



**Government of Jammu & Kashmir
Finance Department (Codes Division)
Civil Secretariat. Jammu/Srinagar**

CIRCULAR

**Subject:-Inclusion of New services on GeM platform.
Instructions thereof.**

In order to meet the aspirations of all the buyers and sellers and other stakeholders, CEO, GeM Vide DO No 226/CEO-GeM/2020 dated 19.11.2020, has informed that new services have been added/revamped on National Public Procurement Portal (GeM) to derive the full potential for ease in business and diversity in the NPPP.

As per the CEO GeM, it has now 10301 product categories compared to 4701 a year ago an increase in 119% and 173 service categories compared to 119 a year ago (an increase of 45%). The cumulative total transaction value on GeM now is INR, 71900 crore.

Apart from the introduction of several new features and functionalities, GeM is continuously striving to improve the journeys of buyers and sellers on the platform. Total of 1400+ software processors have been completed on the platform between August 2019 to October 2020 out of which, 270 are major enhancements and improvements. This should result in significant ease of procurement and enhanced transparency in procurement of goods and services on GeM.

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A. Common use existing services revamped in recent months and are live on the platform:

1. Cab and taxi hiring service: monthly and short term.
2. Canteen service: Employee Welfare Model, leave and license model, best prices on fixed Menu Rate Model.
3. Catering service: duration based and event based.
4. Goods and Transport services: trip-wise, per MT per trip, monthly basis, KM basis, per MT per KM basis, with or without packaging service.
5. Laundry service: laundry-health care, laundry-commercial/industrial, laundry-upholstery.
6. Human Resource Outsourcing Service: minimum wage based, fixed remuneration based.
7. Printing service: paper based, non-paper based, promotional/merchandise/office gifting based.
8. Pest and animal control: 19 types of services including bedbug control, termite, insects, rodents, cockroaches, Birds, monkeys, etc
9. Cleaning, sanitation and disinfection service: manpower based and outcome based. 11 types of services including General cleaning, deep cleaning, steam cleaning, septic tank cleaning, polishing, sterilizing, nano tech/laser cleaning, disinfection, etc.
10. Security manpower: with additional filters for eligibility/qualification.

B. In addition to the above, the following new services have been created in recent months and are live on the platform:

1. Ambulance service: Monthly and short term.
2. Facility management service: outcome based and manpower based.
3. Horticulture service: outcome based and manpower based.

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4. Hiring of Agency for design, development, implementation and maintenance of websites, web portals, web enabled applications and Mobile Apps.
5. Air international logistics service.
6. Sea international logistics service.
7. Custom clearance service.
8. Hiring of consultants: technology, management, functional and subject matter specialist.
9. Hiring of resource for application development and maintenance.
10. Hiring of cloud and data centre specialist.

C. Functionalities/features introduced in revamped/newly created services are as follows:

1. Eligibility and technical criteria made more comprehensive and exhaustive.
2. Provision for buyers to upload scope of work.
3. Provision for buyers to upload additional service level agreement(SLA) conditions, which are not repugnant to the terms and conditions of GeM.
4. Option for buyers to indicate any role under custom variant, if it is not available in standard list of HR outsourcing services.
5. Add-on parameters linked to core parameters(ease of selection for buyers).
6. Search functionality enabled to select particular option in the list of parameters.
7. Buyers can create a bunched bid for various resources and also indicate duration of usage of each resource within the contract period.'
8. Introduction of 'Bid Only Service' format wherein service providers need to provide the rates only against a bid and not in the market.

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9. Tool tips have been provided against various parameters for better appreciation of buyers and service providers.

10. Facility for the buyers to create custom package in addition to standard packages available in the market for cab and taxi hiring service.

11. HR outsourcing: buyer to provide breakup of basic pay, PF, ELDI, Bonus and other non-mandatory compliance. Details of components of remuneration will reflect in the bid as well as in the contract.

D. A new service template called "Custom Bid For Services" has been created. This template is visible in the list of services in service category on GeM website. A similar functionality of custom bid has been introduced for products, with the introduction of the functionality of custom bid for products and services, a buyer can procure any product or service, which may not be currently available on GeM and consequently, there may not be need for any organization to step outside GeM for procuring a product or a service under ordinary circumstances. The service template allows the buyer to upload description of service, scope of work, SLA, payment terms, etc. for procurement of a custom service. The buyer can procure the service either by adopting the least cost selection(LCS) method of the Quality cum Cost Based Selection(QCBS)method.

Accordingly, it is enjoined upon all the Administrative Secretaries to instruct/inform all line departments/PSUs/ Autonomous Bodies/Boards about new services added/revamped on GeM portal which are live on the GeM platform, to enable them to derive full potential of GeM.

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The copy of communication No.226/CEO-GeM/2020 dated 19.11.2020 is also annexed for reference.

Sd/-

**(Dr. Arun Kumar Mehta), IAS,
Financial Commissioner
Finance Department.**

No:-A/GeM/(2020)-sgr-887/J

Dated: 10.02.2021.

Copy to the:-

1. Ld. Advocate General, J&K High Court Jammu/Srinagar.
2. All Financial Commissioners.
3. Principal Accountant General J&K Jammu/Srinagar.
4. All Principal Secretaries to Government.
5. Principal Secretary to the Hon'ble Lieutenant Governor.
6. Principal Resident Commissioner, 5-Prithvi Raj Road New, Delhi.
7. Joint Secretary (J&K) Ministry of Home Affairs, Government of India.
8. All Commissioners/Secretaries to Government.
9. Chief Electoral Officer, J&K.
10. Divisional Commissioner Jammu/Kashmir.
11. Chairperson J&K Special Tribunal.
12. Registrar General, J&K High Court Jammu/Srinagar.
13. Director Anti Corruption Bureau, J&K.
14. Director General, Audit and Inspections
15. Director General, Budget Division J&K.
16. Director General Accounts and Treasuries, J&K.
17. Director General, J&K Funds Organization.
18. Director General Local Fund Audit & Pensions, J&K.
19. Director Information, J&K.
20. All Head of Departments/ Managing Directors/ Chief Executives of State PSU's/ Autonomous Bodies/ Societies.
21. Secretary, J&K Public Service Commission.
22. All District Development Commissioners.
23. Secretary, J&K Legislative Assembly.
24. Director/Principal Northern Zonal Accountancy Training Institute Jammu.
25. Principal Accountancy Training Institute, Srinagar.
26. Director, Accounts and Treasuries Jammu/Srinagar.
27. All Directors of Finance/Financial Advisors & CAOs
28. Joint Director, Funds Organization Jammu/Srinagar.
29. General Manager, Govt. Press Jammu/Srinagar for publication in Government Gazette.
30. Private Secretary to Hon'ble Advisor (F/B/BK) to the Lieutenant Governor.
31. Private Secretary to Chief Secretary.
32. Private Secretary to Financial Commissioner, Finance Department.
33. All Treasury Officers.
34. I/C website, Finance Department (www.jakfinance.nic.in).
35. I/C website, GAD (www.jkgad.nic.in).
36. Government Order File (W2scs).


(S.L. Pandita)

**Director General (Codes),
Finance Department.**