

**GOVERNMENT OF JAMMU & KASHMIR,
FINANCE DEPARTMENT (Codes Division)
CIVIL SECRETARIAT, Jammu/Srinagar.**

Subject: Dispensing with the 'Cheque System' and extension of the Civil Accounting System' to the Public Works, PHE/, Irrigation & Flood Control, Power Development and Forest Divisions / other cheque drawing units in J&K.

CIRCULAR

Govt. of Jammu & Kashmir dispensed with cheque system in Public Works, PHE, Irrigation Flood Control, Power Development, Forest Divisions and other cheque drawing units w.e.f. 01-04-2013 vide Govt. Order No. 264-F of 2012 dated 21-12-2012.

The switch over to the Civil Accounting System was to start with the maintenance of civil cash book. The payment of works was continued to be prepared on Form 24, 25, 26 and 27 of the J&K Public Woks Account Codes.

The works Abstract Register, Contractors Ledgers, Measurement Books and all the relevant records maintained in the divisions was advised to be continued to be maintained as per provisions of J&K Public Works / Forest Account Codes.

It has, however, been brought into the notice of the Finance Department by the office of Accountant General that it has been observed during the audit inspection that none of the records like works Abstract Register, Contractors Ledger, Measurement Books are being maintained in the divisions.

It has also been brought into the notice that in absence of the records like works Abstract ledger, contractor ledgers, form 64, it is not possible to relate a payment made in a work with the previous payments made by the department and the possibility of overpayments cannot be ruled out.

The non-maintenance of the records by the divisions has been viewed very seriously by the authorities.

Accordingly, all the works departments are advised to direct their subordinate offices to maintain the records like works Abstract Register, Contractors Ledgers, Measurement Books, form 64 strictly as per Govt. Order No. 264-F of 2012 dated 21-12-2012.

Sd/-
**(Atal Dulloo), IAS,
Financial Commissioner
(Additional Chief Secretary),
Finance Department.**

Dated: 12.04.2022

No. FD-Code/461/2021-03-1510

Copy to the:-

1. Advocate General, J&K High Court, Jammu/Srinagar.

2. Principal Accountant General, J&K, Jammu/Srinagar.
3. All Financial Commissioners.
4. Director General of Police, J&K.
5. Principal Secretary to the Hon'ble Lieutenant Governor
6. All Principal Secretaries to Government.
7. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
8. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
9. Chief Electoral Officer, J&K.
10. All Commissioner/ Secretaries to Government.
11. Divisional Commissioner, Jammu /Kashmir.
12. Chairperson, J&K Special Tribunal.
13. Principal Secretary to Chief Justice, J&K High Court, Jammu/Srinagar.
14. Registrar General, J&K High Court, Jammu/Srinagar.
15. Director, Anti Corruption Bureau, J&K.
16. Director General, Audit and Inspections.
17. Director General, Budget Division.
18. Director General, Accounts and Treasuries.
19. Director General, Funds Organization.
20. Director General, Local Fund Audit & Pensions, J&K.
21. Director Information, J&K.
22. All Head of Departments/ Managing Directors/ Chief Executives of State PSU's/
Autonomous Bodies/ Societies.
23. Secretary J&K Public Service Commission.
24. All District Development Commissioners.
25. Secretary, J&K Legislative Assembly.
26. Director/Principal, Northern Zonal Accountancy Training Institute, Jammu.
27. Director, Accounts & Treasuries, Jammu/Kashmir.
28. All Directors of Finance/Financial Advisors & CAOs.
29. Principal, Accountancy Training Institute, Srinagar.
30. Joint Director, J&K Funds Organization, Jammu/Srinagar.
31. General Manager, Government Press, Jammu/Srinagar for publication in Government
Gazette.
32. Private Secretary to the Hon'ble Advisors (B).
33. Private Secretary to the Chief Secretary.
34. Private Secretary to the Financial Commissioner (Additional Chief Secretary), Finance
Department.
35. All Treasury Officers.
36. I/C website, Finance Department (www.jakfinance.nic.in).
37. I/C website, GAD (www.jkgad.nic.in).
38. Government Order File (W2scs).


S.L. Pandita,
Director General(Codes),
Finance Department.