

Government of Jammu and Kashmir,
Finance Department (Codes Division),
Civil Secretariat, Jammu.

Circular No. 09-FD of 2023

Dated: 15.12.2023

Subject:- Modalities for discharging Gratuity Liability during Transition of an employee under NPS from UT Government to UT Autonomous Body or Vice Versa and from One UT autonomous body to another Autonomous Body.

Attention of all the Administrative Departments is invited to the Circular Instructions issued vide No:- FD-Code/452/2021-02-1541 Dated: 16.02.2023 by the Finance Department, wherein, the instructions regarding Counting of previous service for the purpose of gratuity on mobility of an NPS employee from one department to another department of UT Government Service or from Central Government Service to UT Government Services & Vice-Versa or from UT Government Services to UT Autonomous body & Vice Versa or between UT Autonomous Body to another UT Autonomous Body have been laid down.

It has been observed that the employees after such transition from UT Government Services to UT Autonomous body & Vice-Versa or between UT Autonomous Body to another Autonomous body face difficulties in timely discharge of gratuity liability from the previous employer.

In order to streamline the process, below mentioned procedure shall be adopted while discharging gratuity liability of such employees;

The previous employer will discharge its gratuity liability by paying the amount of retirement gratuity, in proportion to the service rendered with such employer, at the time of confirmation/absorption of/in service by the new employer. The gratuity payment will not be deferred till the employee's retirement.

Sd/-
Director General (Codes)
Finance Department.

No:- FD-Code/147/2021-02- 994

Dated: 15.12.2023

Copy to the:

1. Advocate General, J&K High Court, Jammu/Srinagar.
2. All Financial Commissioners (Additional Chief Secretaries).
3. Director General of Police, J&K.

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4. Principal Accountant General, J&K, Jammu/Srinagar.
5. All Principal Secretaries to Government.
6. Principal Secretary to the Hon'ble Lieutenant Governor.
7. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
8. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
9. All Commissioner/ Secretaries to Government.
10. Chief Electoral Officer, J&K.
11. Divisional Commissioner, Jammu /Kashmir.
12. Chairperson, J&K Special Tribunal.
13. Principal Secretary to Chief Justice, J&K High Court, Jammu/Srinagar.
14. Registrar General, J&K High Court, Jammu/Srinagar.
15. Director, Anti Corruption Bureau, J&K.
16. Director General, Audit and Inspections.
17. Director General, Budget Division.
18. Director General, Accounts and Treasuries.
19. Director General, Local Fund Audit & Pensions, J&K.
20. Director General, Funds Organization.
21. Director Information, J&K.
22. All Heads of Departments/ Managing Directors/ Chief Executives of State PSUs/
Autonomous Bodies/ Societies.
23. All District Development Commissioners.
24. Secretary, J&K Public Service Commission.
25. Secretary, J&K Legislative Assembly.
26. Director, Accounts & Treasuries, Jammu/Kashmir.
27. Director/Principal, Northern Zonal Accountancy Training Institute, Jammu.
28. All Director(s) Finance/Financial Advisors & CAOs.
29. Principal, Accountancy Training Institute, Srinagar.
30. Joint Director, J&K Funds Organization, Jammu/Srinagar.
31. All Treasury Officers.
32. General Manager, Government Press, Jammu/Srinagar for publication in Government
Gazette.
33. Private Secretary to the Hon'ble Advisor (B)
34. Private Secretary to the Chief Secretary.
35. Private Secretary to the Principal Secretary to Government, Finance department.
36. I/C website, Finance Department (www.jakfinance.nic.in).
37. I/C website, GAD (www.jkgad.nic.in).
38. Government Order File (W2scs).


(Sonika Arora),
Dy. Director Codes,
Finance Department.

15.12.2023

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