

**Government of Jammu & Kashmir
Finance Department (Codes Division)
Civil Secretariat, Jammu/Srinagar.**

**Subject: Procurement of Goods/Services through
Government e-Marketplace (GeM).**

Circular

Rule 149 of GFR-2017 provides that it is mandatory for Government departments to purchase Goods and Services through GeM only. Accordingly, all the Administrative Secretaries have been advised to direct their subordinate officers to generate GeM Availability Report and Past Transaction Summary (GeMAR&PTS) for Procurement outside GeM.

There are 2027 registered buyers on GeM in UT of J&K of which 1530 are active and 497 are inactive. Moreover there are 3063 registered secondary buyers and all are active.

However, it has been observed that 24% payments regarding purchases made on GeM are pending till date. As per GeM rules online payments shall be made within 10 days of the issue of consignee receipt-cum acceptance certificate. In majority of the cases although the payments have been released off-line, the same have not been updated on the GeM portal.

Accordingly, all Administrative Secretaries are advised to direct their subordinate officers to make timely payments while making purchases on GeM and update the payments made off-line on the GeM portal regularly.

**Sd/-
(Atal Dulloo), IAS,
Financial Commissioner,
(Additional Chief Secretary),
Finance Department.**


No.FD-Code/129/2021-03

Dated:- 09.11.2021

Copy to the:-

1. Advocate General, J&K High Court Jammu/Srinagar.

2. Principal Accountant General, J&K Jammu/Srinagar.
3. All Financial Commissioners.
4. Principal Secretary to the Hon'ble Lieutenant Governor.
5. All Principal Secretaries to the Government.
6. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
7. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
8. Chief Electoral Officer, J&K.
9. All Commissioners/Secretaries to the Government.
10. Divisional Commissioner Jammu/Kashmir.
11. Chairperson, J&K Special Tribunal.
12. Principal Secretary to Chief Justice J&K High Court Jammu/Srinagar.
13. Registrar General, J&K High Court Jammu/Srinagar.
14. Director Anti Corruption Bureau, J&K.
15. Director General, Audit and Inspections.
16. Director General, Budget Division, J&K.
17. Director General, Accounts and Treasuries.
18. Director General, Funds Organization.
19. Director General, Local Fund Audit & Pensions, J&K.
20. Director Information, J&K.
21. All Head of Departments/ Managing Directors/ Chief Executives of State PSU's/ Autonomous Bodies/ Societies.
22. Secretary, J&K Public Service Commission.
23. All District Development Commissioners.
24. Secretary, J&K Legislative Assembly.
25. Director/Principal Northern Zonal Accountancy Training Institute Jammu.
26. Director, Accounts and Treasuries Jammu/Kashmir
27. All Directors of Finance/Financial Advisors & CAOs.
28. Principal Accountancy Training Institute, Srinagar.
29. Joint Director, J&K Funds Organization Jammu/Srinagar.
30. General Manager, Government. Press Jammu/Srinagar for publication in Government Gazette.
31. Private Secretary to the Hon'ble Advisor (F)/(B).
32. Private Secretary to the Chief Secretary.
33. Private Secretary to the Financial Commissioner (Additional Chief Secretary), Finance Department.
34. All Treasury Officers.
35. I/C website, Finance Department (www.jakfinance.nic.in).
36. I/C website, GAD (www.jkgad.nic.in).
37. Government Order File (W2scs).


(S.L. Pandita)
Director General (Codes),
Finance Department.