

GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Notification

Jammu, the 11th January, 2018.

SRO-12.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor hereby makes the following amendment in the Jammu and Kashmir Civil Service Regulation -Vol-II, namely :—

Sub-rule (j) of rule 5 of Schedule XXIII of Jammu and Kashmir Civil Service Regulation, 1956 Vol-II shall be substituted by the following :—

“Deduction towards G. P. Fund contribution from the Government Sevants joining service on or after 01-01-2010, who are on New Pension Scheme, shall be allowed on voluntary basis. It shall be compulsory for the employees to have G. P. Fund accounts with assigned G. P. Fund numbers. However, regular monthly subscription to the fund shall not be compulsory for employees on New Pension Scheme.”

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/152 (61)-II-54

Dated 11-01-2018.

Copy to the :—

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Payment of Dearness Allowance to State Government Pensioners/Family Pensioners—revised rate effective from 01-07-2017.

Government Order No. 23-F of 2018

Dated 25-01-2018.

In continuation to Government Order No. 175-F of 2017 dated 07-06-2017, it is hereby ordered that State Government Pensioners/Family Pensioners shall be allowed Dearness Allowance on pension/family pension :—

Existing Rate of DA	Revised Rate of DA	Date from which applicable
136%	139%	01-07-2017

- (i) The arrears on account of enhanced rate of DA of 3% from July, 2017 to December, 2017 shall be paid in cash to the State pensioners/family pensioners and shall form part of the monthly pension from January, 2018 onwards.
- (ii) The payment of Dearness Allowance involving a fraction of 50 paise and above shall be rounded to the next higher rupee and the fraction of less than 50 paise shall be ignored.
- (iii) Other provisions governing the grant of Dearness Allowance on pension/family pension such as the regulation of Dearness Allowance during employment/re-employment, where more than one pension is drawn etc. and other provisions of the existing rules/orders (as are not in conflict with the provisions of this order), shall continue to remain in force.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/24 (2k)-IV-28

Dated 25-01-2018.

Copy to the :—

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Payment of Dearness Allowance to State Government employees—revised rate effective from 01-07-2017.

Government Order No. 24-F of 2018

Dated 25-01-2018.

In continuation to Government Order No. 176-F of 2017 dated 7-06-2017, it is hereby ordered that State Government employees including Work Charged and Whole Time Contingent Paid employees, working in regular pay bands/scale, shall be paid Dearness Allowance as under :—

S. No.	Existing Rate of DA	Revised Rate of DA per month	w. e. f.
1.	136% of Basic pay	139% of Basic pay	01-07-2017

- a. The arrears on account of the additional instalment of 3% from July, 2017 to December, 2017 shall be paid in cash to the Government employees and shall form part of the monthly salary from January, 2018 onwards.
- b. Enhancement in DA will also apply to the work charged/whole time contingent paid employees, working in a regular time scale.
- c. Consequent upon implementation of 7th CPC recommendations in favour of All India Service Officers, serving in connection with the affairs of the State, the rates of Dearness Allowance as applicable to Central Government employees shall be applicable to such officers.

- 4
- d. The payment of Dearness Allowance involving a fraction of 50 paisa and above shall be rounded to the next higher rupee and the fraction of less than 50 paisa shall be ignored.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/24 (2k)-IV-28

Dated 25-01-2018.

Copy to the :—

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Payment of Dearness Allowance to State Government employees continuing in pre-revised Pay Scales—revised rate effective from 1-07-2017.

Government Order No. 25-F of 2018

Dated 25-01-2018.

In continuation to Government Order No. 204-F of 2017 dated 22-06-2017, it is hereby ordered that those State Government employees including Work Charged and Whole Time Contingent Paid employees, working in regular time scale of pay who have elected, in terms of the provisions of the J&K Civil Service (Revised) Pay Scales, 2009, to continue to draw pay in the pre-revised scales or where new scales of pay are not applicable, shall be paid Dearness Allowance as under :—

S. No.	Existing Rate of DA	Revised Rate of DA per month	w. e. f.
1.	264% of Basic pay	268% of Basic pay	01-07-2017

- The arrears on account of additional instalment from July, 2017 to December, 2017 shall be paid in cash to the Government employees and shall form part of the monthly salary from January, 2018 onwards.
- The basic pay for the purpose of this order shall mean the basic pay as defined in Article 27 (aa) of the J&K Civil Service Regulations.
- The payment of Dearness Allowance involving a fraction of 50 paisa and above shall be rounded to the next higher rupee and the fraction of less than 50 paisa shall be ignored.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/24 (2k)-IV-28

Dated 25-01-2018.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Increase in the wages of Daily Wage Earners.

Government Order No. 27-F of 2018

Dated 25-01-2018.

It is hereby ordered that duly authorized Daily Wage Earners, including Casual Labourers, in all Government Departments and those of Municipalities and Local Bodies, as are presently in receipt of ₹150 (one hundred and fifty only) per day, shall be paid wages @ ₹ 225 (two hundred and twenty-five only) per day w. e. f. 1st January, 2018.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/66(75)-II-179

Dated 25-01-2018.

Copy to the :—

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :— Revision of Rate of Interest on General Provident Fund and other similar funds.

Government Order No. 28-F of 2018

Dated 25-01-2018.

Pursuant to the Notification No. 5(1)-B(PD)/2017 dated 01-01-2018 issued by the Department of Economic Affairs, Ministry of Finance, Government of India, it is hereby ordered that the accumulations at the credit of subscribers to General Provident Fund and other similar funds shall carry interest at rate of 7.6 % (Seven point six per cent) for 4th quarter of the financial year i. e. 1st January, 2018 to 31st March, 2018.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/38 (2017)-60

Dated 25-01-2018.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Settlement of Final G. P. Fund Refund cases by the District Fund Offices/other fund offices.

Reference :— Budget Announcement-2018-19.

Government Order No. 49-F of 2018

Dated 19-02-2018.

In supersession of Government Order No. 187-F of 1999 dated 15-10-1999, it is hereby ordered that, henceforth, following procedure shall regulate settlement of final G. P. Fund (Refund) cases :—

- (i) At the time of settlement of final G. P. Fund (Refund) claims, only last five years debit and credit statements showing withdrawals (both refundable and non-refundable) and subscriptions made by the subscriber respectively shall be required to be furnished.
- (ii) Where the information for any period mentioned at (i) above is not readily available with the Drawing and Disbursing Officer due to non-availability of records (having gutted into fire or due to any other reasons viz. flood, theft, any other natural calamity), an indemnity bond (as per format available in the General Provident Fund Manual and recast vide G. O. No. 187-F of 1999 dated 15-10-1999) shall be obtained from the concerned subscriber/his nominee(s)/successor(s) indemnifying the Government from any loss arising due to any un-accounted sum of advance/withdrawal as may be located subsequently. The indemnity bond, duly furnished by the retired subscriber/his nominee(s)/successor(s), shall be accepted by the DDO wherefrom the G. P. Fund refund claim of the subscriber is forwarded to concerned Fund Office. While accepting indemnity bond, the DDO shall ensure that averments made by the subscriber/his nominee(s)/successor(s) in the indemnity bond, recording therein the reasons of non-availability of records, are supported by collateral evidence like FIRs etc.

- (iii) All other provisions regarding the settlement of G. P. Fund Final Refund claims as contained in the G. P. Fund Manual or any other instructions/orders/guidelines/rules etc. shall be deemed to have been modified to the above extent.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/151(61)-461

Dated 19-02-2018.

Copy to the :—

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Decentralization of State Life Insurance Fund Accounts at District Levels

Government Order No. 56-F of 2018

Dated 21-02-2018.

Sanction is accorded to the decentralization of State Life Insurance Wing of J&K Funds Organisation from provincial level to district level.

2. Consequent upon above, Provincial State Life Insurance Fund Offices, Srinagar/Jammu shall transfer the relevant records and accounts to the concerned District Fund Offices for further maintenance thereof. However, State Life Insurance related matters of Civil Secretariat Employees/other Moving Employees shall continue to be looked after by Accounts Officer, G. P. Fund Moving Cell, Civil Secretariat.

3. The Director General, J&K Funds Organisation shall separately issue detailed guidelines to ensure smooth transition to the new set-up.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/47 (2017)-1102

Dated 21-02-2018.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Guidelines for publication of tenders of importance in Local and National Newspapers for works and procurement of stores/stock/services for Government Departments.

Various departments have expressed difficulty in getting important NITs published in the National Dailies for the reasons that Director, Information is unable to make payment of the bills of National Newspapers due to budgetary constraints. As a result, the tenders of importance are not getting desired publicity all over the country.

Accordingly, following guidelines are issued for the departments to be followed in letter and spirit :—

- (i) All the tenders shall be uploaded on the website “jktenders.gov.in” as well as on departmental websites.
- (ii) Tenders for works, stores/stock including services as may not be procured from sources within the State shall invariably be published in two widely circulated National Dailies through Information Department.
- (iii) Corrigenda, if any, issued should also invariably be published in National Dailies in such cases.
- (iv) The existing guidelines for payment of Newspaper Bills by Information Department shall continue. However, payment of the Newspaper Bills in case of tenders published in National Dailies shall be paid by the concerned departments on verification of bills by Information Department and the expenditure shall be met by debit to respective works/works contingencies only.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/21(2003)-Misc-A-590

Dated 22-02-2018.

Copy to the :—

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

O. M. No. A/1(08)-1027.

Dated 22-02-2018.

Subject :—Clarification to Rule 26(b) of the Jammu and Kashmir Civil Services (Leave) Rules, 1979.

Doubts have been expressed from various quarters as to whether the provision of Para VII(b) under Rule 26(b) of the Jammu and Kashmir Civil Services (Leave) Rules, 1979 inserted vide SRO-230 dated 26-07-1991 is applicable after the introduction of SRO-124 dated 17-04-1998.

2. The issue has been examined in the Finance Department and it is clarified that the special dispensation regarding credit of 15 days earned leave and the procedure to regulate the same continues to remain in force subsequent to enhancing the ceiling of earned leave from 240 days to 300 days in terms of SRO-124 dated 17-04-1998. In cases where the earned leave at credit as on 1st January/1st July is 300 days or less but more than 285 days credit of earned leave for 15 days shall be kept, separately and first adjusted against any earned leave that the Government servant may avail during the ensuring half-year and the balance, if any, credited to the earned leave account at the close of the half year subject to the maximum ceiling of 300 days. If the earned leave taken during the half-year is more than 15 days, the amount in excess of 15 days shall be debited to the leave account.

(Sd.) M. R. ANDRABI,

Director (Codes),
Finance Department.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Regular engagement of Casual and Other Workers (CSLWs).

Circular No. 05-F of 2018

Dated 22-02-2018.

Consequent upon notifying of the Jammu and Kashmir Casual and Other Workers—Regular Engagement Rules, 2017 vide SRO-520 dated 21-12-2017, the departments are required to submit the proposals to the Empowered Committee in the Finance Department for scrutiny and to recommend creation of commensurate positions of 'Government Services Assistant' (GSA).

In order to guard against bogus/fake cases or any chances of damage or destruction of relevant records and to initiate the process of regular engagement of eligible workers as 'Government Services Assistant' (GSA), following instructions are issued :—

- (i) All the departments shall advise their Heads of Departments to ensure the safe custody of all the relevant and vital records in personal custody of respective Drawing and Disbursing Officers (DDOs) and to maintain/preserve quadruplet copies thereof, one each with concerned DDO, District Level Controlling Officer, Head of Department and Administrative Department so as to enable authentication of the relevant information/documents at multiple levels of departmental administrative hierarchy at any stage.
- (ii) The departments shall constitute Departmental Committee of Senior Officers well versed with the issue for prior examination of all the cases at departmental level before submission of proposals to Finance Department. The Committee shall examine all the cases minutely vis-a-vis the laid down eligibility criteria, leaving no scope for forwarding bogus or cases of ineligible workers. Only cases of such workers be submitted to Finance Department as are found genuine and eligible in all respects as per prescribed eligibility criteria and duly recommended by the said Departmental Committees on proper scrutiny so as to enable quick disposal of these cases by the Finance Department/Empowered Committee.

(iii) The departments shall forward the departmental proposals to the Finance Department/Empowered Committee along with following documents duly authenticated/verified under the joint signatures of concerned Head of Department and Director Finance/FA&CAO :—

- (a) Name, parentage and residential particulars of the worker ;
- (b) Bio-metric Aadhar Enrolment No. with name of office/division ;
- (c) Engagement Order No. and Date (if any) or copy of 1st Payment Muster Sheet ;
- (d) State Subject Certificate, Date of Birth Certificate and qualification certificate ;
- (e) Authenticated Wages Sheet/Wages Statement ;
- (f) Recommendations of Departmental Committee.

3. The wages statement substantiated by copies of relevant Muster Rolls shall be furnished as per Format (Annexure "A") under the joint signatures of Accountant/AAO & DDO/Head of Office duly countersigned by Head of Department concerned.

4. All the Administrative Secretaries are, as such, requested to ensure compliance of the above instructions in their departments and to have forwarded necessary proposals in the manner prescribed above at the earliest.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/106 (94)-I-Temp-05

Dated 22-02-2018.

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ANNEXURE "A"

FORMAT

"A"

Name, parentage and residential particulars of the Worker	Bio-metric Enrolment No. with Name of Office/Division	Engagement Order No. & date (if any) or copy of 1st Payment Muster Sheet	Central/State Scheme under which engaged (if any)	Source of Funding (State/Central/ Scheme (to specify)
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(1)	(2)	(3)	(4)	(5)
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"B"

Period (Month-wise)	TV/CV No. & date	Amount of wages paid	Account No. with name of Bank to which wages credited	Date/Month from which paid through Bank
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(1)	(2)	(3)	(4)	(5)
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It is categorically certified that the above details have been verified/cross checked with the original and authenticated sources of office records and are correct.

(A. A./Acctt./AAO)

(Head of Office/DDO)

(Countersigned by concerned Head of Department)

GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Col. Y. S. Andotra (Retd.),
Zila Sainik Welfare Officer,
Kathua.

No. A/Misc.(09)-R-41

Date 26-02-2018.

Subject :—Clarification of Article 232-A of J&K Civil Services Regulation
Volume-I.

Sir,

I am directed to refer your Communication No. B-18/Kth/ZSWO/156/1152 dated 01-09-2017 on the captioned subject and to convey that Article 232-A is to be read with Article 232 of Jammu and Kashmir Civil Service Regulations for correct interpretation of the rule and as such, the fraction of a year is not taken into account for entitlement to pensionary benefits under Articles 236 to 240 of Jammu and Kashmir Civil Service Regulations.

Yours faithfully,

Accounts Officer (Codes),
Finance Department.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Notification

Jammu, the 13th March, 2018.

SRO-127.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that following amendment shall be made in Schedule XXII of the Jammu and Kashmir Civil Service Regulations, 1956, namely :—

after sub-rule (h) of rule 6 of the Jammu and Kashmir Civil Services (HRA & CCA) Rules, 1992, the following shall added as Exception No. 1 :—

“The employees appointed under Prime Minister Special Package for Return and Rehabilitation of Kashmiri Migrants provided with Shared Government Accommodation at transit camps shall be entitled to HRA at the rates as admissible at their place of posting.”

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/1(92)-A-76

Dated 13-03-2018.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

O. M. No. A/10(2013)-C-1075

Dated 22-03-2018.

Subject :—Amendment in Jammu and Kashmir Family Pension-cum-Gratuity Rules, 1964 vide SRO-284 dated 11-07-2017—Clarification of doubts thereof.

Consequent to the issuance of SRO-284 dated 11-07-2017, doubts have been expressed by certain quarters as to whether the said SRO shall apply to such cases also where the family pensioner had already attained the age of 25 years or above on the date of issuance of the SRO and in whose case the pension had been stopped/PPOs' surrendered to the Accountant General for cancellation.

The issue has been examined in Finance Department and it is clarified that the family pension in such cases shall be payable from 11th of July, 2017, the date of issuance of the SRO on prospective basis.

By order of the Government of Jammu and Kashmir.

(Sd.)

Director (Codes),
Finance Department.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Notification

Jammu, the 22nd March, 2018.

SRO-139.—In exercise of the powers conferred by section 118 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that in the Jammu and Kashmir Financial Code Vol-I below instruction 10 of rule 8.5 ; the following amendments shall be made, namely :—

- (i) The existing exception shall be renumbered as an exception No. 1 ;
- (ii) The following shall be inserted as an exception No. 2 :—

“Exception.—The Jammu and Kashmir Projects Construction Corporation is exempted from furnishing of Earnest Money with tenders while participating in bidding/tendering process of works floated/advertised by any Government Department for works.”

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/21(03)-D-877

Dated 22-03-2018.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Subject :—Amendment in the Jammu and Kashmir Book of Financial Powers (Third Edition-2002).

Reference :—Approval of the Hon'ble Chief Minister-in-Coordination, conveyed vide No. GDC-56/CM/2012 dated 12-03-2018.

Government Order No. 132-F of 2018

Dated 26-03-2018.

Sanction is hereby accorded to the amendment/incorporation in Chapter 5.9, S No. 50 of the Book of Financial Powers as under :—

(a) The following shall be inserted as S. No. (vi) in the 2nd Column of S. No. 50 of Chapter 5.9 under the Caption 'Nature of Power' :—

“(vi) During late official briefings/briefing on off days to employees of Department of Information and Public Relation (DIPR).”

(b) In the Column 3rd under the caption 'Extent' the existing figure of ₹ 225/- and ₹ 135/- shall be substituted by the figure ₹ 250/- and ₹ 150/- respectively.

(c) In Note 1, the existing figure ₹ 7,500/- shall be substituted by ₹ 10,000/.

By order of the Government of Jammu and Kashmir.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/176(2K)-832

Dated 26-03-2018.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Notification

Jammu, the 26th March, 2018.

SRO-142.—In exercise of powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendment shall be made in the Jammu and Kashmir Family Pension-cum-Gratuity Rules, 1964, namely :—

In rule 24, Para (II) of Government Instruction No. 1 shall be substituted by the following :—

“II. Where in any case a State Government servant is also in receipt of a State 'Family Pension' on behalf of his/her spouse as the case may be 'Dearness Allowance' in such cases shall be drawn either on Basic Pay or on Basic Family Pension whichever may be higher/more beneficial.”

By order of the Governor.

(Sd.) NAVIN K. CHOUDHARY, IAS,

Principal Secretary to Government,
Finance Department.

No. A/14(85)-Temp-806

Dated 26-03-2018.

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