

Government of Jammu and Kashmir
Finance Department

COMPENDIUM 2007

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CH INRAN MEHMOOD
 Deputy Director (Code)
 Finance Department

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-FINANCE DEPARTMENT**

Subject : Insertion of Chapter 1-A in J&K Book of Financial Powers (Third Edition 2002).

Reference :General Administration Department's No GDC-161/CM/2006 dated 26-12-2006.

Government Order No. 03-F of 2007

Dated 09-01-2007.

It is hereby ordered that the following shall be inserted as Chapter 1 (A) in the Jammu and Kashmir Book of Financial Powers (Third Edition 2002) as amended from time to time :-

Chapter 1 (A)

Time Schedule for Administrative/Technical Sanction of Works.

- | | |
|---|--|
| (a) Communication of concurrence to Administrative Approval for works estimated to cost more than Rupees five (5) crore by Finance/Planning Department. | Within ten (10) working days of the date of receipt of the complete proposal. |
| (b) Communication of Administrative Approval by respective Administrative Deptt./Chief Engineer/Other Heads of Departments within delegated powers. | Within one month of the date of receipt of complete proposal. |
| (c) Issue of technical appraisal/sanction of all the ongoing works as well as new works by the competent authority. | Concurrently with Accord of Administrative Approval within a period not exceeding one month of sanction of AA. |

By order of the Government of Jammu and Kashmir.

(Sd.) B.B.VYAS,
Commissioner/ Secretary to Govt.
Finance Department.

No. A/68 (2001)-17

Dated 9-1-2007

Copy to:-

1. Advocate General J&K, Srinagar.
2. All Financial Commissioners.

3. Accountant General, Srinagar/Jammu.
4. All Principal Secretaries to Government.
5. All Commissioner/Secretaries to Government.
6. Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
7. Divisional Commissioner, Srinagar/Jammu.
8. Commissioner of Vigilance, J&K, Srinagar.
9. Secretary to Chief Justice, J&K High Court, Srinagar/Jammu.
10. Registrar General, J&K High Court, Srinagar/Jammu.
11. All Head of Department/Managing Director/Chief Executive of State PSUs/Autonomous Bodies.
12. Secretary to Governor/Chief Minister/Public Service Commission/ Legislative Assembly/Legislative Council.
13. All District Development Commissioners.
14. Director, Budget/Director, Accounts and Treasuries, J&K, Finance Department.
15. Director/Dy. Director, Fund Org., Srinagar/Jammu.
16. Director/Dy. Director, Audit and Inspections, Finance Department.
17. FA & CAO, Flood Control and Hydel Project, Srinagar.
18. Director, Information J&K Srinagar/Jammu.
19. Principal, Northern Zonal Accountancy Training Institute, Jammu.
20. Principal, Accountancy Training School, Srinagar.
21. All Financial Advisors & C A O 's.
22. All Treasury Officers /Distt. Treasuries Officers.
23. General Manager, Govt. Press for publication in Govt. Gazette.
24. Chief Account Officer/Examiner Local Fund Audit Cell.
25. Pvt. Secretary to Minister of State for inf. to the Hon'ble Minister.
26. Private Secretary to Chief Secretary.

(Sd.) B. L. MATTOO,

Director Codes,
Finance Department.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-FINANCE DEPARTMENT**

Notification

Jammu, the 9th January, 2007.

SRO-3.- In exercise of powers conferred by section 118 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in the Jammu and Kashmir Financial Code Vol-I, namely :-

In the said Code ;

(1) the following shall be inserted as Sub-Rule 4 of Rule 9.3 in Chapter-IX- Works :-

Time Schedule for Administrative/Technical Sanction of Works.

- | | | |
|-------|---|--|
| 4 (a) | Communication of concurrence to Approval for works estimated to cost more than Rs. 5 (five) Crore by Finance/Planning Deptt. ; | Within 10 working days of the date of receipt of the complete proposal. |
| (b) | Communication of Administrative Approval by respective Administrative Deptt./Chief Engineers/Other Heads of Departments within delegated power. | Within one month of the date of receipt of complete proposal. |
| (c) | Issue of technical appraisal/sanction of all the ongoing works as well as new works by the Competent Authority. | Concurrently with Accord of Administrative Approval within a period not exceeding one month of sanction of A. A. |

By order of the Governor.

(Sd.) B. B. VYAS.

Commissioner/ Secretary to Govt.
Finance Department.

Dated 09-01-2007

No. A/68 (2001)-16

Copy to:-

1. Advocate General J&K, Srinagar.
2. All Financial Commissioners.

3. Accountant General, Srinagar/Jammu.
4. All Principal Secretaries to Government.
5. All Commissioner/Secretaries to Government.
6. Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
7. Divisional Commissioner, Srinagar/Jammu.
8. Commissioner of Vigilance, J&K, Srinagar.
9. Secretary to Chief Justice, J&K High Court, Srinagar/Jammu.
10. Registrar General, J&K High Court, Srinagar/Jammu.
11. All Head of Department/Managing Director/Chief Executive of State PSUs/Autonomous Bodies.
12. Secretary to Governor/Chief Minister/Public Service Commission/ Legislative Assembly/Legislative Council.
- 13.. All District Development Commissioners.
14. Director, Budget/Director, Accounts and Treasuries, J&K, Finance Department.
15. Director/Dy. Director, Fund Org., Srinagar/Jammu.
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24. Chief Account Officer/Examiner Local Fund Audit Cell.
25. Pvt. Secretary to Minister of State for inf. to the Hon'ble Minister.
26. Private Secretary to Chief Secretary.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-FINANCE DEPARTMENT**

Notification

Jammu, 11th of January, 2007

SRO-5.- In exercise of powers conferred by proviso to Section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in the Jammu and Kashmir Civil Service Regulations Vol-I :

In the said Regulations :-

the following shall be inserted as Exception below Art. 360-G of J&K CSRs Vol-I :-

- “(a) Every member of the duly constituted Advisory Boards of Social Welfare Department shall be paid to and fro air fare and/or taxi fare which ever is less from the residence to the venue of the meeting.
- (b) Every member shall be paid honorarium @ Rs. 2000/- per meeting of Board subject to maximum amount of Rs. 4000/- per annum and Rs. 500/- as DA per day for a maximum of three days per meeting including the date of travel/arrival for the meeting.”

By order of the Governor of Jammu and Kashmir.

(Sd.) B.B.VYAS

Commissioner/ Secretary to Govt.
Finance Department.

No. A/5(07)-33

Dated 11-01-2007.

Copy to:-

1. Advocate General, J&K, Srinagar.
2. All Financial Commissioners.

3. Accountant General, Srinagar/Jammu.
4. All Principal Secretaries to Government.
5. All Commissioner/Secretaries to Government.
6. Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
7. Divisional Commissioner, Srinagar/Jammu.
8. Commissioner of Vigilance, J&K, Srinagar.
9. Secretary to Chief Justice, J&K High Court, Srinagar/Jammu.
10. Registrar General, J&K High Court, Srinagar/Jammu.
11. All Head of Department/Managing Director/Chief Executive of State PSUs/Autonomous Bodies.
12. Secretary to Governor/Chief Minister/Public Service Commission/Legislative Assembly/Legislative Council.
13. All District Development Commissioners.
14. Director, Budget/Director, Accounts and Treasuries, J&K, Finance Department.
15. Director/Dy. Director, Fund Org., Srinagar/Jammu.
16. Director/Dy. Director, Audit and Inspections, Finance Department.
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24. Chief Account Officer/Examiner Local Fund Audit Cell.
25. Pvt. Secretary to Minister of State for inf. to the Hon'ble Minister.
26. Private Secretary to Chief Secretary.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-FINANCE DEPARTMENT**

Notification

Jammu, 13th of February, 2007.

SRO-35 - In exercise of powers conferred by proviso to Section 174 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in the Jammu and Kashmir Civil Service Regulations, Vol-II :

Existing proviso introduced below Rule 20-BB of Schedule XV of J&K CSR Vol. II vide SRO-207 dated 22-07-2005 shall be read as under:

“Provided that the rates of Family Pension in respect of Government servants who may retire from service on or after 1-4-2004 or who may die while in service on or after 01-04-2004, the basic pay shall mean the basic pay defined in Art. 27 (a) (i) and 27-(ii) i.e. Pay+Dearness pay (DA equal to 50% of pay) and shall be subject to minimum of Rs 1913/- p.m and maximum of 30% of highest pay plus Dearness pay (DA equal to 50% of pay). The highest pay in the Govt. is Rs. 25000/-.”

By order of the Governor of Jammu and Kashmir.

(Sd.) B.B.VYAS,

Commissioner/ Secretary to Govt.
Finance Department.

No. A/31 (01)-30

Dated 13-02-2007.

Copy to :-

1. Advocate General J&K, Srinagar.
2. All Financial Commissioners.
3. Accountant General, Srinagar/Jammu.
4. All Principal Secretaries to Government.
5. All Commissioners/Secretaries to Government.

6. Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
7. Divisional Commissioner, Srinagar/Jammu.
8. Commissioner of Vigilance, J&K, Srinagar.
9. Secretary to Chief Justice, J&K High Court, Srinagar/Jammu.
10. Registrar General, J&K High Court, Srinagar/Jammu.
11. All Head of Department/Managing Director/Chief Executive of State PSUs/Autonomous Bodies.
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(Sd.) B. L. MATTOO,

Director Codes,
Finance Department.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-FINANCE DEPARTMENT**

Notification

Jammu, 5th March, 2007.

SRO-61.- In exercise of powers conferred by proviso to Section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to make the following Rules, namely :-

1. Short title and commencement .-These rules shall be called the "Jammu and Kashmir Government Jammu College of Engineering and Technology Teachers (Adoption of A.I.C.T.E Revised Pay Scales) Rules, 2006."

2. These rules shall be deemed to have come into force on the first day of January, 1996.

3. Application .- These rules shall apply to the teachers of Government Jammu College of Engineering and Technology, Jammu, who, on 1-1-1996 were holding, in substantive or officiating capacity or, but for their deputation or posting outside their parent cadre, would have held, in substantive or officiating capacity, the permanent or temporary posts of :-

- (a) Lecturers, Lecturers (Senior Scale), Lecturers (Selection Grade),
- (b) Assistant Professor,
- (c) Professors,
- (d) Principal.

4. Definitions .- In these rules unless the context otherwise requires,-

- (a) "Basic Pay" means the pay as defined in Art. 27 (a) of J&K CSRs excluding "Special Pay" and including stagnation personal pay drawn in the existing pay scales as on 31-12-1995 :
- (b) "Teaching Post" means a Lecturer, Lecturer (Senior Scale), Lecturer (Selection Scale), Assistant Professor, Professor including Principal of the College or any other teaching post of the College, which the Govt. may create and

decide to include therein.

- (c) "College" means Government Jammu College of Engineering and Technology, named by the Government as such.
- (d) "Existing Pay Scale" means pay scale of a teaching post including that of the Principal of the Government Jammu College of Engineering and Technology, Jammu as had been prescribed vide Govt. Order No. 413-Edu (Tech) of 1993 dated 22-09-1993.
- (e) "Government" means the Government of Jammu and Kashmir.

5. Structure of pay scales .- (1) The following shall be the revised pay structure of the teachers in JCET; based on the pay scales recommended by the All India Council of Technical Education, New Delhi, and adopted by the Government of India for the teachers, in Engineering Colleges, w.e.f. 01-01-1996 :-

Post	Pay Scale existing as per G. O. No. 413-Edu (Tech) of 1993 dated 22-09-1993.	Revised pay scales
Lecturer	2200-75-2800-100-4000	8000-275-13500
Lecturer (Senior Scale)	3000-100-3500-125-5000	10000-325-15200
Lecturer (Selection Grade)	3700-125-4950-150-5700	12000-420-18300
Assistant Professor	3700-125-4950-150-5700	12000-420-18300
Professor	4500-150-5700-200-7300	16400-450-20900-500-22400
Principal	6300-200-7300	18400-500-22400

- (2) (a) The minimum qualification and experience for appointment to the posts shown in the first column in the table given above shall be those as prescribed by A.I.C.T.E from time to time and notified by the State Government as such.
- (b) The prescribed minimum qualification and experience requirements for various teaching posts are given in the tables (Appendix JCET) 1, 2, 3, other than the posts of Lecturers, (Sr. Scale) and Lecturers (Selection Grade).
- (c) The minimum qualification and experience required for other disciplines for which separate Departments may be created by the Govt. in the College be issued/notified separately.
- (d) Direct Recruitment to all cadre posts be based strictly on merit, by open selection through open advertisement at State level and there will be no relaxation of the prescribed educational/technical qualification experience.

TEN POINT CGPA SCALE

GRADE POINT	PERCENTAGE EQUIVALENT
6.25-6.74	55-59
6.75-7.24	60-64
7.25-7.74	65-69
7.75-8.24	70-74
8.25-8.74	75 and above

6. Drawal of pay in Revised Scale :- A teacher in Government Jammu College of Engineering and Technology, shall draw pay in the revised pay scale applicable to the post to which he is appointed or is deemed to have been appointed, in the manner prescribed under these rules.

7. Teachers appointed from 01-01-1996 to the date of issue of these rules .- College teachers appointed as such from 01-01-1996 upto the date of issue of these rules shall be

deemed to have been appointed in the revised pay scale as per Rule 5 (1) w.e.f. the date of appointed as such.

8 Fixation of pay in Revised Pay Scale :

- (i) The initial pay of the College teachers covered under the existing rules and/ or appointed to the existing pay scale of Rs. 2200-4000, Rs.3000-5000, Rs.3700-5700, Rs. 4500-7300 and Rs.6300-7300, before 01.01.1996 shall be fixed in the Revised Pay Scales of Rs. 8000-13500, Rs.10000-15200, Rs.12000-18300, Rs. 16400-22400 and 18400-22400, respectively in the manner prescribed in the Notification SRO-18 dated 19.01.1998 [J&K Civil Services (Revised Pay) Rules, 1998] as amended from time to time.

Provided that the fixation of pay of Assistant Professors/ Lecturer (Selection Grade) in the pre-revised scale of Rs.3700-125-4950 -150-5700, who were selected in accordance with the rules and regulations framed by the A.I. C. T. E. and who were in position as Assistant Professors/ Lecturers (Selection Grade) as on 01.01.1996 will be made in a manner that they get their pay fixed at a minimum of Rs.14,940 in the revised scale of Rs.12,000-420-18,300 as and when they complete five years in the grade.

- (ii) The matters relating to 'Exercise of option' 'Date of next increment' and 'Bunching' etc, shall be governed, mutatis-mutandis, by the relevant provisions of the rules as contained in the Jammu and Kashmir Civil Services (Revised Pay) Rules, 1998 as amended from time to time.

9. Incentives for Higher Qualification :

- (i) In order to encourage Research/Post Graduate Studies, a candidate who at the time of recruitment as a Lecturer possesses Ph.D. and M.Phil (for sciences and humanities) or M.E./M Tech (for technical faculty) degree shall be

sanctioned four and two advance increments, respectively, in the scale of Rs.8000-13500 along with the benefit of two and one years of service, respectively, for counting eligibility for the purpose of placement in the Senior Scale (Rs. 10000-15200).

- (ii) A Lecturer with M.Phil/M.E./M. Tech shall be sanctioned one advance increment if he acquires Ph.D Degree within two years from the date of his joining after appointment through proper selection process.
- (iii) A Lecturer having Ph.D Degree will be eligible for two advance increments when he / she moves into the Selection Grade.
- (iv) The existing teachers, without research degree and those similarly situated recruited in future will be eligible for a similar benefit in the length of service qualifying for the purpose of placement/promotion and shall be sanctioned two advance increments as and when they acquire Ph.D. Degree in their service career.

10. Career Advancement :-(i) Placement of Lecturers in the Senior Scale of Rs.10000-15200.

Every Lecturer in regular service will be eligible for placement in the Senior Scale of Rs. 10000-15200 through a process of selection on the recommendations of DPC/PSC which shall be assisted by experts as may be decided by the PSC keeping in view the corresponding provisions of A.I. C. T.E. guidelines applicable to the Technical Institutions, if he /she has.

- (i) 4 years teaching experience with Ph.D.

OR

5 years teaching experience with M.Phil/M.E/M. Tech.

OR

6 years teaching experience without M.Phil, M.E./M. Tech-
Ph.D Degree.

Note : Teaching experience of college service only shall be considered provided the incumbent was in the A.I. C. T.E. adopted pay scale of Lecturer and possessed the qualifications as prescribed by the State Government for appointment as Lecturer.

- (ii) Consistently satisfactory performance appraisal reports.
- (iii) Participated in Summer / Winter Schools of 4 weeks duration or engaged in other appropriate continuing education programmes of compatible quality as may be specified or approved by the A.I. C. T.E. Those with Ph.D Degree could be exempted from one refresher course. However, where the requirement of refresher course has remained incomplete, the promotion would not be held up but these must be completed within two years from the date of promotion.

(2) Placement of Lecturers (Sr. Scale) in the Selection Grade of Rs.12,000-18,300.

Lecturers in the Senior Scale Grade shall be eligible for placement in the Selection Grade of Rs.12,000-18,300 through a process of selection on the recommendations of DPC/ PSC keeping in view the A.I. C. T.E. guidelines, if he /she has-

- (i) 5 years teaching experience in the senior scale :

- (ii) not acquired Ph.D degree, but has proven record of outstanding teaching / research work.
- (iii) consistently good performance appraisal reports.
- (i) participated in refresher courses of Summer / Winter schools of 4 weeks duration. However, where the requirement of refresher courses has remained incomplete, the promotion would not be held up but these must be completed within two years from the date of promotion.

(3) On placement of a Lecturer from lower scale (Rs.8000-13500) to the Senior Scale (Rs.10000-15200) and from the latter to the Selection Grade (Rs.12000-18300), initial pay in the Senior Scale or Selection Grade, as the case may be, shall be at the same stage at which the pay was drawn in the lower scale. In the event of such a stage not existing in the Senior Scale or in the Selection Grade, as the case may be, the pay shall be fixed at the stage next below that pay plus personal pay equal to the difference, until such time as he / she would have received an increment in the lower scale. But if the minimum pay of the Senior / Selection Grade is higher than his substantive pay in the lower scale, he / she will draw that minimum as initial pay. The date of increment shall remain unchanged.

11. Work Load .-Work load of a teacher should not be less than forty (40) hours a week of which teaching contact hours should be as follow:

Director / Principal	4 hours / week
Professors	8 hours / week
Assistant Professor	12 hours / week
Lecturer	16 hours / week

For the above stipulation, two tutorial hours / two laboratory hours will be counted as one teaching hour. The teaching contact hour of teachers selected / promoted under the CAREER ADVANCEMENT scheme shall remain the same as those of the substantive posts they are occupying.

The work plan of teachers shall ensure, in the most productive manner, the utilization of stipulated forty working hours per week, with regard to the roles, jobs and targets assigned to them by the Department/Institution. Teachers shall be present in the institution during the working hours unless engaged in official work outside.

12. Delegation of Powers .-Delegation of powers in respect of sanction of Leave etc. shall be exercised in the corresponding revised scale by the authorities to whom these powers stand delegated at present.

13. Over-riding Effect of the Rules .-In all cases where the pay of the College Teachers, is regulated under these rules, the provisions of the Jammu and Kashmir Civil Services Regulations regulating pay and allowances shall not apply to the extent they are inconsistent with these rules.

14. For Leave, TA., Pension, and other service rules, the College Teachers shall be governed by J&K CSRs.

15. Repeal and Savings .- On the commencement of these rules relevant provision of "The Jammu College of Engineering and Technology Teachers Revised (Pay) Rules, 2000" as issued vide Notification SRO-136 dated 28.04.2000, as amended from time to time, and all other rules and notifications corresponding to these rules, which

were in force immediately before the issue of these rules shall, in so far as they provide for any of the matters contained in these rules, cease to operate.

Provided that any order issued or action taken under the said rules and/or notifications issued thereunder shall be deemed to have been issued or taken under the corresponding provisions contained in these rules.

(Sd.) B. B. VYAS ,

Commissioner/Secretary to Govt.,
Finance Department.

No. A/47(02)-222.

Dated : 05- 03-2007

Copy to the:-

- 1 Advocate General J&K, Srinagar.
2. All Financial Commissioners.
3. Accountant General, Srinagar/Jammu.
4. All Principal Secretaries to Govt.
5. All Commissioner/Secretaries to Govt.
6. Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
7. Divisional Commissioner, Srinagar/Jammu.
8. Commissioner of Vigilance, J&K, Srinagar.
9. Secretary to Chief Justice J&K High Court Srinagar/Jammu.
10. Registrar General, J&K High Court Srinagar/Jammu.
11. All Head of Departments/Managing Director/Chief Executive of State PSUs/ Autonomous Bodies.
12. Secretary to Governor/Chief Minister/Public Service Commissioner Legislative Assembly/Legislative Council.
13. All District Development Commissioners.

14. Director Budget/Director Accounts & Treasuries J&K, Finance Deptt.
15. Director/Dy. Director, Fund Org., Srinagar/Jammu.
16. Director/Dy. Director, Audit and Inspections, Finance Deptt.-
17. FA & CAO, Flood Control and Hydel Projects, Sgr.
18. Director, Information J&K, Srinagar/Jammu.
19. Principal, Northern zonal Accountancy Training Institute, Jammu.
20. Principal, Accountancy Training School, Srinagar.
21. All Financial Advisors & CAD's.
22. All Treasury Officers/Distt. Treasuries Officers.
23. General Manager, Govt. Press for publication in Govt. Gazette.
24. Chief Accounts Officer-Examiner Local Fund Audit Cell.
25. Pvt. Secretary to Ministers/ Ministers of State for inf. to the Hon'ble Ministers.
26. Pvt. Secretary to Chief Secretary.

(Sd.) B. L MATTOO,

Director Codes,
Finance Department.

APPENDIX ACH-1

**MINIMUM QUALIFICATION AND EXPERIENCE PRESCRIBED FOR THE TEACHING POST IN
DEGREE LEVEL TECHNICAL INSTITUTIONS**

ENGINEERING AND TECHNOLOGY DISCIPLINES

Sr. No.	Cadre	Qualification	Experience	Qualification and experience for candidates from Industry & Profession
1	2	3	4	5
1. Lecturer		First Class Bachelor's Degree in the appropriate branch of Engineering/Technology or First Class Masters Degree in the appropriate branch of Engineering/Technology	No minimum requirement	
2. Assistant Professor		Ph.D Degree with the First Class Degree at Bachelor's or Master's level in the appropriate branch of Engineering/Technology.	3 years experience in Teaching Industry/ Research at the level of Lecturer or equivalent.	Candidates from Industry/Profession with First Class Bachelor's Degree in the appropriate branch of Engineering/Technology or First Class Master's Degree in the appropriate branch of Engineering/Technology.

REGULATIONS OF THE UNIVERSITY OF CALicut
FOR THE ADMISSION AND REGISTRATION OF CANDIDATES FOR THE DEGREE OF PH.D IN
ENGINEERING/TECHNOLOGY

ARTICLE 28. ELIGIBILITY FOR REGISTRATION AND ADMISSION TO THE DEGREE

1	2	3	4
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			5 And Professional work which is significant and can be recognized as equivalent to P. D Degree and with 5 years experience would also be eligible.
3. Professor	Ph. Degree with the First Class Degree at Bachelor's or Master's level in the appropriate branch of Engineering/Technology.	10 years experience in Teaching/Industry/Research out of which 5 years must be at the level of Assistant Professor and/or equivalent.	Candidates from Industry/Profession with Master's Degree in the Engineering/ Technology and with professional work which is significant and can be recognized as equivalent to Ph.D Degree and with 10 years experience of which at least 5 years should be at a senior level comparable to that of an Assistant Professor would also be eligible.
4. Director/ Principal/ Head of Institute	Ph.D Degree (with the First Class Degree at Bachelor's or Master level). In addition the candidate should be an eminent person in the field.	15 years experience in Teaching/Industry/Research out of which 5 years must be at the level of Professor or above	Candidates from Industry/Profession with Master's Degree in the Engineering/ Technology and with professional work which is significant and can be recognized as equivalent to Ph. D Degree and with 15 years experience of which at least 5 years should be at a senior level comparable to that of a Professor would also be eligible.

1	2	3	4	5
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Desirable : Administrative Experience in a responsible position.

Note : If a class/division is not awarded at BE/ME/ equivalent degree, a minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade point system is adopted the CGPA will be converted into equivalent marks as given in table.

In the discipline of Computer Science/Engineering/Technology, in lieu of the "First Class Degree at Bachelor's and/ or Masters level in the appropriate branch" a First Class Master's Degree in Computer Science/Engineering/Technology together with First Class Bachelor's Degree in any area of Engineering/Technology will be acceptable.

APPENDIX JCT-2

**MINIMUM QUALIFICATION AND EXPERIENCE PRESCRIBED FOR THE TEACHING POST IN
DEGREE LEVEL TECHNICAL INSTITUTIONS**

MASTER OF COMPUTER APPLICATION (M.C.A.) PROGRAMMES

Sr. No.	Cadre	Qualification	Experience	Qualification and experience for candidates from Industry & Profession
1	2	3	4	5
1. Lecturer		First Class B.E./B. Tech. in Computer Science/Engineering/Technology Or First Class M.C.A. Degree.	No minimum requirement	
2. Assistant Professor		Ph.D degree in any branch of Science/Engineering/Management with First Class Degree at Bachelor's or Master's level in Computer Engineering/Computer Technology. Or	3 years experience in Teaching/Industry/Research at the level of Lecturer or equivalent after Ph. D.	Candidates from Industry/Profession with First Class B.E./B. Tech in Computer Science/Engineering/Technology or First Class M.C.A Degree. And Professional work which is significant and can be recognized as equivalent

THE UNIVERSITY OF CALicut
 DEPARTMENT OF COMPUTER SCIENCE
 COLLEGE OF ENGINEERING
 TRIVANUR CAMPUS
 TRIVANUR
 KERALA
 INDIA

1	2	3	4	5
3. Professor	<p>Ph.D Degree in Computer Science with First Class M.C.A. Degree (Desirable : Ph.D Degree in Computer Science/Computer Engineering/Computer Technology).</p> <p>Ph.D Degree in any branch of Science/Engineering/Management with First Class Degree at Bachelor's or Master's level in computer Computer sciences Engineering/Computer Technology.</p> <p>Or</p> <p>Ph.D Degree in Computer Science with First Class M.C.A. Degree</p>	<p>10 years experience in Teaching/Industry/Research out of which 5 years must be at the level of Assistant Professor and/or equivalent.</p>	<p>to Ph.D Degree and with 5 years experience would also be eligible.</p>	<p>Candidates from Industry/Profession with First Class B.E./B. Tech in Computer Science/Engineering/Technology or First Class M.C.A Degree.</p> <p>And</p> <p>Professional work which is significant and can be recognized as equivalent to Ph.D degree and with 10 years experience of which at least 5 years should be at a senior level comparable to that of an Assistant Professor would also be eligible.</p>
4. Director/ Principal/ Head of	<p>Ph.D Degree in any branch of Science/Engineering/Management with First Class Degree at</p>	<p>15 years experience in Teaching/Industry/Research out of which</p>	<p>Candidates from Industry/Profession with First Class B.E./B. Tech. in Computer Science/Engineering/Technology or First</p>	

1	2	3	4	5
Institute	Bachelor's or Master's level in Computer Engineering/ Computer Technology/ Or Ph.D Degree in Computer Science with First Class M.C.A. Degree.	5 years must be at the level of Professor or above in Computer Engineering/Computer Technology/Application Desirable : Administrative experience in a responsible position.	Class M.C.A Degree. And Professional work which is significant and can be recognized as equivalent to Ph.D Degree and with 15 years experience, of which at least 5 years should be at a senior level comparable to that of a Professor would also be eligible Desirable : Administrative experience in a responsible position.	

Note : For teaching posts in Management courses, if any, qualifications and experience for each category shall be governed by qualification and experience for Management discipline, given in table.

In the discipline of Computer Science/Engineering/Technology, in lieu of the "First Class Degree at Bachelor's and/or Masters level in the appropriate branch" a First Class Master's Degree in Computer Science/Engineering/Technology together with First Class Bachelor's Degree in any area of Engineering/Technology will be acceptable.

APPENDIX JCET-3

MINIMUM QUALIFICATION AND EXPERIENCE PRESCRIBED FOR THE TEACHING POST IN HUMANITIES AND SCIENCES

DEGREE LEVEL TECHNICAL INSTITUTIONS

Sr. No.	Cadre	Qualification	Experience
1	2	3	4
1. Lecturer		Good academic record with at least 55% marks or, an equivalent CGPA at the Master's Degree level, in the relevant subject from an Indian University, or an equivalent Degree from a Foreign University. Besides fulfilling the above qualifications, candidates should have cleared the National Eligibility Test (NET) for Lecturers conducted by the UGC, CSIR or similar test accredited by the UGC.	No minimum requirement.
2. Assistant Professor		Good academic record with at least 55% marks or, an equivalent CGPA at the	5 years experience in Teaching and/or Research excluding the period

1	2	3	4
3. Professor	<p>Master's level, and Ph.D Degree in the relevant subject.</p> <p>Good academic record with at least 55% marks or, an equivalent CGPA at the Master's level, and Ph.D Degree in appropriate branch of Humanities and Sciences.</p> <p>Desirable : Post Doctoral work in appropriate branch of Humanities and Sciences.</p>	<p>spent for obtaining the Degrees and has made some mark in the areas of Scholarships as evidenced by quality of publications, contribution to educational innovation, design of new courses and curricula.</p> <p>10 years experience of which at least 5 years should be at a Senior level comparable to that of a Assistant Professor in Postgraduate teaching, and /or experience in research at the University/National level Institutions, including experience of guiding research at Doctoral level.</p>	

Note : If a Grade point system is adopted the CGPA will be converted into equivalent marks as given in table

**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT-CIVIL SECRETARIAT**

Notification

Dated Jammu, the 23rd March, 2007

SRO-94.- In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in Jammu and Kashmir Subordinate Accounts Service Recruitment (K.S.A.S) Rules, 1961 as amended from time to time.

In the said rules, namely :-

“In Rule 2 under the caption ‘Organization’ of the Jammu and Kashmir Subordinate Accounts Service (KSAS) Rules, 1961 promulgated vide Notification No. 345-A/F of 1961 dated 31-08-1961 as amended from time to time, the following shall be added as proviso thereunder :-

Provided that with effect from 01-01-1996 (on notional basis) the classes of the Services shall have the following pay scales :-

S. No	Designation	Upgraded pay scale notionally w.e.f 1-1-1996 and monetarily from 19-02-2003
1.	Assistant Accounts Officer	7450-225-11500
2.	Accountant.	5500-175-9000
3.	Accounts Assistant	4500-125-7000

The pay fixation in the revised pay scale shall be carried out notionally with effect from 01-01-1996 and monetarily from 19-02-2003 in terms of Jammu and Kashmir Civil Service (Revised Pay) Rules, 1998 read with SRO-350 dated 22-12-1998 in accordance with Note (Pay Fixation on Upgradation of Posts) below Art. 77-B introduced vide SRO-59 dated 20-03-1995.

By order of the Governor.

(Sd.) B. B. VYAS,
Commissioner/Secretary to Government,
Finance Department.

No. A/2(92)-287

Dated : 23-03-2007

Copy to the:-

- 1 Advocate General J&K, Srinagar.
2. All Financial Commissioners.
3. Accountant General ,Srinagar/Jammu.
4. All Principal Secretaries to Govt.
5. All Commissioner/Secretaries to Govt.
6. Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
7. Divisional Commissioner, Srinagar/Jammu.
8. Commissioner of Vigilance, J&K, Srinagar.
9. Secretary to Chief Justice, J&K High Court, Srinagar/Jammu.
10. Registrar General, J&K High Court, Srinagar/Jammu.
11. Ail Head of Departments/Managing Director/Chief Executive of State PSUs/ Autonomous Bodies.
12. Secretary to Governor/Chief Minister/Public Service Commission/Legislative Assembly/Legislative Council.
13. All District Development Commissioners.
14. Director Budget/Director Accounts & Treasuries, J&K Finance Deptt.
15. Director/Dy. Director, Fund Org., Srinagar/Jammu.
16. Director/Dy. Director, Audit and Inspections, Finance Deptt.-
17. FA & CAO, Flood Control and Hydel Projects, Sgr.
18. Director, Information J&K, Srinagar/Jammu.
19. Principal, Northern Zonal Accountancy Training Institute Jammu.
20. Principal, Accountancy Training School, Srinagar.
21. All Financial Advisors & CAD's.
22. All Treasury Officers/Distt. Treasuries Officers.
23. General Manager Govt. Press for publication in Govt. Gazette.
24. Chief Accounts Officer-Examiner Local Fund Audit Cell.
25. Pvt. Secretary to Minister/ Ministers of State for inf. to the Hon'ble Minister.
26. Pvt. Secretary to Chief Secretary.

(Sd.)B. L MATTOO,
Director Codes,
Finance Department.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-FINANCE DEPARTMENT**

CIRCULAR

Subject : Holding of State Level Contract Committee Meetings.

It has been observed that the meetings of the State Level Contract Committee constituted in terms of Chapter 4.10 (Sr.NO.11) of J&K Book of Financial Powers are being organized by the Chief Engineer concerned at a very short notice and without proper circulation of Agenda notes at least one week ahead of the meeting.

2. This practice is objectionable and prevents the Members concerned particularly the representative of Finance Department to properly scrutinize the agenda in depth for facilitating speedy, well considered and rational decision on the proposals. It is, therefore, imperative upon the Member-Secretary concerned to observe the following guidelines with respect to such contracts:-

- (i) The agenda note should be circulated and delivered to all Members at least one week ahead of the scheduled date of meeting. In case of failure to do so, the meeting needs to be deferred to a date after one week of the date of receipt of the agenda note.
- (ii) The NIT of the proposed contract under consideration of the Committee should have received wide publicity in at least two leading Dailies of the State (one in each Division), and one National Daily. The concerned Chief Engineer must ensure this. Besides at least one month is to be given to bidders from the date of publication of the NIT.
- (iii) The NIT should also have been placed on State website viz.<http://Jaktenders.nic.in>.
- (iv) Administrative approval and technical appraisal should have been obtained in accordance with SRO-3 of 2007 dated

09.01.2007 and Govt. Order No. 3-F of 2007 dated 9.01.2007
(copy enclosed for ready reference).

- (v) Item rate analysis of the comparative statement of bidders should be included in the agenda note.
- (vi) The agenda note should give recommendations on the basis of assessment of reasonability of the rate and reliability of the contractor concerned to facilitate speedy decision.

(Sd.) B. B. VYAS,

Commissioner/Secretary to Govt.,
Finance Department.

No. A/7(07)-047

Dated :23-03-2007

Copy to the:-

- 1 Advocate General J&K, Srinagar.
2. All Financial Commissioners.
3. All Principal Secretaries to Govt.
4. All Commissioner/Secretaries to Govt.
5. Divisional Commissioner, Srinagar/Jammu.
6. All Head of Departments/Managing Director/Chief Executive of State PSUs/ Au.tonomous Bodies.
7. Deputy Secretary to Chief Secretary.
8. Private Secretaries to Hon'ble Ministers, MOS
9. Annual Compendium for the Year 2007 (w.2.s.c.)

(Sd.)B. L MATTOO,
Director Codes,
Finance Department.

GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-FINANCE DEPARTMENT

CIRCULAR

Subject : Speeding up of Process of Procurement of Stores vis-a-vis avoiding of rush of expenditure in the last quarter of Financial Year.

The existing system of purchase of stores/stock/material by Government Departments has been causing avoidable problems, such as delays in implementation of programme(s) resulting into sufferings of people, under utilization/surrendering of funds including shortfall in performance, litigation by interested parties and violation of Govt. policies including the one related to price/purchase preference incentive extended to local Industrial Units.

2. It has also been experienced that due to delay in assessment of requirements, tendering process and finalization of rate contract etc., the expenditure on account of stores and equipments gets concentrated in the last quarter of financial years in general and during the month of March in particular. As a direct consequence of this practice substantial liabilities get spilled over to subsequent financial year, leading to interalia, creation of an environment for possible irregular practices.

3. The matter has been discussed in the meeting of Secretaries to Govt. under the Chairmanship of Chief Secretary on 18.8.2006 where among other things the issue of speeding up of process of Purchase was discussed and it was decided that Finance Deptt. shall examine the matter for suggesting the improvements that could ensure finalization of purchases as early as possible so that Traders/Bidders from one division do not have to go and camp in the other division frequently.

4. In spite of the fact that the rules laid down in J&K Financial Code Vol-I & II and Book of Financial Powers read with Govt. instructions issued from time to time on the subject are clear, there appears slackness in Implementation of the guidelines due to faulty procedure being adopted by the Deptts concerned.

5. In order to realize the spirit behind the procurement policies of Govt. the Departments are required to speed up the purchase process with due regard to rules/orders on the subject. Accordingly, following guidelines/calendar is issued so that purchases are made in time and also rush of expenditure during the month of February and March is avoided:-

S No.	Activity	Cut off date/guidelines.
1	2	3
I.	Process of Assessment and consolidation of demand requirement by each Department	Ending March each year in respect of the following year.
II	Framing/updation of State level/Provincial level/District level (if needed) Departmental Purchase Committees in accordance with codal provisions	Ending March each year in respect of following year. While doing so no officer of Finance Department other than FA&CAO/Accounts Officer of the respective Administrative Departments shall be associated with any Purchase Committee. If the State Level Committee is chaired by Administrative Secretary the FA&CAO of the Department shall be the representative of Finance Department. If the said Committee is chaired by HOD the Dy. Director A&Ts/Accounts Officer posted to that Department shall represent Finance Department.
III	Invitation of Tenders by giving wide publicity to all NITs through Information Department who can be specifically requested to insert the	By end of May 31, each year in respect of requirements of that particular year.

1

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advertisement in Local/National Dailies having large circulation, Electronic Media including State Website through National Informatics Centre (NIC) situated in Civil Secretariat, Srinagar/Jammu Website address is (<http://Jaktenders.nic.in>)

- | | |
|--|---|
| <p>IV. Finalization of Contract/Rate contract of respective Purchase Committees.</p> | <p>On or before July 31st each year in respect of the requirements of that year. The period of rate contract to be delinked with the financial year. Rate contract should usually remain valid for one year from the date of issue of order to this effect.</p> |
| <p>V. Placement of supply orders and completion of all codal formalities related thereto.</p> | <p>On or before end of September 30th each year in respect requirement of that year or subsequent year.</p> |
| <p>VI. Validity of supply order</p> | <p>No supply order issued after 31st December shall be valid for release of payment by the Treasury Officer.</p> |

(Sd.) B. B. VYAS,

Commissioner, Secretary to Govt.,
Finance Department.

No.A/116(2005)-307

Dated : 02-04-2007

Copy to the:-

1. Advocate General J&K, Srinagar.
2. All Financial Commissioners.
3. Accountant General, Srinagar/Jammu.
4. All Principal Secretaries to Govt.
5. All Commissioner/Secretaries to Govt.
6. Resident Commissioner, 5-Prithvi Raj Road New Delhi.
7. Divisional Commissioner, Srinagar/Jammu.
8. Commissioner of Vigilance, J&K Srinagar.
9. Secretary to Chief Justice/J&K High Court Srinagar/Jammu.
10. Registrar General J&K High Court, Srinagar, Jammu.
11. All Head of Departments/Managing Director/Chief Executive of State PSUs/ Autonomous Bodies.
12. Secretary to Governor/Chief Minister/Public Service Commission Legislative Assembly/Legislative Council.
13. All District Development Commissioners.
14. Director Budget/Director ,Accounts & Treasuries J&K, Finance Deptt.
15. Director/Dy. Director, Fund Org., Srinagar/Jammu.
16. Director/Dy. Director, Audit and Inspections, Finance Deptt.-
17. FA & CAO, Flood Control and Hydel Projects Sgr.
18. Director, Information J&K, Srinagar/Jammu.
19. Principal Northern Zonal Accountancy Training Institute Jammu.
20. Principal, Accountancy Training School, Sri nagar.
21. All Financial Advisors & CAD's.
22. All Treasury Officers/Distt. Treasuries Officers.
23. General Manager, Govt. Press for publication in Govt. Gazette.
24. Chief Accounts Officer/Examiner Local Fund Audit Cell.
25. Pvt. Secretary to Ministers/Ministers of State for inf. to the Hon`ble Ministers.
26. Pvt. Secretary to Chief Secretary.

(Sd.)B. L MATTOO.

Director Codes,
Finance Department.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Subject : Delegation of Financial Powers to J&K State Public Service Commission.

**Reference : General Administration Department (Cabinet Section)
Memo No. GDC-31/CM/2007 dated 9-4-2007.**

Government Order No. 141-F of 2007.

Dated 11-4-2007.

In terms of Rule 18.16 of J&K Financial Code Vol. I, it is hereby ordered that the following amendments shall be made in the J&K Book of Financial Powers (Third Edition, 2002).

In the said Book, the following shall be inserted as Chapter 5. 16(A) under the caption "Financial Powers delegated to the Chairman, Public Service Commission subject to the general control of the Government."

5.16 (A) Financial Powers delegated to the Chairman, Public Service Commission subject to the General Control of the Government.

S. No.	Nature of power	To whom delegated	Extent
1	2	3	4
1.	To increase or reduce the strength of any Office, Division, Circle, Section or Branch by corresponding reduction or increase in some other Offices, Division, Circle, Section or Branch of the same Department	Chairman, Public Service Commission	If the reduction or the increase is not on permanent basis.
2.	To sanction refunds of other revenue	Chairman, Public Service Commission	Subject to the rules laid down by Government.

1	2	3	4
3.	To sanction gratuities in favour of persons, whether workmen or not other than those in regular Government service who sustain injuries while employed on behalf of Government as well as in favour of the survivors of the persons who loose their lives in the performance of their duty during such employment.	Chairman, Public Service Commission	Up to Rs. 2500/- in each case of injury and Rs. 10,000/- in case of death by debit to the provisions in the concerned departmental budget.
4.	(i) To sanction expenditure upon items specified in detail in the sanctioned budget estimates under 'contingencies' other than 'pay of inferior servants' not otherwise provided for in this Chapter.	Chairman, Public Service Commission	Up to a limit of Rs. 10,000/- for recurring and Rs. 20,000/- for non-recurring.
	(ii) To sanction expenditure upon items not specified in detail in the sanctioned budget estimates under office expenses and not otherwise provided for in this Chapter.		
	(iii) To sanction expenditure of an extraordinary nature on public occasions or otherwise		Up to Rs. 500/- at a time subject to Rs. 2000/- for a year.
5.	To sanction an allowance to Orderlies who handle Gestetner Machines/Photocopier in addition to their own duties	Chairman, Public Service Commission	Up to Rs. 30/- per month in each case provided that : (a) There is no post of Gastetner Asstt. sanctioned for the purpose in the Commission. (b) The work is discharged by the concerned orderly in addition to his own duties.

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| | | | (c) Subject to production of certificate to be issued by the Gazetted Officer Incharge Office Administration or an officer senior to him in the office where the machinery is operated, to the effect that the concerned orderly has been sufficiently trained by the supplier of the machinery or by the ITI where he may have been deputed specifically for the purpose. |
| 6. | To sanction under rule 7.58 (iii) of the J&K Financial Code Volume-I local purchase of stationery articles by debit either to the stationery grant or the contingent grant as the case may be | Chairman,
Public Service
Commission | Full powers in consultation with FA and CAO. |
| 7. | To reimburse a Government servant whose conduct has been the subject of investigation by a regular enquiry for expenditure on— | Chairman,
Public Service
Commission | Provided that : |
| | (i) summoning witnesses ; and | | (i) in the case of witnesses : |
| | (ii) fee of counsel | | (a) The charges are in accordance with the sanctioned scales ; and
(b) Charges of those witnesses only are paid whom the commission declares to be necessary. |