

**Government of Jammu and Kashmir,  
Finance Department (Codes Division),  
Civil Secretariat, Jammu.**

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**Subject:- Referring of the Departmental proposals for Financial  
Concurrence-Instructions thereof.**

**C I R C U L A R**

Attention of all the Administrative Secretaries is invited to Circular Instructions issued by Finance Department vide No.A.49(83)-III-temp-367 dated 16.06.2005, whereunder, all departments have been advised to refer the files/cases to Finance Department only after obtaining the opinions/views of FA&CAO, posted in the concerned Departments.

Despite these instructions, it has been observed that the Administrative Departments are referring cases to Finance Department without obtaining the views/opinion of Director Finance/Financial Advisors & Chief Accounts Officers (FA&CAO) posted in the respective Administrative Departments.

The Director Finance/FA&CAO, posted in the Administrative Departments are entrusted with the duty of guiding the departments in proper disposal of cases within the ambit of delegated powers & without the necessity of avoidable reference to the Finance Department.

Accordingly, it is impressed upon all Administrative Departments to refer the departmental proposals to the Finance Department only after obtaining the opinion/views of Director Finance/FA&CAO posted in the department.

**Sd/-  
(Atal Dulloo), IAS,  
Financial Commissioner  
(Addl. Chief Secretary),  
Finance Department**

No:- FD-Code/105/2021-03- 83

Dated: 03.02.2022

**Copy to the:**

1. Advocate General, J&K High Court Srinagar/Jammu.
2. Principal Accountant General J&K Srinagar/Jammu.
3. All Financial Commissioners.

4. Director General of Police, J&K.
5. Principal Secretary to the Hon'ble Lieutenant Governor.
6. All Principal Secretaries to Government.
7. Jt. Secretary (J&K), Ministry of Home Affairs, Government of India.
8. Principal Resident Commissioner, 5-Prithvi Raj Road New, Delhi.
9. Chief Electoral Officer, J&K.
10. All Commissioner/ Secretaries to Government.
11. Divisional Commissioner Kashmir/ Jammu.
12. Principal Secretary to Chief Justice J&K High Court Srinagar/Jammu.
13. Registrar General, J&K High Court Srinagar/Jammu.
14. Director Anti Corruption Bureau, J&K.
15. Director General, Audit and Inspections.
16. Director General, Budget Division J&K.
17. Director General Accounts and Treasuries.
18. Director General Funds Organization.
19. Director Local Fund Audit & Pensions, J&K.
20. Director Information J&K.
21. All Head of Departments/ Managing Directors/ Chief Executives of State PSU's/ Autonomous Bodies/ Societies.
22. Secretary J&K Public Service Commission.
23. All District Development Commissioners.
24. Secretary, J&K Legislative Assembly.
25. Director/Principal, Northern Zonal Accountancy Training Institute Jammu.
26. Director Accounts & Treasuries Kashmir/ Jammu.
27. All Directors of Finance/Financial Advisors & CAOs.
28. Principal Accountancy Training School Srinagar.
29. Joint Director, J&K Funds Organization Srinagar/Jammu.
30. General Manager, Government Press, Srinagar/ Jammu for publication in Government Gazette.
31. Private Secretary to Hon'ble Advisors (F)/(B).
32. Private Secretary to Chief Secretary.
33. Private Secretary to Financial Commissioner (Additional Chief Secretary), Finance Department.
34. All Treasury Officers.
35. I/C website, FD ([www.jakfinance.nic.in](http://www.jakfinance.nic.in)).
36. I/C website, GAD ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
37. Government Order File (W2 scs).

  
**S.L. Pandita,**  
**Director General (Codes),**  
**Finance Department**