

**Government of Jammu and Kashmir,
Civil Secretariat: Finance Department.**

Minutes of the meeting held under the Chairmanship of Financial Commissioner to the Government, Finance Department in his Office Chamber, 1st Floor on 25/06/2020 at around 12'O Clock to review Insurance Section of Finance Department

The meeting was attended by the following officers:

1. Sh. Mahesh Dass Sharma, Director General, Accounts & Treasuries.
2. Sh. Rajneesh Gupta, Additional Secretary, Finance Department.
3. Ms. Arzoo Khan, Ex- Nodal Officer, Insurance Section, Finance Department.
4. Dr. Priya Badyal, Nodal Officer, Insurance Section, Finance Department.

The following decisions were taken in the meeting:

1. The claims of the employees shall be made through Aadhar Linked Direct Benefit Transfers (DBT) from now onwards and thus Finance Department shall not issue any cheque afresh after the disbursements of pending claims. The DDO's need to compulsorily append authenticated Legal Heir Certificate, Bank Account details, IFSC code along with other prerequisites formalities with the cases.
2. Finance Department shall only be the coordinating agency between the employee and the company for settling claims and thus no financial transaction shall be made by Finance Department after the settlement of pending claims.

3. The record pertaining to the Insurance Section, Finance Department shall be reconciled with the Oriental Insurance Company and same be reported to Financial Commissioner, Finance Department.
4. The previous unsigned and unverified record shall be authenticated by the previous Nodal Officers along with Ex- AAO and team.



26.6.2020
Dr. Priya Badyal,
Nodal Officer,
Insurance Section,
Finance Department.

No:-FD/Mediclaim/2020-21/Gen Correspondence/01/

Dated: 26.06.2020

Copy to the:

1. Director General, Accounts & Treasuries.
2. Special Secretary, Finance Department.
3. Additional Secretary, Finance Department.
4. Sr. Divisional Manager, Oriental Insurance Company Ltd. for compliance.
5. Ex- Nodal Officer, Insurance Section, Finance Department.
6. Nodal Officer, Insurance Section, Finance Department.
7. All DDO's of UT of J&K for necessary compliance.
8. Private Secretary, Financial Commissioner Finance Department.
9. Finance website.