu/Srinagar.

Subject:- Expenditure Reforms-Streamlining of expenditure in Government Departments.

Circular

In order to streamline and regulate the expenditure in Government Departments during the remaining period of current Financial Year 2021-22, all the Administrative Secretaries, Head of Departments, DDOs and Treasury Officers are advised to strictly adhere to the following guidelines:-

1. The funds shall be drawn as per the actual demand / requirement.
2. Proposals for parking of funds in "Civil Deposit" in order to avoid lapsing of funds shall not be entertained and processed.
3. The additionality proposals involving new scheme/ project shall be avoided at this stage as the budget formulation exercise has been already completed.
4. The expenditure shall be regulated in such a manner so as to ensure that all procedures are complied with and there is no irregular, infructuous or wasteful expenditure.
5. All departments shall ensure uniform pace of expenditure during the financial year 2021-22. The overall ceiling of 30% expenditure shall be maintained during the last quarter of the Financial Year 2021-22. The expenditure during the last month of the current Financial Year 2021-22 shall be restricted to 15% of the budget allocation.
6. The Treasury Officers shall strictly monitor and regulate expenditure at their level by following all the required provisions of GFR-2017 and instructions thereof issued by Finance Department from time to time. Any lapse in this regard will result in appropriate disciplinary procedure against the concerned officers/officials.
7. All Administrative Secretaries shall effectively supervise and take necessary steps for implementation of standard measures outlined above. Director Finance (s) / FA & CAOs shall assist the respective Administrative Secretaries in securing the compliances to these measures outlined above & also submit regular report to the Finance Department in case of any violation noticed thereof.

Sd/-
(Atal Dulloo), IAS
Financial Commissioner,
(Additional Chief Secretary),
Finance Department.


No: FD-BDGT0GEN/18/2021-03-FINANCE DEPARTMENT

Dated: 10 -11-2021

Copy to the: -

1. Ld. Advocate General, J&K High Court, Srinagar/ Jammu.
2. All Financial Commissioners.
3. Director General of Police, J&K.
4. Principal Accountant General (A&E), J&K, Jammu & Kashmir.
5. All Principal Secretaries to the Government.

6. Principal Secretary to Hon'ble Lieutenant Governor, J&K.
7. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
8. Joint Secretary (J&K), Ministry of Home Affairs, Government of India, New Delhi.
9. All Commissioner/ Secretaries to the Government.
10. Chief Electoral Officer, J&K.
11. Divisional Commissioner Kashmir/Jammu.
12. Chairperson, J&K Special Tribunal.
13. Registrar General, J&K High Court, Srinagar/ Jammu.
14. Director Anti Corruption Bureau, J&K.
15. Director General, Audit & Inspection/ Budget/Accounts & Treasuries/ Fund Organization/Codes/Local Fund Audit and Pension.
16. Director General Expenditure-II.
17. Director Information, J&K.
18. All District Development Commissioners.
19. All Heads of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies.
20. Secretary, J&K Public Service Commission.
21. Secretary, J&K Legislative Assembly.
22. Director Estates, J&K.
23. Director Development Expenditure Division-I.
24. Director Archives, Archeology and Museums, J&K.
25. Director/Principal, Northern Accountancy Training Institute Jammu.
26. Director, Accounts & Treasuries, Kashmir/ Jammu.
27. All Director Finance(s)/ Financial Advisors & CAOs.
28. All Director(s) Planning/Joint Directors Planning.
29. SIO, NIC, Civil Secretariat, J&K.
30. Principal, Accountancy Training Institute Srinagar.
31. Joint Director Funds Organization, Srinagar/Jammu.
32. All Treasury Officers.
33. General Manager, Government Press Srinagar/Jammu.
34. Private Secretary to Hon'ble Lieutenant Governor, J&K.
35. Private Secretary to Chief Secretary, J&K.
36. Private Secretary to the Financial Commissioner (Additional Chief Secretary), Finance Department.
37. All Officers/ AAOs/Section Officers of Finance Department.
38. I/C Website, Finance Department (www.jakfinance.nic.in).
39. I/C Website, General Administration Department (www.jkgad.nic.in).
40. Government Order file(W2scs).


 (Shafaat Yehya),
 Joint Director Budget,
 Finance Department
 10/11/21
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