

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Notification

Jammu, the 31st of December, 2019.

S.O.-58.—In exercise of the powers conferred under section 67 of the Jammu and Kashmir Reorganisation Act, 2019, the Lieutenant Governor, Union Territory of Jammu and Kashmir is pleased to delegate his financial powers for incurring Contingent expenditure and Miscellaneous expenditure to the Administrative Departments, Major Heads of Departments, Class-I Officers (Other Officers), Class-II and Class-III Officers, to the extent as indicated in Annexure-I, to this Notification.

2. The financial powers delegated are subject to the condition that all Codal Formalities shall be followed as per the provisions laid down in General Financial Rules (GFRs) read with the Jammu and Kashmir Reorganisation Act, 2019 and other instructions/orders/guidelines issued by Government of Jammu and Kashmir.

3. The list of Major Heads of Departments, Class-I Officers (Other officers), Class-II and Class-III Officers of the Union Territory of Jammu and Kashmir, in whose favour powers have been delegated, forms Annexure-II, to this notification.

By order of the Lieutenant Governor.

(Sd.) DR. A. K. MEHTA, IAS,

Financial Commissioner,
Finance Department.

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Annexure-I to Notification S.O.-58 dated 31-12-2019

**Delegation of financial powers to Administrative Departments/Major Heads of Departments/
Class-I Officers (Other Officers)/Class-II and Class-III Officers for incurring contingent and
miscellaneous expenditure**

S. No.	Nature of powers	To whom delegated	Extent	Rules, Orders, Restrictions or scales subject to which the expenditure shall be incurred
1	2	3	4	5
1.	Unspecified items (Recurring)	Administrative Departments Major Heads of the departments Class-I Officers (Other Officers) Class-II and Class-III Officer	Up to Rs. 10.00 lakhs per annum Up to Rs. 5.00 lakhs per annum Up to Rs. 30,000 per annum in each case Up to Rs. 30,000 per annum in each case	Subject to rules laid down in GFR 2017.

2.	Unspecified items	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II and Class-III Officer	Up to Rs. 5.00 lakhs per annum in each case Up to Rs. 2.50 lakhs per annum in each case Up to Rs. 30,000 per annum in each case Up to Rs. 30,000 per annum in each case	Subject to rules laid down in GFR 2017.
3.	Purchase of bicycle for use of their own office as well as for their subordinate offices	Administrative Departments Major Heads of departments Class-I Officers (Other officers)	Full powers within budgetary limit	
4.	Repairs of bicycle	Administrative Departments Major Heads of departments Class-I Officers (Other officers)	Full powers within budgetary limit	

1	2	3	4	5
5.	Conveyance Hire	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit Up to Rs. 50,000 per month Up to Rs. 40,000 per month Up to Rs. 20,000 per month Up to Rs. 10,000 per month	
6.	Reimbursement of conveyance charges	Administrative Department Major Heads of departments Class-I Officers (Other officers) Class-II Officer & Class-III Officer	Up to Rs. 4,000 per month per person Up to Rs. 2,000 per month per person Up to Rs. 1,000 per month per person Up to Rs. 500 per month per person	
7.	Electricity, water charges, Gas other	Major Heads of departments	Full powers within budgetary limit	

	than LPG	Class-I Officers (Other officers) Class-II Officer Class-III Officer		
8.	Purchase of furniture	Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	Subject to rules laid down in Chapter 6 Procurement of Goods and Services in GFR 2017.
9.	Repair of furniture	Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	
10.	Freight and demurrage/wharfage charges	Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	

1	2	3	4	5
11.	Hiring of office furniture, electric fans, heaters, coolers, clocks etc.	Major Heads of departments Class-I Officers (Other Officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	
12.	Legal charges	Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	Subject to the principles and rates laid down by Law Department.
13.	Maintenance upkeep and repair of vehicles	Administrative Department Major Heads of departments Class-I Officers (Other officers) Class-II Officer	Full powers within budgetary limit Up to Rs. 15,000 per annum per vehicle Up to Rs. 15000 per annum per vehicle	

		Class-III Officer	Up to Rs. 15000 per annum per vehicle	
14.	Condemnation of vehicle	Administrative Department	Full powers	Subject to the fulfilment of norms.
15.	Municipal rates and taxes	Major Heads of departments	Full powers within budgetary limit	
		Class-I Officers (Other officers)		
		Class-II Officer		
		Class-III Officer		
16.	Execution of repairs and day to day maintenance of Govt. buildings	Administrative Departments	Full powers within budgetary limit, if the work is executed through Public Works Department.	In exercising these powers, the provision of rules 132 and 140 of the General Financial Rules, 2017 shall be observed.
		Major Heads of departments	Full powers within budgetary limit, if the work is executed through Public Works Department.	
		Class-I Officers (Other officers)		

1	2	3	4	5
17.	Postal and telegraph charges	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	
18.	Printing and Binding through Government Press	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	
19.	Printing and Binding through Local Private Agencies	Administrative Departments Major Heads of departments	Up to Rs. 20,00,000 per annum Up to Rs. 5,00,000 per annum	Subject to rules laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.

		Class-I Officers (Other officers) Class-II Officer Class-III Officer	Up to Rs. 2,00,000 per annum Up to Rs. 1,00,000 per annum Up to Rs. 50,000 per annum	
20.	Publication (i) Official publication	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	Subject to rules laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.
	(ii) Non-Official publication including books also	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	Subject to rules laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.

1	2	3	4	5
	(iii) Advertisements in Newspaper	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit	Through Information Department only.
21.	To sanction rent for accommodation of Offices and other public institutions in private Buildings required for non-residential purposes outside J&K when no Govt. accommodation is available	Administrative Department	Full powers	Rent is recommended to be reasonable by Executive Engineer of the concerned locality in which accommodation has been hired and the agreement of the Finance Department has been obtained.
22.	To sanction rent for accommodation of	Major Heads of the Department	Full powers	Subject to the condition that the rent is recommended by District

	Offices and other public institutions in private buildings required for non-residential purpose			Level Rent Assessment Committee.
23.	To sanction rent for private accommodation hired for residential purpose when suitable Govt. building is not available	Class-I & Class-II Officers General Administration Department (Estates)	Full powers within budgetary limit	Subject to the following conditions :— (1) Rent is recommended by Rent Assessment Committee. (2) Hiring of accommodation at the rent recommended by committee is approved by LG in coordination.
24.	Repair to and removal of Machinery (Where the expenditure is not of capital nature)	Administrative Departments Major Heads of departments Class-I Officers (Other officers)	Full powers within budgetary limit	

1	2	3	4	5
25.	To grant rewards	Administrative Departments	Full powers within budgetary limit	As per the guidelines issued by the F. D. from time to time.
26.	To sanction fluctuating expenditure in meeting allowances of sweepers for part time service.	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officers & Class-III Officers	Full powers within budgetary limit	Subject to the rates approved by the Government from time to time.
27.	Purchase of stationery articles	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer & Class-III Officer	Full powers within budgetary limit	Subject to rules laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.

28.	Local purchase of petty stationery stores	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer Class-III Officer	Full powers within budgetary limit Up to Rs. 50,000 per annum Up to Rs. 50,000 per annum Up to Rs. 50,000 per annum	Subject to rules as laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.
29.	Stores required for petty works (repairs etc.)	Administrative Departments Major Heads of departments	Full powers within budgetary limit	Subject to the following conditions that : (i) Sanction of competent authority for executing the work carries with it, sanction for incurring necessary expenditure on the purchase of stores required for the work. (ii) Rules as laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.

1	2	3	4	5
30.	Other Stores i. e. stores required for working of an establishment, instruments, equipments and apparatus	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer	Full powers within budgetary limit Up to Rs. 50,000 per annum Up to Rs. 30,000 per annum	Subject to rules laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.
31.	Purchase of Dietary articles/clothing and other items for day-to-day use of Government hospitals	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officer	Full powers within budgetary limit Up to Rs. 10,000 at a time	Subject to rules laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017.
32.	Supply of uniforms	Administrative Departments	Full powers within budgetary limit	As per the guidelines issued by the F. D. from time to time.

		Major Heads of departments Class-I Officers (Other officers) Class-II Officers & Class-III Officers		
33.	To sanction Telephone connections for public offices and institutions and residences of Govt. Officers.	General Administration Department (Estates)	As per sanction of Telephone sanctioning committee	
34.	To sanction telephone charges	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II Officers & Class-III Officers	Full powers within budgetary limit	
35.	Tents and camp furniture	Major Heads of the Department Class-I Officers	Full powers within budgetary limit	

1	2	3	4	5
		(Other officers) Class-II Officers		
36. Purchase of office automation equipment like photocopier, fax machine, telephone apparatus, computer, laptop, printer etc.		Administrative Departments	Full powers within budgetary limit	Subject to rules as laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017, and obtaining of concurrence from F. D. if the expenditure exceeds Rs. 20,00,000 ;
		Major Heads of departments		Subject to rules as laid down in Chapter 6 Procurement of Goods and Services in GFR, 2017, and obtaining of concurrence from F. D. if the expenditure exceeds Rs. 10,00,000 ; and
		Class-I Officers (Other officers)	Up to Rs. 2.00 lakhs per annum	
		Class-II Officers & Class-III Officers	Up to Rs. 2.00 lakhs per annum	

37.	Hire and maintenance of all kinds of computers/office equipments	Administrative Departments Major Heads of departments Class-I Officers (Other officers) Class-II & Class-III Officers	Full powers	The expenditure on the maintenance (including repairs), upkeep when the work is entrusted to a 'Public Sector Undertakings' and hire for block time in case of exigency faced by breakdowns, erratic power supply, non-availability of computer spares of special nature at short notice, etc., when time bound work has to be completed, shall be incurred subject to general or special instructions issued by the Department of Finance/ Information Technology Department from time to time in this behalf.
38.	Sanction of G. P. Fund Advance	Administrative Departments Major Heads of departments	Full powers (Ordinary, Special and non-refundable GPF withdrawal) Full powers (Ordinary, Special and non-	As per provision laid down in "General Provident Fund (Central Services) Rules, 1960.

1	2	3	4	5
		Class-I Officers (Other officers) Class-II Officers & Class-III Officers	refundable GPF withdrawal) Full powers (Ordinary, GPF Advance)	
39.	To sanction House Building Advance	Administrative Departments	Full powers	As per the guidelines issued by the F. D. from time to time.
40.	To sanction an allowance to Orderlies who handle Gestetner Machines in addition to their own duties	Administrative Departments Major Heads of Departments	Full powers within budgetary limit	As per the guidelines issued by the F. D. from time to time.
41.	To incur expenditure on service postage stamps for use in office	Administrative Departments Major Heads of Departments Class-I Officers	Full powers within budgetary limit	

		Other officers Class-II & Class-III Officers		
42.	Cost of Petrol, Oil and Lubricant for Departmental vehicle	Administrative Departments Major Heads of Departments Class-I Officers (Other officers) Class-II & III Officers	Full powers within budgetary limit	
43.	To sanction expenditure on account of refreshment charges in favour of Government employees participating in All India Service Tournaments	Administrative Departments Major Heads of Departments	Full powers within budgetary limit	As per the guidelines issued by the F. D. from time to time.
44.	To grant compensation to Govt. employees under the Workmen's Compensation Act	Administrative Departments	Full powers	In accordance with the rules framed by Government from time to time.

1	2	3	4	5
45.	To sanction expenditure on entertainment under the unit, 'News Service and Briefing of Correspondents'	Information Departments	Full powers within budgetary limit	As per the guidelines issued by the F. D. from time to time.
46.	To sanction reimbursement of expenses incurred under Employees State Insurance Scheme (ESI Corporation of India)	Labour Departments	Full powers within budgetary limit	
47.	To sanction refreshment charges in favour of employees on following occasions :— (i) During sessions of Legislature (ii) Budget Formation (iii) Plan formulation	Administrative Departments	Full powers within budgetary limit	As per the guidelines issued by the F. D. from time to time.
		Major Heads of departments Class-I Officers (Other officers)		

	(iv) Conduct of elections (v) During Cabinet meeting			
48. To sanction the grant of scholarship in Govt. Colleges and Schools	<p>Education Departments Head of the Institution</p> <p>Provincial Joint Directors of School Education</p> <p>Chief Education Officer</p>	<p>In respect of the students in Colleges</p> <p>In respect of the students in High/Higher Secondary schools.</p> <p>In respect of the students in Middle Classes studying in schools other than High/Higher Secondary</p>	<p>As per the guidelines issued by the F. D. from time to time.</p>	
49. Outsourcing of staff (Cook, Driver, etc.)	<p>Administrative Departments</p> <p>Major Heads of departments</p>	<p>Full powers within budgetary limit</p>	<p>Subject to obtaining of concurrence from Finance Department.</p>	

Annexure-II to Notification. S. O.-58 Dated 31-12-2019

CLASSIFICATION OF OFFICERS

Major Heads of Departments

1. Chief Secretary.
2. Advocate General.
3. Financial Commissioner.
4. Principal Secretary to Government.
5. Principal Secretary to Lt. Governor.
6. Principal Secretary to Chief Minister.
7. Commissioner/Secretary to Govt./Secretary to Govt. independent charge of a Department.
8. Financial Commissioner, Coordination, New Delhi.
9. Commissioner of Vigilance.
10. Chief Electoral Officer.
11. Registrar General High Court.
12. Resident Commissioner, J&K Govt., New Delhi.
13. Press and Publicity Advisor to the Chief Minister.
14. Director, IMPA.
15. Establishment Member Public Service Commission.
16. Chairman Subordinate Service Selection Board.
17. Chairman, J&K Special Tribunal.
18. Director General of Police/Additional DG of Police.
19. Director General of Prisons/Additional DG of Prisons.
19. Director General/Additional DG Fire and Emergency Services
20. Director General/Additional DG Home Guards & Civil Defence.

21. Director General, Accounts and Treasuries
22. Inspector General of Police/Prisons/Traffic/Telecom and other Inspector Generals.
23. Deputy Director General/Director, NCC, J&K.
24. Director Forensic Science Laboratory.
25. Director Sainik Welfare.
26. Director Economic and Statistics.
27. Director Information Department.
28. Chief Project Engineers of Major Hydel Projects.
29. Financial Advisor and Chief Accounts Officer, Power Projects and Flood Control Department.
30. Development Commissioner, Power Development Department.
31. Director General, Youth Services and Sports.
32. Project Director, J&K Sainik School, Manasbal.
33. Director Technical Education.
34. Directors School Education, Jammu/Srinagar.
35. Principal Govt. College of Engineering and Technology.
36. Principal of Degree Colleges.
37. Director Colleges.
38. Excise Commissioner.
39. Sales Tax Commissioner.
40. Director General Funds Organization.
41. Director General, Audit and Inspection.
42. Director General Budget, Finance Department.
43. Director General Codes, Finance Department.

44. Director Institutional Finance and Resources, Finance Department.
45. Secretary Legislative Assembly.
46. Director Accounts and Treasuries Kashmir/Jammu
47. Director Industries and Commerce.
48. Director Geology and Mining.
49. Director Handicrafts.
50. Director Handlooms Development Department.
51. Director Sericulture.
52. Registrar Co-operative Societies.
53. Director Agriculture.
54. Director Horticulture.
55. Director Soil Conservation.
56. Director Animal Husbandry.
57. Director Sheep Husbandry.
58. Financial Commissioner (Revenue).
59. Divisional Commissioner.
60. Relief Commissioner (Migrant).
61. District Development Commissioner.
62. Custodian General.
63. Commissioner Agrarian Reforms.
64. Director Food and Supplies.
65. All Chief Engineers (Electrical, R&B, Irrigation, Public Health, Designs and Planning, Flood Control, Stores Procurement, Mechanical, UEED etc.).
66. Chief Town Planner.

67. Development Commissioner Works.
68. Director Stores and Procurement Department.
69. Chief Architect.
70. Director Health Services.
71. Drugs Controller.
72. Principal Medical College, Jammu/Srinagar.
73. Director Institute of Medical Sciences, Srinagar (SKIMS).
74. Principal SKIMS Medical College, Srinagar.
75. Principal Dental College, Srinagar.
76. Principal Government Dental College, Jammu.
77. Administrator, Associated Hospitals, Srinagar/Jammu.
78. Director Indian System of Medicines.
79. Director Family Welfare, MCH and Immunisation.
80. Director Social Welfare.
81. Director Tourism, Kashmir/Jammu.
83. Director Gardens and Parks/Floriculture.
84. Director Motor Garages.
85. Principal Chief Conservator of Forests/Addl. PCCF.
86. Chief Conservator of Forests.
87. Chief Wildlife Warden.
88. Director Environment and Remote Sensing.
89. Director Forest Institute.
90. Project Director Social Forestry Project.
91. Chairman Pollution Control Board.
92. Director Hospitality and Protocol.

93. Labour Commissioner.
94. Director Stationery and Civil Supplies.
95. Director Employment.
96. General Managers, Govt. Presses, Jammu/Srinagar.
97. Development Commissioner Fisheries.
98. Director Fisheries.
99. Transport Commissioner.
100. Director Local Bodies.
101. Settlement Commissioner
102. Chief Executive Officer, Pahalgam Development Authority.
103. Chief Executive Officer, Gulmarg Development Authority.
104. Chief Executive Officer, Patnitop Development Authority.
105. Director Horticulture (Planning and Marketing).
106. Director Estates.
107. Director Local Fund Audit and Pensions.
108. Chief Executive Officer, Sonamarg.
109. Chief Executive Officer, Kokernag.
110. Chief Executive Officer, Lakhanpur-Sarthal.
111. Chief Executive Officer, Baderwah.
112. Chief Executive Officer, Kishtwar.
113. Chief Executive Officer, Poonch.
114. Chief Executive Officer, Verinag.
115. Chief Executive Officer, Aharbal.
116. Chief Executive Officer, Yousmarg.
117. Chief Executive Officer, Wullar-Manasbal.

118. Chief Executive Officer, Surinsar-Mansar.
 119. Chief Executive Officer, Lohlab-Bangus-Drangyari.
 120. Chief Executive Officer, Tosa-Maidan.
 121. Director Command Area Development, Kashmir.
 122. Director Command Area Development, Jammu.
 123. Director Rural Development, Kashmir.
 125. Director Rural Development, Jammu.
 126. Director Rural Sanitation, J&K.
 127. Commissioner, Food Safety, J&K.
 128. Director Libraries and Research, J&K.
 129. Director Archives, Archeology & Museums, J&K.
 130. Principal, Government Medical College, Anantnag/Baramulla/
Doda/Kathua/Rajouri.
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**CLASS-I OFFICERS
(OTHER OFFICERS)**

1. Secretary to Govt. (not being independently incharge of a Department).
2. Special Secretary and Additional Secretary to Govt.
4. Secretary, Trade Commission.
5. Secretary, J&K Public Service Commission.
6. Registrar, Special Tribunal.
7. Secretary, Service Selection Recruitment Board.
8. Director-cum-Pilot, Civil Aviation Wing.
9. Deputy Inspector General of Police.
10. Deputy Inspector General of Prisons.
11. NCC Group Commander.
12. DIG (Ranges).
13. Director, Defence Labour Procurement Department.
14. Director, Forensic Science Laboratory.
15. Joint Director J&K Fire Services.
16. Zilla Sainik Welfare Officer.
17. Director Sher-i-Kashmir Police Academy, Udhampur.
18. Joint Director Evaluation and Statistics.
19. Director Audio Visual Division.
20. Joint Director Press and Publication, Information Department.
21. Joint Director Audio Visual Division, Information Department.
22. Joint Director Planning and Administration, Information Deptt.
23. Chief Public Relation Officer, Kashmir Bureau of Information, New Delhi.

24. Principal, Polytechnic.
25. Joint Director, Education.
26. Principal, J&K Institute of Education.
27. Editor, Gazetteers Unit.
28. Principal, College of Physical Education.
29. Principal, Northern Zonal Accountancy Training Institute, Jammu.
30. Principal, Accountancy Training School, Srinagar
31. Examiner, Local Fund Audit.
32. Deputy Sales Tax Commissioner (Appeals).
33. Deputy Director Funds Organisation.
34. Director Finance (Special Scale Officers), Financial Advisor/Chief Accounts Officer (Selection Grade Officers), Sadder Treasury Officer, Srinagar/Jammu.
35. Registrar High Court.
36. District and Session Judges, District Magistrate and Additional District Magistrate.
37. Director Litigation, Srinagar/Jammu.
38. Joint Director Industries.
39. Director Sericulture Development Department, Jammu/Srinagar.
40. Director (Research) Sericulture Dev. Department.
41. Joint Director Handicrafts.
42. Mining Engineers.
43. Chief Drilling Engineers.
44. Joint Director/Dy. Director, Floriculture.
45. General Managers, Industries Centres.
46. Director Extension and Training Sericulture Department.

47. Joint Director Handlooms.
48. Joint Director Geology and Mining.
49. Deputy Director Geology and Mining.
50. Additional Registrar Co-operatives.
51. Joint Director, Agriculture.
52. Director, Rakh and Farms.
53. Maize Breeder.
54. Joint Registrar Co-operative Societies.
55. Joint Director Agriculture Multiple Cropping.
56. Deputy Director Horticulture.
57. Agriculture Research Engineers.
58. Rice Specialist.
59. Soil Survey Officer.
60. Agriculture Chemist.
61. Entomologist.
62. Vegetable Specialist.
63. Agronomist.
64. Agriculture Botanist.
65. Geneticist.
66. Deputy Director Training.
67. Wheat Breeder.
68. Deputy Director, Agriculture.
69. Agrostologist.
70. Superintending Engineer, Engineering Wing, Agriculture Deptt.
71. Deputy Director, Marketing (Horticulture, Planning and Marketing).

72. Mushroom Specialists.
73. Director (Provincial), Fire and Emergency Services.
74. Plant Pathologist (Apple Scab).
75. Deputy Director, Animal Husbandry.
76. Manager, Cattle Breeding Farm.
77. Poultry Project Officer.
78. Deputy Director, Sheep Husbandry.
79. Deputy Director, Animal Husbandry.
80. Deputy Director, Poultry.
81. Deputy Director, Research Animal Husbandry Department.
82. Project Officer, Intensive Cattle Development.
83. Deputy Director, Poultry Marketing Jammu/Kashmir.
84. Poultry Geneticist, Jammu/Kashmir.
85. Poultry Nutritionist.
86. Manager, Exotic Cattle Breeding Farm Mansbal.
87. Joint Director, Sheep Husbandry Department.
88. Joint Director, Animal Husbandry Department.
89. Project Director Live Stock Production Programme, Baramulla, Jammu/Srinagar.
90. Director Land Records.
91. Director of Consolidation.
92. Special Officer, Auqaf.
93. Deputy Commissioners.
94. Additional Commissioners.
95. Superintending Engineer, Electric, R&B, Irrigation, Public Health, Designs and Planning, Flood Control, Mechanical & UEED.
96. Senior Drilling Engineer of Geology and Mining Department.

97. Deputy Development Commissioner (Works), Jammu/Srinagar.
98. Senior Architect.
99. Superintendents of Hospitals.
100. Deputy Director, Health Services.
101. Superintendents of Nursing Homes.
102. Principal, Ayurvedic College.
103. J&K T. B. Officer.
104. Joint Director Health Services.
105. Controller Stores, Health and Family Welfare Medical Education Department.
106. Research Officer, Vaccine.
107. Joint Director (Adm.), SKIMS.
108. Medical Superintendent, SKIMS.
109. Chief Hospital Engineer, SKIMS.
110. Deputy Director Indian System of Medicines.
111. Deputy Controller Drugs and Food Organisation.
112. Project Chief Integrated Watershed Dev. Project (IWDP) Hills.
114. Conservator of Forests.
115. Soil Conservation Officer.
116. Director Forest Protection Force.
117. Joint Director Fisheries.
118. Chief Aquaculture Engineer.
119. Assistant Commissioner Dev. (Rural Development).
120. Joint Transport Commissioner.
121. Regional Transport Officer, Jammu/Srinagar.

- 122. Joint Director Field Survey Organisation.
- 123. Joint Director Town Planning Organisation.
- 124. Director Urdu Co-ordination Cell.

Annexure-II to Notification, S.O.-58 Dated 31-12-2019

CLASS-II OFFICERS

1. Deputy Secretaries to Government.
2. Deputy Director Estates.
3. Trade Agents.
4. Deputy Comptroller Governor's House-hold.
5. Unit Commanders, National Cadet Corps.
6. Assistant Inspector General of Police/SSP/Superintendent of Police.
7. Secretary, Advisory Board (Maintenance of Internal Security Act, etc.).
8. Deputy Director J&K Fire Services.
9. Superintendent Central Jails, Srinagar/Jammu.
10. Deputy Director Statistics.
11. Chief Planning Officers.
12. Principal Information Officers.
13. Assistant Director, Research and Publications.
14. Assistant Directors of Information, Jammu/Kashmir.
15. Public Relation Officer, Kashmir Bureau of Information, New Delhi.
16. Executive Engineers, Electric.
17. Research Officer, Incharge Hydraulic Research Station, Jammu and Irrigation Laboratories Jammu and Kashmir.
18. Deputy Director Industrial Training Institute.
19. Principals of District Institutes of Education.
20. Deputy Directors, Archives, Library, Archaeology and Museums.

21. Divisional Youth Welfare Officer.
22. Principal Industrial Training Institute.
23. Chief Education Officers.
24. Provincial Social Education Supervisors, Social Education Department.
25. Deputy Director Technical Education.
26. General Treasurer.
27. Institutional Finance and Resources Officer, Finance Department.
28. District Treasury Officer/Treasury Officer, Additional Treasury—Srinagar/Jammu.
29. Deputy Director, Audit and Inspections.
30. Sub-Judges.
31. Deputy Registrar, High Court.
32. Deputy Director, Handlooms.
33. Geologist Grade-I.
34. Development Officer, Sericulture Dev. Department.
35. Deputy Director Handicrafts (Trainings).
36. General Manager, Massive Craft Scheme.
37. Deputy Director Quality Control.
40. Chemical Examiner.
41. Principal Extension Training Centre.
42. Deputy Registrars of Co-operative Societies.
43. Manager, Padgampura Farm.
44. Agriculture Engineer.
45. Farm Manager, Seed Multiplication Farm, Chinor.

46. Manager-cum-Chemist (Horticulture Deptt.).
47. District Horticulture Officers.
48. Project Officer, Multiple Cropping.
49. Junior Agronomist (All India Coordinator Potato Dev. Programme).
50. Chief Agriculture Officers.
51. Potato Development Officers.
52. Floriculturists.
53. Executive Engineer, Engineering Wing, Agriculture Department.
54. Agriculture Development Officer.
55. Assistant Director, Horticulture Planning and Marketing.
56. Area Marketing Officer (Horticulture, Planning and Marketing).
57. Vegetable Development Officers.
58. Planning Officer, Co-operative Department.
59. Divisional Seed Certification Officer (Agriculture Dev.)
60. Seed Analyst, Jammu/Srinagar, Agriculture Department.
61. Mushroom Development Officer, Jammu/Kashmir Agriculture Department.
62. Assistant Agrostologist.
63. Manager, Plant Protection Workshop and Stores Srinagar/Jammu.
64. Chief Animal Husbandry Officer.
65. Veterinary Disease Investigation Officer PDO/LBO.
66. Poultry Development Officer.
67. Assistant Project Officer, Sheep Husbandry Department.
68. Development Officer, DPAP (Sheep), Doda.

69. Manager, Poultry Farm, Srinagar.
70. Animal Husbandry Extension Officer, Publicity Wing, Jammu.
71. Poultry Marketing Officer, Jammu/Srinagar.
72. Manager, Rearing Space, Jammu/Srinagar.
73. Dairy Development Officer.
74. Deputy Director, Food and Fodder Programme, Animal Husbandry Department.
75. Superintendent, Sheep Breeding Farm.
76. Project Officer, Intensive Development Sheep.
77. Research Officer, Disease Investigation Sheep.
78. Sheep and Wool Development Officers.
79. Settlement Officers.
80. Deputy Controller, Weights and Measures.
81. Assistant Settlement Officers.
82. Assistant Commissioners
83. Principals, Revenue Training School, Jammu and Srinagar.
84. Settlement Officer (Consolidation).
85. Sub-Divisional Officers of the Revenue Department.
86. Deputy Director, Food and Supplies.
87. Deputy Director, Mechanical and Stores Department.
88. Chief Designer, Handicrafts.
89. Executive Engineers, R&B.
90. Executive Engineers, Mechanical and Stores.
91. Drilling Engineer of Geology and Mining Department.
92. Architect.

93. Town Planner.
94. Assistant Executive Engineer.
95. Joint Director (Works).
96. Chief Executive Officer, Project Organisation, Pahalgam and Gulmarg.
97. Divisional Architect.
98. Executive Engineer, Electric/Mechanical SKIMS, Srinagar.
99. Senior Resident, SKIMS, Srinagar.
100. Administrative Officer, Associated Hospitals, Srinagar/Jammu.
101. Operation Research Officer, SKIMS, Srinagar.
102. Academic Registrar, SKIMS, Srinagar.
103. Area Development Officers.
104. Project Officer, Rehber-I-Sehat, Ganderbal Block, Health and Family Welfare and Medical Education Department.
105. Chief Librarian, SKIMS, Srinagar.
106. Executive Hospital Engineers (Electronics), SKIMS, Srinagar.
107. Deputy Controller Stores, Health and Family Welfare and Medical Education Department.
108. Stores Purchase Officer, SKIMS, Srinagar.
109. Administrative Officer, SKIMS, Srinagar.
110. Principal, Regional Family Planning Training Centre.
111. Medical Officer, Incharge of Centrally Sponsored and Aided Scheme namely :—
 - (i) Leprosy Control Programme ;
 - (ii) Eradication of Small Pox ;
 - (iii) Family Planning Programme ;

- (iv) B.C.G. Programme ;
- (v) Trachoma Pilot Project ;
- (vi) Health Education Bureau ; and
- (vii) Anti V. D. Programme.

- 112. Deputy Superintendents of City Hospitals and C. D. Hospitals.
- 113. Deputy Superintendent, SKIMS Hospital, Srinagar.
- 114. Malariologist.
- 115. District Medical Officers.
- 116. Assistant Director, Health Services (Indian Medicines).
- 117. Special Officer for Special Programme for Nutrition for Children.
- 118. Programme Officer/Deputy Director, Social Welfare Department.
- 119. Executive Engineer, UEED.
- 220. Deputy Director, Tourism.
- 221. Garden Keepers, Parks and Gardens.
- 122. Deputy Director, Botanist, Parks and Gardens.
- 123. Regional Wildlife Warden.
- 124. Joint Director, Integrated Water Shed Project.
- 125. Deputy Director IWDP.
- 126. Chief Executive Officer.
- 127. Regional Director, Pollution Control Board.
- 128. Member-Secretary, Pollution Control Board.
- 129. Deputy Director, Pollution Control Board.
- 130. Joint Director, Forest Protection Force.
- 131. Deputy Director, Forest Protection Force.
- 132. Divisional Forest Officer.

133. Deputy Conservator of Forests.
134. Executive Engineers, Irrigation.
135. Executive Engineers, Flood Control, Designs and Planning.
136. Executive Engineers, Public Health.
137. Deputy Director, Hospitality and Protocol.
138. District Employment Officer.
139. Deputy Director, Central Employment Department.
140. Deputy Director, Youth Employment, Information Centre, Srinagar/
Jammu.
141. Joint Director/Deputy Director, Employment.
142. Deputy Labour Commissioner.
143. Deputy Director/Chief Project Officers, Fisheries.
144. Aquaculture Engineer.
145. Project Officer, District Rural Dev. Agency.
146. District Panchayat Officer.
147. Deputy Directors, Motor Garages.
148. Superintendent, National Sample Survey.
149. Toshakhana Officers.
150. Deputy Director, Field Survey Organisation.
151. Chairman, Divisional Debt Consultation Board, Jammu/Srinagar.
152. Land Scape Architect Project Organisation, Soura.
153. Deputy Registrar, Special Tribunal.

Annexure-II to Notification S. O.-58 dated 31-12-2019

CLASS-III OFFICERS

1. Under Secretary to Govt.
2. Administrative Officer.
3. Superintendent of District Jails (other than Srinagar and Jammu).
4. Assistant Directors, Fire Services.
5. Deputy Superintendent of Police.
6. Assistant Director, Statistics.
7. Revenue Officer, Power Development Department.
8. Assistant Director, Physical Education.
9. Officer Incharge Industrial Training Institute.
10. Principals, Higher Secondary Schools (10+2).
11. Assistant Director Archives, Archaeology and Museum.
12. District Youth Welfare Officers.
13. Accounts Officer.
14. Excise and Taxation Officers.
15. Public Prosecutors/Addl. Public Prosecutors.
16. Sub-Registrars.
17. Munsiffs.
18. Manager, Govt. Central Market, Srinagar.
19. Manager, Industrial Estates.
20. Factory Chemists.
22. Inspectors of Factories.
23. Assistant Director, Handlooms.
24. Assistant Director, Handicrafts.

25. Sr. Manager, Massive Craft Scheme.
26. Deputy Director of Sericulture Dev. Department.
27. Manager, Industries Centres.
28. Manager, Seed Sericulture Dev. Department.
29. Geologist Grade-II.
30. Manager, Plant Protection Workshop and Stores (Distt. Level).
31. Garden Assistant.
32. Economists, Horticulture, Planning and Marketing.
33. Assistant Soil Chemist, Soil Testing Laboratory.
34. Information Publicity Officer (Horticulture Department).
35. Principal, Malies Training Class.
36. Officer Incharge, Tea Cultivation.
37. Assistant Horticulturists.
38. Zonal Education Officer/Headmaster.
39. Zonal Agriculture Production Officer.
40. Superintendent Gardens, Agriculture Department.
41. Assistant Registrar, Co-operatives.
42. Field Manuring Officer.
43. Assistant Plant Protection Officer.
44. Officer Incharge, Mechanised Farm, Nandpur.
45. Crop Botanist.
46. Mycologist.
47. Veterinary Inspectors.
48. Liver Fluke Control Officers, Agriculture Department.
49. Livestock Dev. Officers, Animal Husbandry Department.

50. Hill Cattle Development Officer.
51. Chief Executive Officer, Emergency Relief Organisation.
52. Consolidation Officers.
53. Tehsildars.
54. Provincial Assistant Controllers of Weights and Measures.
55. Officer Incharge Border Area Land Reclamation.
56. Assistant Director, Food and Supplies.
57. Assistant Architect.
58. Assistant Town Planner.
59. Assistant Engineers.
60. Chief B. C. G. Officer.
61. Epidemiologists.
62. Veneriologists.
63. Asstt. Director, Health Services (Small Pox Project Scheme).
64. Nutrition Survey Officer.
65. Malaria Officer.
66. Deputy Superintendents of City Hospital and C. D. Hospital
except Deputy Superintendent, SMHS Hospital, Srinagar.
67. Drug Analyst.
68. Assistant District Medical Officer (Indian Medicine).
69. District Family Planning Officers.
70. Medical Officers (Assistant Surgeons), Incharge Primary Health
Centres.
71. Assistant Director (Crafts) Social Welfare Department.
72. Project Officers Community Projects/District Social Welfare
Officer/CDPOs/Assistant Director, Social Welfare Department.

73. Tourist Officer, Katra.
74. Assistant Director, Gardens and Parks.
75. Assistant Director, Tourism.
76. Officer Incharge, Floriculture.
77. Assistant Wildlife Warden.
78. Assistant Director, Forest Protection Force.
79. Assistant Soil Conservation Officer.
80. Assistant Research Officer, Irrigation, Research Laboratories.
81. Superintendents/Assistant Controller, Stationery and Supplies Department Jammu/Srinagar.
82. Assistant Labour Commissioner.
83. Assistant Director/Sr. Project Officer, Fisheries.
84. Assistant Aquaculture Engineers.
85. Block Development Officers.
86. Block Medical Officers.
87. Administrative Officer, J&K, SRTC.
88. Works Manager/Parts Managers, J&K SRTC.
89. Assistant Regional Transport Officer.
90. Central Checking Officer, J&K SRTC.
91. Public Analyst.
92. Supervisors, National Fitness Corps., Jammu/Srinagar.
93. Senior Project Officer/Asstt. Director, Fisheries.



GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

Notification

Jammu, the 9th of January, 2020.

S.O.-15.—In exercise of the powers conferred under section 67 of the Jammu and Kashmir Reorganisation Act, 2019, the Lieutenant Governor, Union Territory of Jammu and Kashmir is pleased to delegate his financial powers to accord Administrative Approval, Technical Sanctions and sanction of contracts, to the Administrative Departments, Major Heads of Departments, Class-I Officers (Other Officers) and Class-II Officers, to the extent as indicated in Annexure-I, to this notification.

The financial powers delegated are subject to the condition that all Codal Formalities shall be followed as per the provisions laid down in General Financial Rules, 2017, Manual for Procurement of Goods and Services, 2017, Manual for Procurement of Works, 2019, Manual for Procurement of Consultancy and Other Services, 2017, issued by Ministry of Finance, Department of Expenditure, GoI, and, other instructions/orders/guidelines issued by Government of Jammu and Kashmir.

By order of the Lieutenant Governor.

(Sd.) DR. A. K. MEHTA, IAS,

Financial Commissioner,
Finance Department.

Annexure-I to Notification S.O.-15 dated 09-01-2020.

Delegation of powers to Administrative Departments/Major Heads of Departments/Class-I Officers (Other Officers) and Class-II Officers.

(A) Powers to accord Administrative Approval :

S. No.	Nature of Power	To whom Delegated	Extent	Remarks
1	2	3	4	5
1.	Administrative approval to expenditure on individual works	Administrative Departments	Up to Rs. 20.00 Crores with concurrence of Director Finance/FA&CAO	AA in respect of works/projects above Rs. 20.00 crore shall be accorded with the approval of Hon'ble Lt. Governor after concurrence of F. D.
		Chief Engineer	Up to Rs. 10.00 Crore with concurrence of FA/CAO	Note 1 :—Accord of AA is an Administrative-cum-Financial decision which needs to be taken after due consideration. In no case shall AA be accorded unless the work/project
		Major Heads of Departments	Up to Rs. 5.00 Crore	

1			4	5
2.	Execution of petty works, repairs and day to day maintenance of Govt. buildings	including District Development Commissioner Superintending Engineer	Up to Rs. 3.00 Crore	has been approved in the Capex/Revenue Component of the budget, as the case may be, and funds are available for the purpose. Note 2 :—Where a scheme/project is sanctioned by Gol on the basis of Detailed Project Report and which is 100% funded by Gol, it shall be construed as AA by the Government, of Union Territory as well.
		Administrative Department, Major Head of Departments including Chief Engineer	Full powers within budgetary limits	Subject to the condition that the work is executed through PW (R&B) Department

	Class I Officer (Other Officers)	
(B) Powers to accord Technical sanction :		
1. To accord technical sanction to detailed estimates of cost of original works or parts thereof including special repairs, renovations, additions and alterations and improvements not chargeable to maintenance	Chief Engineer	Full powers
	Chief Hospital Engineers (SKIMS)	Full powers
	Superintending Engineer	Up to Rs. 1.00 Crore
	Ex. Engineer	Up to Rs. 40.00 lakh
	Assistant Executive Engineer	Up to Rs. 1.00 lakh
		<p>Subject to condition that :</p> <p>(a) estimated cost technically sanctioned does not exceed the corresponding administratively approved cost by more than 10% subject to a monetary limit of Rs. 5.00 lakhs for estimates up to Rs.100.00 lakhs and 5% of the cost administratively approved subject to a monetary limit of Rs. 10.00 lakhs for estimates above Rs. 100.00 lakhs.</p> <p>(b) plans and designs for individual works costing over Rs. 2.50 lakhs and</p>

1		3	4	5
				<p>Rs. 10.00 lakhs are approved by S. E. and C. Es respectively before technical sanction is accorded by Executive Engineer, Superintending Engineer respectively.</p> <p>(c) post of Chief Hospital Engineer, SKIMS is held by a regular deputationist Chief Engineer from PWD.</p>
2.	To accord technical sanction to detailed estimates chargeable to maintenance and repairs	Chief Engineer Chief Hospital Engineers (SKIMS) Superintending Engineer Ex. Engineer Assistant Executive Engineer	Full powers Full powers Up to Rs. 5.00 lakh Up to Rs. 2.50 lakh Up to Rs. 0.50 lakh	Provided that the estimates sanctioned by the Superintending Engineer/Executive Engineer, Asstt. Executive Engineer are within the corresponding provision approved by the Chief Engineer in the Annual Distribution Statement of maintenance grant.

(C) Powers to sanction/award contracts :

1.	To sanction contracts for purchase of Stores, Supplies, Services on the recommendations of Purchase Committee	Administrative Departments, Major Head of Departments Class-I Officers (Other Officers) Class-II Officers	Full powers within budgetary limits	Subject to the condition that 100% funding has been accorded/committed.
2.	To grant contracts for individual works	Contract Committee Departmental Contract Committee Chief Engineer Superintendent Engineer Executive Engineer	Full powers Up to Rs. 40.00 Crore Up to Rs. 20.00 Crore Up to Rs. 7.00 Crore Up to Rs. 1.50 Crore	Subject to the condition that AA has already been accorded and 100% funding has been accorded/committed.
3.	To form Purchase Committee in the Departments, under them	All Departments	Provided that senior and experienced officer in the Department are selected as its members, Director Finance/Financial Advisor or an Accounts Officer, if any, available in the Department and a representative from Industries and Commerce Department should also be selected as two of its members. In respect of rate contract the rates	

1	2	3	4	5
			<p>fixed will remain valid for a period as may be specified by the committee but not beyond one year from the date of issue of orders determining the contract. Where the period of validity of rates has not been mentioned by the committee the same will be valid for one year from the date of issue of the order. For individual contracts the rates will be valid till completion of the contract, as per the terms of the agreement and/or supply order.</p>	
4.	To form Contract Committee	General Administration Department, on the proposal of the Administrative Departments	<p>The Contract Committee shall comprise the following members :—</p> <ol style="list-style-type: none"> 1. Administrative Secretary concerned. 2. Representative from Finance Department. 3. Secretary (Technical), PW (R&B)/ Development Commissioner (Works). 4. Chief Engineer, PW (R&B) Department/PHE (I&FC) Department/PDD. 5. Chief Engineer of Inspections, Quality Control and Designs. 6. Chief Engineer (Mech.) for such works as involves purchase of Mechanical Equipments. 	

<p>7. Director/Joint Director, PD&M Department. 8. Director, Finance/Financial Advisor. 9. Representative from Industries and Commerce Department, not below the rank of Addl. Secretary.</p>			
<p>The Departmental Contract Committee shall have the following constitution :—</p> <ol style="list-style-type: none"> 1. Development Commissioner, Public Works Department. 2. Chief Engineer, PW (R&B) Department. 3. Chief Engineer (Mech.) for such works as involves purchase of Mechanical Equipments. 4. Chief Engineer of Inspections, Quality Control and Designs. 5. Director, Finance/Financial Advisor. 6. Director/Joint Director, PD&M Department. 7. Special Secretary/Addl. Secretary of the Department. 8. Representative from Industries and Commerce Department, not below the rank of Additional Secretary. 	<p>General Administration Department, on the proposal of the Administrative Departments</p>	<p>To constitute Departmental Contract Committee</p>	<p>5.</p>

1		3	5
6.	To constitute an Empowered Committee for high value and prestigious projects for supervision and monitoring	General Administration Department	<p>The Empowered Committee shall comprise of the following :—</p> <ul style="list-style-type: none"> (i) Chief Secretary. (ii) Administrative Secretary, Finance Department. (iii) Administrative Secretary, Planning, Development and Monitoring Department. (iv) Principal Secretary to Lieutenant Governor. (v) Administrative Secretary, PWD/PHE/PDD. (vi) Administrative Secretary, Housing and Urban Development Department. (vii) Administrative Secretary concerned. <p>The Committee shall co-opt a Chief Engineer as and when necessary.</p> <p>The selection of the projects as would be monitored by the above Committee shall be approved by the Hon'ble Lieutenant Governor.</p>