

Government of Jammu and Kashmir
Finance Department, (Codes Division)
Civil Secretariat, Jammu/Srinagar

Subject: - Referral of Vacancies.

CIRCULAR

Attention of all the Administrative Departments is invited to the Circular Instructions issued vide No. A/97(02)-Sgr-210(S) dated:- 15.07.2021 by the Finance Department wherein the instructions related to creation, deemed abolition, revival and continuation of posts have been issued.

These instructions, among others, provide as under;

- i) All posts, except newly created posts kept in abeyance or remaining vacant for a period of more than 2 years in any Department/Attached Office/Subordinate office/ Statutory body, would be considered as 'deemed abolished' unless an exemption has been given at the time of sanctioning the post.
- ii) A post falling into the category of 'deemed abolished', cannot be filled up prior to obtaining its revival, from Finance Department.
- iii) Revival of posts would be considered in rare and unavoidable circumstances only.
- iv) Proposals for revival of posts may be referred to Finance Department on file along with the prescribed checklist issued by this Department. Separate checklist may be prepared for each post. Proposals received without proper checklist would not be considered.

Accordingly, all the Administrative Departments are advised to follow the following instructions:-

- i) The Departments shall not refer the posts under direct recruitment quota, which have remained unfilled for more than 2 (Two) years, to the recruiting agencies.
- ii) The Departments shall obtain the prior concurrence of the Finance Department for revival of such posts before referring them for recruitment, in unavoidable cases.



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iii) The Departments shall also not project the deemed abolished posts in the budget estimates/revised estimates.

Sd/-
(S.L Pandita)
Director General (Codes),
Finance Department.

No.:- FD-Code/67/2022-03-131


Dated:- 06.03.2023.

Copy to the:-

1. Advocate General, J&K High Court, Jammu/Srinagar.
2. Principal Accountant General, J&K, Jammu/Srinagar.
3. All Financial Commissioners (Additional Chief Secretaries).
4. Director General of Police, J&K.
5. All Principal Secretaries to Government.
6. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
7. All Commissioner/ Secretaries to Government.
8. Chief Electoral Officer, J&K.
9. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
10. Divisional Commissioner, Jammu /Kashmir.
11. Chairperson, J&K Special Tribunal.
12. Principal Secretary to Chief Justice, J&K High Court, Jammu/Srinagar.
13. Registrar General, J&K High Court, Jammu/Srinagar.
14. All Head of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies/ Societies.
15. All District Development Commissioners.
16. Director, Anti Corruption Bureau, J&K.
17. Director General, Audit and Inspections.
18. Director General, Budget Division.
19. Director General, Accounts and Treasuries.
20. Director General, Local Fund Audit & Pensions, J&K.
21. Director General, Funds Organization.
22. Director Information, J&K.
23. Director, Estates, Jammu/ Kashmir.
24. Secretary, J&K Public Service Commission.
25. Secretary, J&K Service Selection Board.
26. Secretary, J&K Legislative Assembly.
27. Director, Accounts & Treasuries, Jammu/Kashmir.
28. Director/Principal, Northern Zonal Accountancy Training Institute, Jammu.
29. All Directors of Finance/Financial Advisors & CAOs.
30. Principal Private Secretary to the Hon'ble Lieutenant Governor.
31. Principal, Accountancy Training Institute, Srinagar.
32. Joint Director, J&K Funds Organization, Jammu/Srinagar.
33. All Treasury Officers.

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34. General Manager, Government Press, Jammu/Srinagar for publication in Government Gazette.
35. Private Secretary to the Hon'ble Advisor (B).
36. Private Secretary to the Chief Secretary.
37. PA to Secretary, Finance Department.
38. I/C website, Finance Department (www.jakfinance.nic.in).
39. I/C website, GAD (www.jkgad.nic.in).
40. Government Order File (W2scs).


06.03.2023
Mohd. Shafait Rehman,
Deputy Director (Codes),
Finance Department.