



**Government of Jammu and Kashmir  
Finance Department (Budget Division)  
Civil Secretariat, Jammu/Srinagar**

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**Subject: Authorization of Capex Budget out of approved BE  
2022-23.**

**Reference: THE JAMMU & KASHMIR APPROPRIATION (NO.2) ACT, 2022,  
NO.5 OF 2022 DATED: 25<sup>TH</sup> OF MARCH 2022.**

**Government Order No. 100 - F of 2022  
Dated: 31 . 03 . 2022**

Sanction is hereby accorded to the authorization of 50% Capex Budget including District Capex for the year 2022-23 in favour of all the Departments/District Development Commissioners.

However, release of funds through BEAMS as well as expenditure thereof shall be subject to the uploading of works/activities on BEAMS portal as per the Works Plan duly approved by the competent authority for the year 2022-23. The utilization of funds shall further be subject to the following terms and conditions:-

1. The Director Finance(s)/Director Planning(s)/Financial Advisor/ CAO(s)/ Joint Director(s) Planning of all Administrative Departments shall be personally responsible for uploading of approved Works Plan (projects/works/activities) on BEAMS portal with the approval of competent authority by or before 10<sup>th</sup> April, 2022.

*Shafiq*  
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2. All the District Development Commissioners shall furnish the District Plans (project/work/activity wise) in consultation with the PRIs, BDCs and DDCs of the concerned District, by or before 30<sup>th</sup> of April, 2022.
3. In respect of District sector projects, CPO(s)/AO(s) of each District shall be responsible for furnishing the hard and soft copies of the Works Plan once the same is approved by the competent authority, as per B12 Statement within the stipulated time for subsequent uploading on BEAMS portal.
4. The main focus of the Department/DDCs must be on outcomes in terms of benefit to the public.
5. The Departments/DDCs shall ensure that the "Budget Announcements" for the year 2022-23 are included in the Works Plan on priority and progress achieved on this account shall be reviewed periodically.
6. All the spillover and ongoing works/activities which are expected to be completed during the year 2022-23 or at the most in succeeding year, shall be the first charge on Capex Budget 2022-23. Only rarely a project should be undertaken involving more than two financial years.
7. In terms of Rule-136(1) of GFR, no works shall be commenced or liability incurred in connection with it until:
  - i) administrative approval has been obtained from the appropriate authority in each case.
  - ii) sanction to incur expenditure has been obtained from the competent authority.
  - iii) a properly detailed design has been sanctioned; while designing the projects etc, principles of Life Cycle cost may also be considered.

  
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- iv) estimates containing the detailed specifications and quantities of various items have been prepared on the basis of the Schedule of Rates maintained by PWD or other Public Works Organizations and sanctioned.
  - v) funds to cover the charge during the year have been provided by competent authority.
  - vi) tenders invited and processed in accordance with rules.
  - vii) a Work Order issued.
8. Each work should be 100% physically verified and third party test inspections shall be conducted in respect of high value works.
  9. The photographs with Geo-coordinates should be uploaded through "PROOF" application.
  10. The e-tenders shall be invited for the entire project cost.
  11. The Departments shall initiate the e-tendering process immediately in the month of April, 2022 and shall ensure that each e-NIT must be issued by or before 30<sup>th</sup> April, 2022.
  12. The Departments shall ensure that the exercise of tendering is carried out in a time bound manner and all the tendering processes must be concluded by or before 31<sup>st</sup> May, 2022.
  13. The executing agency shall ensure that the component of "Land Compensation" must form the part of the technically vetted DPRs and funds for the said component shall be released as part of the project/work.
  14. The Works Plan of the Department must be based on tangible outcomes and the impact report indicating the number of works completed and the numbers of people benefited shall be furnished to Finance Department periodically.

  
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15. The Departments shall furnish the statement of duly approved Works Plans uploaded on BEAMS portal in the form of excel sheet (both hard and soft copy) as per Annexure-I (B12 statement) within the Capex Ceilings already conveyed to the Departments vide OM No.FD-BGT0GEN/10/2021-03-FD, Dated:29-03-2022, enabling Finance Department to release the funds through BEAMS accordingly.
16. All the Departments/DDCs shall ensure the submission of information/Works Plan on the following e-mail address within the stipulated time:

**directorgeneralbudget@gmail.com**

17. The Controlling Officers shall immediately release the funds to the line departments within a period of one week from the date of authorization of funds by the Finance Department. The BEAMS Administrator at Administrative Department level shall report compliance to the Finance Department on monthly basis.
18. The expenditure shall be made strictly in accordance with GFR 2017 and Manual for Procurement of Works, 2019.
19. All the procurements of Goods and Services shall be made through GeM portal in terms of relevant provisions of GFR 2017, Manual for Procurement of Goods 2017 and Manual for Procurement of Consultancy and other Services 2017.
20. No diversion shall be made under any pretext unless expressly authorized by the Finance Department.
21. All the Director Finance(s)/FA & CAO(s) shall monitor the expenditure on BEAMS and furnish the expenditure statements before 5<sup>th</sup> of following month for monthly review by the Finance Department.

  
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22. All the Government transactions shall be made through electronic mode without involving any cash transactions in the Government offices or other offices which are directly or indirectly controlled by the Government, excepting for few small denominations.
23. The funds so released shall be utilized by the concerned authority only for the purpose specified after observing all prerequisite formalities/ procedures as per GFR and shall not be available for further re-appropriation/ diversion at any level and for any reason whatsoever.
24. Treasury Officers concerned shall ensure that releases have been made by DDO(s) through BEAMS. Treasury Officers shall also be personally liable for making any payment not authorized and accepted on BEAMS application.
25. The Departments shall ensure that the expenditure out of allotted funds, are made in stipulated time-frame within the quarter(s) for which the funds have been released.
26. All Departments shall ensure uniform pace of expenditure during the financial year 2022-23. The overall ceiling of 30% expenditure shall be maintained during the last quarter of the financial year 2022-23. The expenditure during the last month of the financial year 2022-23 shall be restricted to 15% of the budget allocation.
27. Funds provided under all the beneficiary schemes shall be disbursed through DBT mode with 100% Aadhaar seeding which shall be reviewed by each Administrative Secretary on monthly basis and beneficiary-wise report furnished to Finance Department on regular basis for uploading on DBT portal.

  
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28. The execution of works shall be taken up strictly for the approved activities only within the approved cost and no liability shall be created ensuring financial discipline in the system. The controlling officers shall be personally responsible for any liability created on account of un-approved/un-authorized works.
29. The projects/schemes shall be executed and completed strictly within the timeline as stipulated in the tender document and as fixed by the Competent Authority.
30. The ban on engagement on casual workers, need based workers etc shall continue to be in force. All development/Capex release order issued by the Administrative Departments to the respective controlling officers shall invariably have the condition that the Departments shall refrain from making fresh engagements under projects/schemes.
31. The capital outlay shall not be used for revenue expenditure.
32. The funds shall not be utilized for the schemes/projects approved for funding through JKIDFC under languishing project scheme .These projects/schemes shall deem to be excluded from UT Capex/District Capex Budget or any other scheme/sector.

**By order of the Government of Jammu and Kashmir.**

**Sd/-  
(Atal Dulloo), IAS  
Financial Commissioner  
(Additional Chief Secretary)  
Finance Department**

No.FD-BDGT0GEN/10/2022-03-FD  
Copy to the:

Dated: 31 . 03 . 2022

1. Ld. Advocate General, Jammu & Kashmir High Court, Jammu/Srinagar.

  
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2. Financial Commissioner (Additional Chief Secretary), Home Department
3. Financial Commissioner (Additional Chief Secretary), Health and Medical Education Department.
4. Director General of Police, Jammu & Kashmir.
5. Financial Commissioner (Revenue).
6. Principal Accountant General (A&E), J&K.
7. Principal Resident Commissioner, 5-Prithvi Raj, New Delhi.
8. All Principal Secretaries to the Government.
9. Principal Secretary to the Hon'ble Lieutenant Governor.
10. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India, New Delhi.
11. Chief Electoral Officer, Jammu & Kashmir.
12. All Commissioner/Secretaries to the Government.
13. Director General, J&K, Institute of Management, Public Administration & Rural Development.
14. Divisional Commissioner Kashmir/Jammu.
15. Chairperson, Jammu & Kashmir Special Tribunal.
16. Registrar General, Jammu & Kashmir High Court, Srinagar/Jammu.
17. Director Anti Corruption Bureau, Jammu & Kashmir.
18. Director General, Audit & Inspection/Budget/Accounts & Treasuries/ Funds Organization/ Codes/ Local Fund Audit & Pensions.
19. Director General, Development Expenditure Division-II, Finance Department.
20. All Heads of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies/Societies.
21. All District Development Commissioners.
22. Director Information, Jammu & Kashmir.
23. Director Archives, Archaeology and museums, Jammu & Kashmir.
24. Secretary, Jammu & Kashmir Public Service Commission.
25. Secretary, Jammu & Kashmir Legislative Assembly.
26. Director Estates, Jammu & Kashmir.
27. Director Development Expenditure Division- I, Finance Department.

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28. Director, Accounts & Treasuries Kashmir/ Jammu.
29. Director/ Principal, North Zonal Accountancy Training Institute, Jammu.
30. All Director Finance(s)/ Financial Advisors & CAOs.
31. All Director(s) Planning/ Joint Director(s) Planning.
32. Principal Accountancy Training School Srinagar.
33. Joint Director(s), Funds Organization, Srinagar/ Jammu.
34. All Treasury Officers.
35. Private Secretary to the Hon'ble Lieutenant Governor.
36. Private Secretary to Advisor (B) to the Hon'ble Lieutenant Governor.
37. Private Secretary to the Chief Secretary.
38. Private Secretary to the Financial Commissioner (Additional Chief Secretary), Finance Department.
39. I/C Website, Finance Department ([www.jakfinance.nic.in](http://www.jakfinance.nic.in))
40. I/C Website, General Administration Department ([www.jkgad.nic.in](http://www.jkgad.nic.in))
41. Government Order file (W2scs).

  
(Shafaat Yehya) 31/3/22

**Joint Director (Budget)**  
**Finance Department**



**FORM B-12**  
**(Works Statement)**

Statement of ongoing and new works for the financial year: 20...-20...

**DEPARTMENT** : .....

**OFFICE** : .....

**DEMAND NO.** : .....

**MAJOR HEAD** : .....

**MINOR HEAD** : .....

**SUB-HEAD/DETAILED HEAD/Activity Code :** .....

(in lakh `)

S. No.	Name of the Work activity-wise	District	Location	Project initiation year	Original Cost of the Projects	Revised Cost	Whether AA/TEC accorded if Yes, No & Date	Cummulative Exp. Ending 31 <sup>st</sup> March	Approved Capex Budget	Expenditure ending September	Anticipated Exp. Ending March	Proposed Capex Budget for ensuing year	Date of Completion of the Project	Physical Status (%age) with Photograph
1	2	3	4	5	6	7	8	9	10	11	12	13		

**Note:** In case of CSS/Loan/ other central schemes both Matching Share and Central Share needs to be shown in the statement.

Signature and Designation of officer Date: