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Finance Department

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JAMMU AND KASHMIR GOVERNMENT

FINANCE DEPARTMENT
(Code Section)

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(Code Section)

LIMINCE DEBAYTLMENT

LIMINCE DEBAYTLMENT



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GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Notification

Dated Jammu, the 20th of February, 2001.

SRO-64.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir the Governor is pleased to direct that :

In the Jammu and Kashmir Civil Services (Revised Pay) Rules, 1992:

Sub-clause (2) of Clause (j) of Rule 9 as inserted vide SRO-13 dated 30-1-1995 shall and shall be deemed to have been recast as under :

Out of existing VLWs working in the pay scale of Rs. 950-1500, those having put in 8 years or more service in the said scale shall be placed in the pay scale of Rs. 1200-2040 with effect from 31-12-1994.

By order of the Governor.

(Sd.) J. A. KHAN,

Principal Secretary to Govt.,
Finance Department.

Dated 20-02-2001.

No: A/10(90)-112

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GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Notification

Dated Jammu, the 23rd of February, 2001.

SRO-68.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in the J&K Civil Services Regulations Vol-II namely ;

In schedule 1-A under the caption "Class-I Officers-A-Major Heads of Department" following shall be added as S. No. 128 ;

S. No.	Designation	Caption
128.	Principal, Govt. College of Engg. & Technology, Jammu.	A-Major Head of Department.

By order of the Governor.

(Sd.) M. J. NAJAR,

Director Codes.

No: A/47(2000)-94

Dated 23-02-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Delegation of Financial Powers.

Reference :—General Administration Department's No. GDC-II/CM/2001, dated 22-1-2001.

Government Order No. 50-F of 2001

Dated 23-02-2001.

In chapter 2 of Book of Financial Powers under the caption Class I Officers-A-Major Heads of Department, following shall be added as S. No. 128 .

S. No.	Designation	Caption
128.	Principal Govt. College of Engg. & Technology, Jammu.	A-Major Head of Department.

By order of the Government of Jammu and Kashmir.

(Sd.) M. J. NAJAR,

Director Codes.

No: A/47(2000)-156

Dated 23-02-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

CIRCULAR

It has been generally observed that the Heads of Departments and/or other subordinate officers while dealing with various demands of employees for placement in higher scales, improvement of their service conditions, parity with other service etc. make references to their concerned Administrative Departments using forceful advocative language. Likewise some Administrative Departments prefer to recommend such cases to Finance Department in equally strong advocative language. In case of disagreement of Finance Department, very often such language forms the basis for filing SWPs by concerned aggrieved employees giving an impression to the courts as if there are two Governments with two distinct opinions represented by the Admn. Department and the Finance Department. This creates avoidable embarrassment for Govt. particularly when both the departments have to file counter affidavits with similar contents in order to defend the Govt.

2. Finance Department is the nodal department to deal with settlement of disputes and claims concerning pay scales and all other related matters. As such, it will attend to any matters/ representations even if simply referred to it for 'consideration on merits' instead of using strong recommendatory language.

3. Accordingly, I am to request all the Financial Commissioners/ Principal Secretaries and Commissioner/Secretaries to Govt. for issuance of suitable instructions to their concerned officers and HODs to refrain from making any such categorical, strong and advocative recommendations while referring such cases of grievances/representations to the next higher authorities/ Finance Department, to avoid legal implications and embarrassment before the courts.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance Department.

No: A/33(2k)-163

Dated 23-02-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Renewal of Group Janta Personal Accident Insurance Scheme.

Government Order No. 13-F of 2001

Dated : 11-01-2001

Sanction is hereby accorded to the—

- (i) renewal of the Group Janta Personal Accident Insurance Policy for a further period of one year w.e.f. 15-01-2001 to 14-01-2002 covering three lakh fifty thousand employees of all categories of State Govt. Departments/PSUs/Autonomous Bodies (including Local Bodies)/including such of the Daily Rated Workers as have been engaged up to 31-1-1994 and continue as such in the respective departments/organisations, on the existing rates of premium/terms and conditions ; and
- (ii) drawal of an amount of Rs. 1.40 crores as premium @ Rs.40 per employee per year (Rs. 34 to be subsequently recovered from each employee covered under the scheme from the salary bill for the month of Jan., 2001 and Rs. 6 in respect of each employee as contribution by the Govt.), debitible to the funds placed at the disposal of the Finance Department under the following heads of account to the extent shown against each :

(a) 2235-Social Security & Welfare	Rs. 21 lakhs
-State Contribution to Janta	(amount of contribution by Govt.)
Insurance Policy	
(b) 8235-General & Other Revenue	Rs. 119 lakhs
Fund : 105-Insurance Fund Janta	(amount recoverable
Insurance Policy	from Employees)

2. The amount of premium of Rs. 1.40 crores being payable in the ratio of 55 : 45 to the National Insurance Co. Ltd. Srinagar and The New

India Assurance Co. Ltd., Jammu (jointly running the scheme) as per details indicated below against each ;

- (i) Sr. Divisional Manager, National Insurance Company Ltd., Srinagar. : Rs. 77.00 lakhs.
- (ii) Sr. Divisional Manager, The New India Assurance Co. Ltd., Jammu : Rs. 63.00 lakhs.

By order of the Government of Jammu and Kashmir.

(Sd.) M. J. NAJAR,

Director Codes,
Finance Department.

No. FD/JI/A-VII (96-2000) MF Part II-568

Dated 11-01-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

CIRCULAR

Subject :—Renewal of Group Janta Personal Accident Insurance Policy.

Pursuant to Govt. Order No. 13-F of 2000 dated 11-01-2001, Group Janta Personal Accident Insurance Policy of all categories of employees has been renewed for a further period of one year from 15-01-2001 to 14-01-2002, covering three lakh fifty thousand employees of all categories (including such of the DRWs as have been engaged upto 31-1-1994) and continue as such of State Govt. Departments/PSUs/Autonomous Bodies (including Local Bodies) at the existing rates of premium/terms and conditions.

2. Since out of premium of Rs. 40 per employee per year, while an amount of Rs. Six in respect of each Employee has been contributed by the Govt. the balance amount of Rs. 34 has got to be recovered from each employee by deduction from his salary bill for the month of January 2001. However, where due to some administrative reasons the pay for month of January, 2001 may not be drawn on due date he (the employee concerned) is required to remit the amount of premium in cash through the head of his office into the treasury concerned.

3. As regards the recovery of premium and remittance of the same in relation to employees of PSUs/ Autonomous Bodies (including Local Bodies) the concerned MD/Chief Executives shall continue to send the amount of premium by Bank Draft favouring Principal Secretary (Finance) and supported by the schedules duly authenticated, containing all particulars i. e., Name, Parentage, Residential Address, Designation, Scale of Pay of the concerned employee. The Bank Draft alongwith supporting schedules should invariably be sent with covering letter addressed by name to Director Codes, Finance Department, (Nodal Officer).

4. While detailed instructions in relation to preparation of schedule of deduction of premium (with full particulars of employees) by the concerned DDOs to accompany the salary bill for the month of January and subsequent submission of accounts by the Treasury Officers to District Treasury Officer concerned, then by District Treasury Officer concerned to Dy. Director Accounts and Treasuries concerned for onward submission to

the Nodal Officer (Director Codes) Finance Department are already laid down in this department's circular instructions issued under No. FD-VII-4-2000/HP dated 27-1-2000, in amplification thereof, it is impressed upon all the Treasury Officers to retain schedules of deductions in safe custody for record and reference as and when required and forward only the consolidated and duly compiled DDO-wise abstract of the accounts of deductions to the District Treasury Officer concerned, who will consolidate and compile the same treasury-wise and district level and then pass it on to the Dy. Director Accounts & Treasuries concerned for submission to the Nodal Officer duly consolidated and compiled treasury-wise at the divisional level ensuring personal delivery in the Finance Department invariably by 15th of March, 2001.

5. All the Financial Commissioners/ Principal Secretaries, Commissioner/ Secretaries to Govt. and HODs are requested kindly to ensure endorsement of these instructions to all the concerned DDOs under control of their department well in advance of the presentation of salary bills for the month of January, 2001 at respective treasuries and issue strict instructions also to concerned MDs/Chief Executive Officers of the respective PSUs/Autonomous Bodies (including Local Bodies) under their administrative Control for ensuring remittance of the deduction of the premium through Bank Draft to the Nodal Officer, Director Codes, Finance Department in the prescribed manner invariably by end of February, 2001.

6. Receipt of these Circular Instructions may kindly be acknowledged.

(Sd.) M. J. NAJAR,

Director Codes,
Nodal Officer.

No : FD/JI/A-VII (96-2000)-MF-11-570

Dated 17-1-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Release of third and final instalment of arrears of pay/ allowances related to pay revision in favour of State Govt. Employees.

Government Order No. 63-F of 2001

Dated 16-03-2001.

In partial modification of Government Order No. 58-F of 1998 dated February 5th, 1998 read with Govt. Order No. 127-F of 1998 dated 16-4-1998 and Govt. Order No. 27-F of 2000 dated 27-3-2000, sanction is hereby accorded to the release of the third and final instalment of arrears of revision of pay and allowances. The amount of the third instalment shall be debited to the provision available under the object head salaries and simultaneously credited to the respective G. P. Fund Accounts. However, the condition of crediting the amount of the third instalment of pay revision arrears into GPF account shall not apply to the employees who are to retire on superannuation on 31-03-2001.

2. Also that, in respect of the following categories of employees, the amount of arrears shall be paid in cash after 31st March, 2001 :—

- (i) employees who do not have G. P. Fund Accounts and as such are not subscribers as on date ; and
- (ii) employees who are not required to contribute to the G.P.F. Account as per rules because of nearing the date of superannuation or otherwise.

By order of Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance Department.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Release of 2nd and final instalment of pension arrears in favour of State pensioners/family pensioners.

Government Order No. 64-F of 2001

Dated 16-03-2001.

In partial modification of Government Order No. 58-F of 1998 dated February 5, 1998 read with Govt. Order No. 127-F of 1998 dated 16-4-1998 and Govt. Order No. 27-F of 2000 dated 27-3-2000, sanction is hereby accorded to the release of the second and final instalment of arrears on account of pension/family pension payable to State pensioners/ family pensioners in respect of the period from 1-1-1996 to 31-12-1997 as a result of revision/rationalisation of pension structure.

2. The disbursement of the said instalment in relation to pension arrears will be made by the concerned Treasury Officers/ Branch Managers of J&K Bank during the next financial year i. e. after 31st March, 2001:

By order of Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner.

No: A/8(98)-216

Dated 16-03-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject.—Payment of Dearness Allowance to State Government Employees.

Government Order No. 67-F of 2001

Dated 19-3-2001.

In partial modification of Government Order No. 183-F of 2000 dated 5-10-2000, it is hereby ordered that all State Government Employees including Work Charged and Whole Time Contingent Paid Employees working in the regular time scale of pay shall be paid Dearness Allowance at the following rates w. e. f. 1-7-2000.

Date from which payable	Rate of Dearness Allowance per month (including previous instalments)
1-7-2000	41% of basic pay

(2) The term "pay" for the purpose of calculation of Dearness Allowance shall be the pay drawn in the prescribed scale of pay including stagnation personal Pay but shall not include any other type(s) of pay like personal pay granted for promotion of small family norms etc. In the case of those employees who have opted to retain the pre-revised pay scale(s) of pay, if any, it will include in addition to pay in the pre-revised scale of pay. Dearness Allowance and Interim Relief appropriate to that pay admissible under orders in existence on 1-1-1996.

(3) The Dearness Allowance will continue to be a distinct element of remuneration and will not be treated as pay.

(4) The Dearness Allowance payable w. e. f. the 1st April 2001, inclusive of the salary for the month of March, 2001 payable in April, 2001 sanctioned under this order shall be paid in cash.

(5) The arrears on this account for the period from 1-7-2000 to 28-2-2001 shall be drawn and disbursed in cash in the next financial year, i. e., after 31-3-2001.

(6) The payment on account of Dearness Allowance involving a fraction of a Rupee equal to or more than 50 paise shall be rounded up to the next rupee and below 50 paise shall be ignored.

(7) The provisions of this order shall also apply, *mutatis mutandis*, in the case of All India Service Officers serving in connection with the affairs of the State.

By order of the Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
(Finance).

No. A/24 (2k)-220

Dated 19-03-2001

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject.—Payment of Dearness Allowance to State Pensioners/Family Pensioners.

Government Order No. 68-F of 2001

Dated 19-3-2001.

In partial modification of Government Order No. 184-F of 2000 dated 5-10-2000, it is hereby ordered that the State Government Pensioners/ Family Pensioners shall be paid Dearness Allowance at the following rates w. e. f. 1-7-2000.

Date from which payable	Rate of Dearness Allowance per month (including previous instalments)
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1-7-2000	41% of Pension/Family Pension.
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2. Pension/Family Pension in the case of pre 1-1-1996 retirees and where family pension was sanctioned prior to 1-1-1996 means the consolidated pension/family pension as the case may be effective from 1-1-1996 in terms of Government Order No. 46-F of 1998 dated 19-1-1998 read with Government Order No. 275-F of 1998 dated 14-10-1998 and Government Order No. 276-F of 1998 dated 14-10-1998.

3. In the case of pensioners who have retired from service on or after 1-1-1996 and in the case of family pensioners whose family pension has been sanctioned for the first time on or after 1-1-1996 pension/family pension shall mean basic pension/family pension admissible in terms of SRO-19 dated 19-1-1998.

4. The payment on account of DA involving a fraction of rupee shall be rounded to the next rupee.

5. Personal pension, if any, will not be taken into account for determining DA on pension.

6. The DA shall be shown as a distinct element.

7. The other provisions governing grant of DA on pension/family pension such as regulation of DA during employment/re-employment, regulation of DA where more than one pension is drawn etc and other

provisions of the existing orders/rules (as are not in conflict to the provisions of this order) shall continue to remain in force.

8. The Dearness Allowance as per this order shall be paid on or after 1-4-2001 by the concerned Treasury Officers/paying branches of the J&K Bank without waiting for further authorisation from the Accountant General/General Manager, J&K Bank, as per the practice in vogue.

By order of the Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
(Finance).

No. A/24(2k)-221

Dated 19/03/2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject:—Increase in the wages of Daily Wage Carriers

Government Order No. 69-F of 2001

Dated 19-3-2001.

It is hereby ordered that Daily Rated Workers in all the Government Departments (including the seasonal labourers employed in Gulmarg and Pahalgam Projects Organisations) and those of Municipalities and Local Bodies, as are presently in receipt of wages @ Rs. 45 (Rs. Forty-five) per day pursuant to Government Order No. 10-F of 1999 dated 10-2-1999, 1-4-2001 shall be paid wages @ Rs. 60/- (Sixty) per day.

By order of the Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
(Finance).

No. A/66(75)-II/222

Dated 19-3-2001.

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GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

O. M. No. A/161 (96)-26

Dated 23-3-2001.

Subject:—Impact of deferment of promotion on seniority-clarification therefore.

Proviso below Government Instructions No. 6 under Art. 77-B of JKCSRs as recast vide SRO-380 dated 21-11-97 (effective from 1-6-1996) reads as :

"Provided that a Government employee shall be allowed to defer his promotion till end of the month in which he is promoted, irrespective of the date of issue of his promotion order in the said month, in case his increment in the lower post falls due on 1st of month following the month in which he is promoted".

2. In the context of the aforesaid provisions doubts have been expressed as to whether such deferment of promotion would affect the seniority of the concerned officials or not.

3. The matter has been examined in the Finance Deptt. It is accordingly clarified that since intention and purpose of such deferment of promotion is to allow fixation of pay in the promotional grade after accounting for increment otherwise accrued in the lower grade, as such it will have no affect on the over all seniority of the concerned official (s).

By order of the Government of Jammu and Kashmir.

(Sd.) M. J. NAJAR,

Director Codes.
(Finance).

No. A/66(75)-II/222

Dated 19-03-2001.

(17)

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Rationalisation of pension structure in respect of Government Servants who retired/died on or after 1-4-1987 but before 1-1-1996.

Government Order No. 89-F of 2001

Dated 28-3-2001.

In partial modification of Govt. Order No. 276-F of 1998 dated 14-10-1998, it is hereby ordered that following shall be added as proviso after sub-para (iii) of para 2 of the said order :

"Provided that w.e.f. 1-1-1996 basic family pension shall not be less than 30% of the minimum pay in the revised pay scale introduced w.e.f. 1-1-1996 of the post last held by the pensioner/deceased Government employee/pensioners."

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance Department.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject:—Rationalisation of pension structure for pre 1-4-1987 pensioners/family pensioners.

Government Order No. 90-F of 2001

Dated 28-3-2001.

In partial modification of Government Order No. 275-F of 1998 dated 14-10-1998, it is hereby ordered that —

- (i) Following shall be added as proviso after sub-clause (v) of para 2 of the said order :

"Provided that w.e.f. 1-1-1996 full pension of the pensioners irrespective of their date of retirement shall not be less than 50% of the minimum pay in the revised scale of pay introduced w.e.f. 1-1-1996 of the post last held by the pensioners".

- (ii) Following shall be inserted as para 4 (A) after para 4 of the said order :

"w. e. f. 1-1-1996 basic family pension shall not be less than 30% of the minimum pay in the revised pay scale introduced w. e. f. 1-1-1996 of the post last held by the pensioner/deceased Govt. empolyee".

By order of the Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance Department.

No. A/12 (98)-259

Dated 28-3-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Notification

Jammu, the 28th March, 2001.

SRO-122.—In exercise of powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in Jammu and Kashmir Civil Services Regulations ; namely :

- (I) In J&K Civil Services Regulations :

- (A) Following shall be inserted after 1st para of Art. 240 A(V) as inserted vide SRO_19 dated 19-1-1998 effective from 1-1-1996:

"w. e. f. 01-01-1996 full pension of all the pensioners irrespective of their date of retirement shall not be less than 50% of the minimum of the pay in the revised Scale of pay introduced w. e. f. 1-1-1996 of the post last held by the pensioner. However the existing provisions in the rules governing qualifying service and minimum pension shall continue to be operative".

- (B) Art. 242-BB inserted vide SRO-19 dated 19-1-1998 shall be recast as under:

In case of Govt. employees who have opted for revised scale of pay w. e. f. 1-1-1996 or thereafter and retired on or after 1st January, 1996 but before 31st October, 1996 i. e., before completing the period of 10 months in the revised scale.

The average emoluments based on the basic pay of the preceding ten months of those Govt. servants who had opted to come over to the revised scales of pay and had retired within a period of 10 months reckoned from January 1, 1996 shall be calculated as follows for the purpose of determining their pension entitlement :

- (a) For the period during which pay was drawn in the pre-revised pay scales. The total emoluments for the numbers of months for which pay was drawn in the pre-revised pay scales shall be calculated after taking into account the following :

- (i) Basic pay (including increments, if any, drawn during the intervening period).

- (ii) Dearness allowance upto CPI 1510 i. e. @ 148%, 111% and 96% of the basic pay as the case may be.
- (iii) The first and second instalments of Interim Relief appropriate to the Basic pay drawn during the relevant period.
- (iv) Notional increase of the Basic pay by applying the Fitment Benefit of 40 percent on the Basic Pay in the pre-revised pay scale.
- (b) For the period during which pay was drawn in the revised pay scales : The aggregate of the Basic Pay for the number of months for which pay was drawn in the revised pay scales.

The average emoluments of the preceding ten months will thereafter be calculated by adding (a) and (b) and dividing the result by 10. Pension admissible will consequently be 50% of the average emoluments so calculated.

Note :—1. The employees who retired on 31st October, 1996 after completing 10 months service in the revised pay scale shall not be covered under this rule.

Note :—2. The provisions of above rule shall apply, *mutatis mutandis*, in respect of permanent pensionable employees of State Road Transport Corporation (erstwhile employees of Govt. Transport Undertaking) governed by State Pension Rules, in so far the Cost of Living Allowance (COLA) released in their favour upto and including the instalments of 1-1-1996 is concerned.

(II) In Family Pension-cum-Gratuity Rules (Schedule XV OF J&K CSRs), the following shall be added as proviso below Rule 20 BB as inserted vide SRO-19 dated 19-1-1998 ;

"Provided that w.e.f. 1-1-996 family pension of all the family pensioners shall not be less than 30% of the minimum pay in the revised pay scale introduced w.e.f. 1-1-996 of the post last held by the pensioner/deceased Govt. employees".

By order of the Governor.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Notification

Jammu, the 10th April, 2001.

SRO-139.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in Jammu and Kashmir Civil Services Regulations namely ;

In the said regulations :

Sub-clause (iii) of clause 1 of Art. 110-A, as substituted vide SRO-239 dated 15-7-97, shall be recast as under :

"Government servant against whom a charge sheet for a criminal offence has been filed in a competent court of law or sanction for prosecution has been issued".

By order of the Governor of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance.

No. A/101 (64)-224

Dated 10-04-2001.

GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECTT.—FINANCE DEPARTMENT.

**Subject :—Grant of Honorarium to Dy. Directors Funds Organisation
Jammu and to his Typist.**

Government Order No. 139-F of 2001.

Dated 23-05-2001.

Sanction is hereby accorded to the payment of honorarium to following officer/ official of Funds Organisation Jammu for the period shown below for attending the work relating to disbursement of pension to migrant Central Civil Pensioners of Kashmir Valley. The order is issued with the agreement of Chief Controller of Pensions Government of India conveyed vide their sanction No. CPAO/Tech/ Honorm/J&K/Vol.-II/06 dated 16-01-2001.

Period	Dy. Director Funds	Typist
01-10-99 to 31-12-2000	2500	1500
Total	2500	1500

The expenditure is debitable to Major Head 2071-Pension and Other Retirement Benefits A-I (ii)-Other Expenditure.

By order of the Government of Jammu and Kashmir.

(Sd.)

Director (Codes),
Finance Department.

No. A-81 (90)-203

Dated :—23-05-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

CIRCULAR

Subject :—Claim under Janta Personal Accident Policy.

Despite availability of detailed instruction on the above subject it has been observed that cases of deceased employees are being sent to the Nodal Officer (GIS) Finance Department without requisite documents viz FIR, Death Certificate, Medical Report, Nomination Form, Premium Deduction Schedule etc. In some cases the cause of death is not given. Since Janta Insurance Scheme covers death caused due to accident only indicating the cause of death is very important. Further the DDO/HOD do not prefer claims of the deceased employees within prescribed limit. In some cases even the death of an employee is reported after years together. As a result the Insurance Companies have kept more than 250 claims under time barred category and their settlement is uncertain.

2. It is, therefore, once again reiterated that the intimation of death of an employee caused only due to accident, should be sent directly to the Nodal Officer (Director Codes) Finance Department Civil Secretariat Srinagar/Jammu. In cases where supporting documents are not available, the concerned officer under whom the deceased employee had been working should send the detailed intimation within a weeks time from the date of death of the employee in order to get the case registered with the Insurance Company. The requisite documents connected with the claim can be sent subsequently but preferably within a period of two months after the date of death so that the case complete in all respect reaches the National Insurance Company, Srinagar within three months period.

The instructions contained in the circular need to be strictly followed by the concerned departments/officers and deviation from the procedure will lead to non settlement of the cases for which the Finance Department (Nodal Officer) does not owe any responsibility. The damages on this account claimed in the Court if it is proved that case of a deceased employee has been rejected/kept as time barred due to carelessness of any such concerned officer, shall have to be borne by the concerned defaulters.

(Sd.) M. A. LALA,

Director Codes,
(Nodal Officer),
Finance Department.

No. FD/JI/A-VII(6-2000) MFR-II 648

Dated 06-07-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Payment of Dearness Allowance to State Government Employees.

Government Order No. 176-F of 2001

Dated 23-07-2001.

In partial modification of Govt. Order No. 67-F of 2001 dated 19-3-2001 it is hereby ordered that all State Government Employees including Work Charged and Whole Time Contingent Paid Employees working in the regular time scale of pay, shall be paid Dearness Allowance at the following rates w. e. f. 01-01-2001:

Date from which payable	Rate of Dearness Allowance per month (including previous instalments).
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1-1-2001	43% of Basic Pay.
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2. The term "pay" for the purpose of calculation of Dearness Allowance shall be the pay drawn in the prescribed scale of pay including stagnation personal pay but shall not include any other type(s) of pay like personal pay granted for promotion of small family norms etc. In the case of those employees who have opted to retain the pre-revised pay scale(s) of pay, if any, it will include in addition to pay in the pre-revised scale of pay. Dearness Allowance and Interim Relief appropriate to that pay admissible under orders in existence 01-01-1996.

3. The Dearness Allowance will continue to be a distinct element of remuneration and will not be treated as pay.

4. The Dearness Allowance payable w. e. f. 1-1-2001 under these orders shall be paid in cash. The arrears on this account for the period from 1-1-2001 shall also be drawn and disbursed in cash.

5. The payment on account of Dearness Allowance involving a fraction of a rupee equal to or more than 50 paise shall be rounded upto the next rupee and below 50 paise shall be ignored.

6. The provisions of this order shall also apply, *mutatis mutandis*, in the case of All India Service Officers serving in connection with the affairs of the State.

By order of the Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance.

No. A/24 (2K)-581

Dated 23-07-2001

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Payment of Dearness Allowance to State Pensioners/Family Pensioners.

Government Order No. 177-F of 2001

Dated 23-7-2001.

In partial modification of Government Order No. 68-F of 2001 dated 19-3-2001, it is hereby ordered that the State Govt. Pensioners/Family Pensioners shall paid Dearness Allowance at the following rates w. e. f. 1-1-2001.

Date from which payable	Rate of Dearness Allowance per month (including previous instalments).
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1-1-2001	43% of Basic Pension/Family Pension.
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2. Pension/Family Pension in the case of pre 1-1-1996 retirees and where family pension was sanctioned prior to 1-1-1996 means the consolidated pension/ family pension as the case may be effective from 1-1-1996 in terms of Govt. Order No. 46-F of 1998 dated 19-1-1998 reads with Govt. Order No. 275-F of 1998 dated 14-10-1998 and Govt. Order No. 276-F of 1998 dated 14-10-1998.

3. In the case of pensioners who have retired from service on or after 1-1-1996 and in the case of family pensioners whose family pension has been sanctioned for the first time on or after 1-1-1996 pension/ family pension shall mean basic pension/family pension admissible in terms of SRO-19 dated 19-1-1998 read with SRO-122 dated 28th March, 2001.

4. Payment on account of DA involving a fraction of rupee shall be rounded to the next rupee.

5. Personal pension, if any, will not be taken into account for determining DA on pension.

6. The DA shall be shown as a distinct element.

7. The other provisions governing grant of DA on pension/family pension such as regulation of DA during employment/reemployment, regulation of DA where more than one pension is drawn etc. and other provisions of the existing order/rules (as are not in conflict to the provisions of this order) shall continue to retain in force.

8. The Dearness Allowance as per this order shall be paid by the concerned Treasury Officer/Paying branches of the J&K Bank without waiting of further authorisation from the Accountant General/General Manager, J&K Bank, as per the practice in vogue.

By order of the Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance.

No. A/24(2K)-582

Dated 23-7-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Refreshment charges.

Reference :—GAD's No. GDC-118/CM/2001 dated 11-7-2001.

Government Order No. 178-F of 2001.

Dated 24-07-2001

In chapter 5.10 of Kashmir Book of Financial Powers, the following shall be inserted as Serial No. 28-C :—

S. No	Nature of power	To whom delegated	Extent
28-C	To sanction refreshment charges in favour of employees on following occasions :	Class-I Officers and Major Heads of Department	Up to Rs. 50/- per day per head for attending office on off days.
	(i) Budget preparation		Up to Rs. 30/- per day per head for sitting both late hours in the evening and attending early hours in the morning in the office or Rs. 15/- only for either sitting late or attending early hours.
	(ii) Plan formulation		
	(iii) During sessions of Legislature.		

Note :

1. The amount shall not exceed Rs. 2400/- (Rupees two thousands four hundred) for an employee in a financial year.
2. The payment shall be made subject to availability of budget provision.
3. Early/late hour duties/off day duty for less than an hour shall not attract payment of any refreshment charges.
4. Pending claims of Budget Session held in March, 2001 shall be settled accordingly.

By order of the Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance.

No. A/176 (2K)-585

Dated 24-07-2001.

**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

O. M. No. A/14 (2000)-616
Dated 02-08-2001.

E R R A T A

Compensatory Allowance have been notified vide SRO-209 dated 11-06-1999 issued vide Finance Department's endorsement No. A/102/(87)-507 dated 11-06-1999. However, in the Annual Compendium for the calender year 1999, incorporating Notification, Govt. Orders Circulars and Office Memoranda interalia, contain SRO-209 dated 11-6-1999 alongwith the Annexure "A" thereof. In column 3 and 4 of said Annexure "A" the limits of the basic pay have wrongly been printed as Rs. 2720 and Rs. 2721 respectively as against the actual limits of basic pay of Rs. 3720 and Rs. 3721.

It is accordingly rectified that the limits of Rs. 2720 and Rs. 2721 shall be read as Rs. 3720 and Rs. 3721 in the column 3 and 4 of the said Annexure "A" of Annual Compendium 1999.

All the Financial Commissioners/Principal Secretary/ Commissioner/ Secretary to Government/District Development Commissioners/Treasury Officers/Drawing and Disbursing Officers are requested to ensure the drawal of the Compensatory Allowance at the correct rates and immediately recover the undue amount, if any drawn, due to the printing error in the Annual Compendium 1999.

(Sd.) AMRIK SINGH,

Director Codes,
Finance Department.

**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

C I C U L A R

Subject :—Regularisation of Daily Rated Workers/ Work Charged Employees.

Attention of all the Administrative Departments are invited to Circular instructions issued by the Finance Department vide No. A/55(94)-371 dated 25-03-1996 and No. A/55(94)-847 dated 20-11-2000 whereunder the proposal for regularisation of eligible Daily Rated Workers were, interalia, desired to accompanied by the History Sheets/Service Sheets of Daily rated Workers and authenticated corroborative documentary evidence.

Having observed that most of the cases do not produce the corroborative documentry evidence or even Service Sheets, as such pursuant to decision taken in 131st meeting of the Empowered Committee held in the office chambers of Financial Commissioner (Finance) Chairman of the Committee on 03-08-2001, it has been desired that History Sheets should be supported with Annexure "A" as per proforma enclosed indicating therein the details of payment with regard to CV No. /TV No. dated ; name of the Treasury etc. from the date preceding 7 (seven) years of his becoming eligible for regularisation.

All the Financial Commissioner/Principal Secretaries and Commissioner Secretaries to Govt. are requested kindly prepare these statement in respect of all Daily Rated Workers regularised or to be regularised in the future. However, all proposals submitted by the Department for regularisation shall be accompanied by an Annexures as enclosed and in respect of Daily Rated Workers regularised the same must be available with the department for verification by the Committee to by nominated by Finance Department.

(Sd.).....

Director Codes,
Finance Department.

No. A/55(94)-671

Dated : 21-08-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT—CIVIL SECRETARIATE

O. M. No. A/44(85)-iv-705
Dated 30-08-2001.

Subject :—Notification regarding COLA to the employees/workers of State Owned PSUs w. e. f. 01-01-2001.

Whereas the employees of PSUs have been persistently demanding of COLA related to the increase in the average Consumer Price Index (CPI) notified by Labour Bureau Simla from time to time in reference to 1-1-1999, 1-1-2000 and 1-1-2001.

2. Whereas during the deliberations with the representatives of workers of PSUs it has been clarified by the Govt. that its role is confined to notify the slabs of COLA and to calculate amount of COLA at different slabs and it is further left to the individual PSUs to make their own arrangements for payment as per their resources and consider to sanction the same with the approval of their respective Board of Directors.
3. Whereas such notification were not issued by the Govt. in view of very bad financial position of the PSUs who have become heavily dependent on the budgetary support from the Govt. for carrying on their day to day activities.
4. Whereas the Govt. accordingly has been extending the financial assistance/budgetary support to the PSUs despite its own financial constraints.
5. Whereas under an MOU signed with the Govt. of India the total budgetary support to the PSUs is required to be gradually reduced by 10% every year.
6. Whereas the PSUs are required to generate adequate resources for making payment of wages and pending instalments of COLA to its employees and PSUs have not been in a position to do so.
7. Whereas this was deliberated again in the meeting held with the representatives of the PSUs on 6th August, 2001 and it was decided to notify the slabs of COLA due to the employees for one year for the time being.
8. Now, therefore, the Govt. hereby notifies that nine instalments of COLA have become due to the employees of PSUs calculated as

per movement of average CPI from Jan., 2000 to Dec., 2000 effective from 1-1-2001 and the rates on the restructured rate of COLA are indicated in the table given below :—

S. No.	Pay range (after last revision).	Restructured rate of COLA per instalment.	Amount of COLA (P. M.) corresponding to 9 instalments.
1.	Upto Rs.2549	13.00	117.00
2.	2550-3100	17.00	153.00
3.	3101-3600	20.00	180.00
4.	3601-4000	23.00	207.00
5.	4001-4600	26.00	234.00
6.	4601-5300	30.00	270.00
7.	5301-6000	34.00	306.00
8.	6001-6600	38.00	342.00
9.	6601-7600	43.00	387.00
10.	7601-8800	50.00	450.00
11.	8801-10000	57.00	513.00
12.	10001-11200	65.00	585.00
13.	11201-12400	72.00	648.00
14.	12401-13600	80.00	720.00
15.	13601-14800	87.00	783.00
16.	14801-16000	95.00	855.00
17.	16001-17200	102.00	918.00
18.	17201-18400	109.00	981.00
19.	18401-20000	118.00	1062.00
20.	Above Rs. 20000	129.00	1161.00

The State Owned PSUs to whom Wage Committee Report is applicable may accordingly pass Appropriate orders with the approval of their competent authority, in keeping with their resource position vis-a-vis, rates notified. The PSUs shall have to accommodate the additional expenditure out of their own resources. However, budgetary support as per their entitlement as per para 5 above(after reduction of 10% over last year support) shall continue to be authorised by the Govt.

(Sd.) J. A. KHAN,
Financial Commissioner,
(Finance).

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Notification

Dated Srinagar, the 28th September, 2001.

SRO-406.—in exercise of the powers conferred by proviso to Section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to make the following amendments in the Jammu and Kashmir Civil Service Regulations Vol.-I namely :

Caption 185-D (V)-A shall be recast as under :

Cases of Autonomous/Statutory Bodies and State owned Public Sector Undertakings.

Clause-II of Art 185-D (V) (b) of J&K CSR's Vol-I shall be recast as under :-

"An employee of Autonomous/Statutory Bodies and State owned PSUs on permanent absorption under the Government will have the option either to receive CPF benefits which accrued to him from the Autonomous/Statutory Body/PSU and start fresh service in Government or choose to count service rendered in that body as qualifying service for pension in Government by foregoing employee's share of CP Fund contribution with interest thereon which will be paid to the Government by Autonomous/Statutory Body/PSU.

The option shall be exercised within one year from the date of absorption, if no option is exercised within the stipulated period, the concerned employee shall be deemed to have opted to receive CP Fund benefits. The option once exercised shall be final".

By Order of the Governor.

(Sd.) J. A. KHAN,

Financial Commissioner,
Finance.

No.A/36(83)-III-628

Dated : 28-9-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject : Rate of interest on G.P. Fund/C.P. Deposits for the Financial Year 2001-2002.

Government Order No. 237-F of 2001

Dated : 12-10-2001.

In pursuance of reduction of interest rates by the Central Government on General Provident Fund Accounts of the Government Employees and in consideration of all relevant factors, it is hereby ordered that interest rates on G.P. Fund accumulations of Government Employees shall be 9.5% per annum w.e.f. 01-04-2001.

By Order of the Government of Jammu and Kashmir.

(Sd.)

Financial Commissioner,
Finance Department.

No.A/152(61)-734

Dated : 12-10-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Institution of FA and CAO and delegation of additional financial powers to Administrative Department to be exercised by them with the concurrence of the FA and CAOs.

Government Order No. 246-F of 2001

Dated 23-10-2001.

In partial modification of Govt. order No. 246-F of 1988 dated 13-9-1988 read with SRO-103 of 1998 dated 23-03-98 and in supersession of Govt. Order No. 36-F of 1999 dated 12-3-1999 and Govt. Order No. 106-F of 1999 dated 30-6-1999, following instructions are hereby issued to regulate sanction of drawal of advances by Administrative Departments within their financial delegations, which is presently Rs. 25.00 lakh, by way of replacing para 3- "Advance Drawals" of Government Order 246-F cited above.

A. *Purchases (plan and non-plan)*.—Administrative Departments may sanction drawal of advances upto the prescribed delegation with the concurrence of FA and CAO in the cases of purchase of machinery and material.

- (i) if money is required to be deposited for opening of letter of credit with a bank or any other institution, the advance may be sanctioned subject to the conditions that purchase order has been issued with the approval of the competent authority and the prescribed procedure, has been followed ;
- (ii) if advance payment is a necessary and concomitant part of contract as per decisions taken by a competent purchase/contract committee provided that such advances are issued against a bank guarantee or adequate security in any other suitable form ;
- (iii) if advance is required for "off the shelf purchases" by a committee constituted in consultation with Finance Department.

B. *Payments of Grants-in-aid (non-plan) to Universities, Regional Engineering Colleges, Municipalities, Pollution Control Board and Cultural Academy*.—sanction may be issued by the Administrative Department authorising the advance drawal and payment with the concurrence of FA/CAO provided that :—

- (a) not more than 1/12th of the total budgetary provision of grant-in-aid is released in a month to meet the salary and

other revenue components and a certificate to this effect is recorded in the sanction order that the amount sanctioned as advance does not exceed 1/12th of such annual budgetary provision. No financial ceiling, except the one conditioned by the budgetary allocation shall apply in such cases.

- (b) the Administrative Department shall monitor monthly closing balance to ensure that there is no unnecessary accumulation of cash with the aided body. The FA/CAO shall be directly responsible to monitor balances of cash position with the aided body, before recommending subsequent instalments and to keeping FD posted about balances available with the aided body at the end of every quarter.
- (c) If the Finance Department reduces or otherwise modifies the amount of Grant-in-aid during the course of the year, it will be the responsibility of the FA/CAO and the Administrative Department to make corresponding adjustments in future releases.
- (d) The Administrative Department may withhold monthly releases on account of failure of the aided body to provide monthly accounts or position of cash balance or in raising its own revenue proportionately as per its budgetary commitment, default in audit of its Accounts or any other similar grounds.

Other non-plan Grants-in-aid.—

Administrative Department may sanction advance drawal as per prescribed norms or scale, with the concurrence of FA/CAO on account of Grant-in-aid amounts which are required to be sanctioned on one time basis are as annual contributions such as in case of J&K Red Cross Society, National Institute of Public Finance and Policy, Indian Institute of Public Administration, India Road Congress etc. Such sanctions shall be subject to the following conditions :—

- (i) Release of Grant-in-aid has been approved by the Competent Authority in the Government.
- (ii) Audit certificate/utilisation certificate of previous release has been obtained.
- (iii) Specific budgetary provisions are available, earmarked for each such aided organisation or its name figures in the list of aided institutions, and no additional budgetary provision shall be eventually required.

Nothing mentioned in this para would prevent the concerned Administrative Department to pay the Grant-in-aid in instalments if it so desires.

D. Plan transfers to Autonomous Bodies and Corporations.— Administrative Departments shall be required to follow general and specific instructions as may be issued by Planning and Dev. Department from time to time. Subject to observance of such directions, the following types of advances may be sanctioned out of plan by the Administrative Departments in consultations with the FA/CAO within the prescribed limit of Rs. 25 lakh :—

- (i) advances payable as part of any contract/agreement with such organisations ;
- (ii) share capital ;
- (iii) foundation-fund or any other similar fund ;
- (iv) funds for implementation of plan schemes subject to the conditions that :—
 - (a) Cash balance available on the date of release with the organisation does not exceed one month's requirement on plan schemes.
 - (b) Releases are regulated in monthly or quarterly instalments depending on physical and financial progress.
 - (c) In respect of CSS, matching Central Share has come from Govt. of India and stands utilised by the organisation.
 - (d) Utilisation of funds is regularly reported at the end of each month and FA/CAO sends quarterly consolidated statements to the Finance Department.

(Sd.) J. A. KHAN,

Financial Commissioner,
(Finance).

No.A/71(88)-881

Dated : 23-10-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Notification

Jammu, the 6th November, 2001.

SRO-440.—In exercise of the powers conferred by proviso to Section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in the Jammu and Kashmir Civil Service Regulations Vol.-I.

In the said Regulations :

The following shall be inserted as proviso below clause (a) of art 260-B :

"Provided that the ignorable portion of the pension w. e. f. 01-01-1996 shall be Rs. 1500/- and in the case of persons who already have been on the re-employed the pay may be fixed on the basis of these orders ; provided that the concerned appointments opt to come under these orders. If they so opt, their terms of appointment would be determined afresh as if they have been re-employed for the first time on 01-01-1996 or the actual date of re-employed whichever be later.

By order of the Governor.

(Sd.).....

Financial Commissioner,
(Finance.)

No.A/65(88)-1-861

Dated : 06-11-2001.

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

Subject :—Inclusion of Acharya Shri Chander College of Medical Sciences and Hospital, Jammu and The Heart Centre New Delhi in the list of recognised hospitals in Medical (Attendance-cum-Allowance). Rule 1990.

Govt. Order No. 250-F of 2001.

Dated 09-11-2001.

Sanction is hereby accorded to the inclusion of Acharya Shri Chander College of Medical Sciences and Hospital, Jammu and the Heart Centre New Delhi at serial (xiv) and (xv) of the list of hospitals given in Rule 6-A in the J&K Civil Services (Medical Attendance-cum-Allowance) Rules 1990 as inserted vide SRO-142 dated 8th May, 1998 with the proviso as under :—

Provided that—

- (i) the reimbursement in the hospital at Sl. No. (xiv) shall be leveled with that of Medical College, Jammu and the facility which is not available within the Medical College Hospitals but is available in the SKIMS the charges in that case shall be reimbursed as per the rates of SKIMS :
- (ii) the reimbursement in case of hospitals both at Sl. No. (xiv) and (xv) for facilities not available in the State shall be available at the rates applicable in AIIMS.

By order of Government of Jammu and Kashmir.

(Sd.) J. A. KHAN,

Financial Commissioner.

No.A/7(94)temp-837

Dated : 09-11-2001.